

# BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, January 30<sup>th</sup>, 2023, UNC 105

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## Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director-at-Large	Berat Celik
Director-at-Large	Aryam Dwivedi
Director-at-Large	Megan Johnston
Director-at-Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Twinkle Hora
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors Representative (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

## Directors Absent

## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet
Finance Manager	Leanne Smailes

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/01/30.01

/

Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/01/30.02

/

Be it resolved that minutes of the meeting held January 16<sup>th</sup>, 2023 be adopted.

## **4. COMMITTEE BUSINESS**

### **4.1 Executive Committee**

23/01/30.03

/

Be it resolved that the minutes from the meeting held January 20<sup>th</sup>, 2023, be adopted.

23/01/20.04

/

Be it resolved that the Executives' budget for campus relations be increased from six hundred (600) to one thousand (1000) dollars per executive term.

### **4.2 Finance Committee**

23/01/30.05

/

Be it resolved that the minutes from the meeting held January 18<sup>th</sup>, 2023, be adopted.

### **4.3 Policy Committee**

### **4.4 Campus Life Committee**

### **4.5 Campaigns Committee**

### **4.6 Oversight Committee**

### **4.7 Graduate Student Committee**

23/01/30.06

/

Be it resolved that the minutes from the meeting held January 19<sup>th</sup>, 2023, be adopted.

#### **4.8 CRO Hiring Committee**

23/01/30.07

/

Be it resolved that the minutes from the meeting held January 17<sup>th</sup>, 2023, be adopted.

#### **4.9 Building Steering Committee**

23/01/30.08

/

Be it resolved that the report from the meeting held January 20<sup>th</sup>, 2023, be adopted.

### **5. REPORT ON UNIVERSITY RELATIONS**

#### **5.1 Board of Governors**

#### **5.2 Senate**

#### **5.3 Other University Committees**

### **6. NEW BUSINESS**

#### **6.1 Appoint the CRO**

23/01/30.09

/

Be it resolved that Dana Penney be appointed as the Chief Returning Officer for the Students' Union.

### **7. DISCUSSION ITEMS**

#### **7.1 Referendum requirements: Motion to campaign yes or no**

#### **7.2 Referendum requirements: Motion with entire referendum question as it will be presented to the Board**

### **8. ADJOURNMENT**

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, January 16<sup>th</sup>, 2023, UNC 105

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Called to Order at 18:05

## Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Director-at-Large	Berat Celik
Director-at-Large	Aryam Dwivedi
Director-at-Large	Megan Johnston
Director-at-Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Twinkle Hora
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors Representative (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

## Directors Absent

Vice-President Campus Life	Danial Asif
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## Staff Present

Governance Coordinator	Bri Fedoruk
Well Manager	Michael Ouellet

## Staff Absent

General Manager	Jason Evans
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## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/01/16.01

Bihani/Mindi

Be it resolved that the agenda be adopted.

23/01/16.02

Bihani/Mindi

Bihani moved to amend the agenda by adding this motion under "New Business," called "6.1 Club Ratification:"

Be it resolved that the following clubs be ratified:

- ERA club
- Iranian Sports club
- Comedy Society
- Mechatronic Club
- United Youth for Human Rights

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/01/16.03

Bihani/Mindi

Be it resolved that the minutes of the meeting held December 6<sup>th</sup>, 2022 be adopted.

Carried

## **4. COMMITTEE BUSINESS**

### **4.1 Executive Committee**

23/01/16.04

Kekre/Dwivedi

Be it resolved that the minutes from the meeting held December 13<sup>th</sup>, 2022, be adopted.

Carried

### **4.2 Finance Committee**

23/01/16.05

Kekre/Dwivedi

Be it resolved that the minutes from the meeting held November 30<sup>th</sup>, 2022, be adopted.

Carried

23/01/16.06

Kekre/Dwivedi

Be it resolved that the minutes from the meeting held December 23<sup>rd</sup>, 2022, be adopted.

Carried

#### **4.3 Policy Committee**

#### **4.4 Campus Life Committee**

23/01/16.07

Bihani/Dwivedi

Be it resolved that the minutes from the meeting held December 1<sup>st</sup>, 2022, be adopted.

Carried

Ouellet provided an update on the Campus Life Committee. He asked the Board to attend the events to showcase their support, and work together as a team. He wanted to see the Board members there for promotion, to have a presence, and to attend. Harry Potter Trivia was coming up tomorrow, the Office Trivia was coming up in two (2) weeks.

Pashelka wondered if there was any collaboration between SUO branding with the outside coordinators' hand in the event. He wanted to see more exposure on our end.

Ouellet replied that at these types of events we act as the venue, rather than the promoter, he thought because they had their own brand. He also stated that the Communications Manager did not want to promote these events on our social media.

Halpin said this was a good point, but she wondered if students may want to see some DJs who are not associated with Sendszn. She had seen some good DJs at Redbird, and BnA, to change it up, since she had been finding it had been getting a little repetitive.

Ouellet replied that there was a reason that we struggle to do some of these events. We were back after a long period, Max had had a long time to build his brand, we do not currently have a brand. We have not had this time to build our own. This was the first year that the Campus Life Committee had worked properly together. The small things and the large things. The Campus Life Committee was supposed to be a group that planned events, coordinated events, and threw events, to then report to the Board, with Board engagement and support or volunteer help. He added that they thought they should increase the number of student-at-larges to from five (5) to nine (9) to reflect the faculties. He had spoken with the Governance Coordinator about making this change.

Kootenayoo added that while there was always the issue of engagement, when it came to specifically Sendszn Events, this was not a new topic of conversation, it was brought up last year, that whether or not we were just the venue holder, we should still be aware that what they stand for is what we stand for when they are operating within our space. She agreed with the Communications Manager that we may not want to be associated with everything this company stands for. It was within the purview of the Campus Life committee that there is some kind of understanding, and that they align with our Mission Statement. She agreed with Pashelka about getting the SUO name out there more. It was the responsibility of the committee to hear feedback from the Board.

#### **4.5 Campaigns Committee**

23/01/16.08

Desjarlais/Bihani

Be it resolved that the minutes from the meeting held December 20<sup>th</sup>, 2022, be adopted.

Carried

Ghevriya asked for elaboration on the Mental Health Passport.

Desjarlais replied with an explanation about his idea to promote mental health and wellness. It was a brainstorming idea for a mental health initiative. There was currently a lack of knowledge of the resources available to students. These "Passports" would help connect students to the Resource Centre, the Health Clinic, the Mental Health Clinic, Student Connect, whatever mental health service we want to touch on, students would take their "Passport" to each of these desks, as an opportunity for these resources to give their spiels about how they can help students, and students would collect a stamp for each place they visit, and they would be entered into a draw for a prize.

#### **4.6 Oversight Committee**

23/01/16.09

McGrail/Mindi

Be it resolved that the minutes from the meeting held December 4<sup>th</sup>, 2022, be adopted.

Carried

23/01/16.10

McGrail/Mindi

Be it resolved that the minutes from the emergency meeting held December 5<sup>th</sup>, 2022, be adopted.

Carried

McGrail provided an update to the Board. Many things were on the go with the Oversight Committee at the moment. Trimester reports were due this month. Meetings with staff partners would be held soon, as well as going over reports for the last few months. They will be producing reports after the second week of February. She had spoken with the Communications Manager, and they will be doing a Directors' highlight on our social media. She wanted to thank all of the executives for handing in their reports on time. There was currently an investigation underway.

Johnston wanted to know if there were more details that could be provided to the Board.

McGrail replied that at the moment, no. No more than what the minutes say.

Kootenayoo reminded the Board that while we may have more details, both parties have a right to privacy during the investigation. The minutes are kept purposely vague for privacy. There may be an instance where the Board may need to know details, but these would probably be provided by during the meeting in physical paper copies of the information.

McGrail offered to have a private meeting with members who had further questions.

#### **4.7 Graduate Student Committee**

23/01/16.11

Ganesh/Matin Panah

Be it resolved that the minutes from the meeting held December 15<sup>th</sup>, 2022, be adopted.

Carried

Ganesh provided an update about the first couple of family-centered events with the GSC. For this upcoming semester, they were planning to have a townhall meeting, in coordination with UBC Vancouver. The GSS Executive team would be here in Kelowna, we would be hosting them for a day or so, in an effort to build relationships, and to pick their brain to help us shape the GSC in the future. The office hours they had been holding had been going well, and this semester we were planning to hold GSC office hours all over campus. She asked for suggestions for places to hold these meetings.

#### **4.8 CRO Hiring Committee**

23/01/16.12

Desjarlais/Bihani

Be it resolved that the minutes from the meeting held January 13<sup>th</sup>, 2023, be adopted.

Desjarlais asked about how far along we were in finding a CRO.

Ghevriya replied that we had met with one (1) candidate so far, three (3) had been scheduled.

Pashelka replied that there was a really good applicant, but they wanted to leave the floor open for last minute interviews. We should have a CRO found by the end of the week.

Ghevriya wondered if the DRO process had already started.

Pathak wondered about the timeline?

Pashelka replied that they would be finalizing the CRO by the end of January.

Carried

### **5. REPORT ON UNIVERSITY RELATIONS**

#### **5.1 Board of Governors**

Kootenayoo updated that there would be an unscheduled meeting at the end of the month, possibly relating to the budget.

#### **5.2 Senate**

Hafeez updated that the first meeting of the Senate would be January 26<sup>th</sup>.

#### **5.3 Other University Committees**

Pashelka reported on the Student Affordability Taskforce.

Desjarlais addressed the issues regarding security on Academy Way. Desjarlais had met with the mayor, and he had committed to making a small police task force on Academy Way. He met with the Kelowna RCMP last week.

Pashelka replied that UBC had let him know that they had been coordinating with the security lead to see what students were saying about where they lived.



Ganesh wanted to commend Desjarlais on his work. She thought this would help students file complaints and reports more easily.

Pathak wanted to know if there had been a look into the bus situation, like the schedules, because they were so infrequent. It was a bad situation.

Desjarlais replied that transit had been a main goal for himself during his time in office, now that we have data to back it up, and there was now some promising movement from the city. With the heat maps and data that we had from UBC, we were trying to see what we could do to assist the students to get where they are trying to get. The group, Fridays for Future, an independent student led transit advocacy group, who had been putting on Townhalls and other things like that.

Pathak offered to assist Desjarlais with collecting data from Academy Way.

Hafeez wondered about the update regarding the DRC.

Pashelka replied that we were supposed to be in a joint DRC group with UBC Vancouver. Our Students' Advocate had done quite a bit of work connecting the offices. We were currently waiting to join a working group mid-February.

McGrail updated on SVPro Sexual Violence Prevention Workshop January 31<sup>st</sup> from 10am – 12pm.

Halpin had been through two (2) sessions through the gym, and she felt this was a valuable thing to attend whether or not one had attended previously.

## **6. NEW BUSINESS**

### **6.1 Ratification of Clubs**

23/01/16.13

Bihani/McGrail

Be it resolved that the following clubs be ratified:

- ERA Club
- Iranian Sports club
- Comedy Society
- Mechatronic Club
- United Youth for Human Rights

Bihani provided a small presentation of the clubs being ratified. ERA stood for - Enjoy, Recreation, and Athletics.

McGrail wanted to know what the difference between the last club and Amnesty International?

Bihani would have to ask the club and get back to the Board.

Pashelka wanted to know what Mechatronics was?

Bihani replied that this was for students interested in robots.

23/01/16.14

Bihani/McGrail

Bihani moved to amend the motion by striking "United Youth for Human Rights," so that the motion then reads:

Be it resolved that the following clubs be ratified:

- ERA Club
- Iranian Sports club
- Comedy Society
- Mechatronic Club

Carried

Desjarlais asked Bihani to ask the club to workshop the name "Comedy Society."

23/01/16.15

Bihani/Mindi

Bihani moved to amend the motion by striking "Comedy Society," so that the motion then reads:

Be it resolved that the following clubs be ratified:

- ERA Club
- Iranian Sports club
- Mechatronic Club

Carried as amended

## **6.2 Policy Review Committee for Naming Policy (GA6) and Committee Member Nominations**

Pashelka was approached by UBC Legal for finding students to sit on their General Policy Committee, under Policy GA6, concerning the executive policies that UBC Executives must follow. Their mandate is to review and provide feedback on the general policies UBC executives have to follow. He opened the floor for those interested in attending these meetings. They meet in February and March/April. It would not be extensive work, but it would allow the member to gain more insight on policy.

[Celik entered 19:00]

McGrail asked for further detail.

Pashelka replied that there were no specific policies mentioned, but he read the description supplied to him. Pashelka asked for nominations for this committee.

Hafeez nominated himself for the committee. As a student, he would be providing the students' perspective. He had had much previous experience working with policy, as well as revision and updates, which would give him experience and background.

Kekre nominated himself. As an executive he was mandated to sit on UBC committees, and he would like to fulfill that mandate.

McGrail wanted to know if this committee position would be a voting position or a consultation and feedback position.

Mindi wanted to know whether the student position was a voting position or a consultation position, and how seriously was the feedback taken?

Pashelka replied that this committee would be for student consultation, and in his experience, they took student feedback seriously, previously the VP Finance sat on the committee, and their feedback was implemented.

McGrail nominated herself. She had experience with policies in the past. From the educational point of view, if this was to be affecting the faculty, as they are all educators, and as the Faculty Representative, she would like to see change in this

sphere.

Mindi nominated herself. She felt she would be a fresh pair of eyes. She did not have the experience of Hafeez or McGrail. She felt that there would be value in her perspective.

23/01/16.16

Pashelka/Mindi

Be it resolved that Vrushank Kekre be appointed to the GA6 Naming Committee.

Carried

### **6.3 Letter: Tuition Increase**

23/01/16.17

Desjarlais/Halpin

Be it resolved that the attached letter to Nancy Mackenzie be considered by seriatim.

Carried

23/01/16.18

Desjarlais/Mindi

*Whereas*, the UBC Board of Governors has recently approved a tuition increase for the 2023/24 Academic Year,

*and whereas*, it is the duty of the SUO of UBC to advocate for students' needs,

*and whereas*, the Campaigns Committee has recommended that the Vice-President External write an open letter to the Board of Governors Chairperson,

Be it resolved that the attached letter pertaining to tuition be approved.

Desjarlais felt it was important to name those who voted for the increase to put pressure on those with the power to make change. He felt that putting the onness on the university to adopt a policy, that would be a step in the right direction. He felt this could be done by the next academic school year.

Ghevriya wanted to know if we needed to be specific with where we got ninety-five (95) percent from?

Desjarlais replied that this was from them.

Ganesh replied that we should add a qualitative mention of what students had provided, since they had been explicit with this themselves. She felt this was important because it would avoid the response that students would always like to pay less. Highlight the struggles and quality of life.

Celik wanted to know if the minutes of the meeting they had were public.

Desjarlais replied that portions were public, and portions were not. He had been present for the meeting, but was asked to leave for in-camera sessions.

[Kootenayoo left at 19:30]

Halpin wanted to know if there were reasons or justification for a no or yes vote?

Desjarlais replied that this was a moment to express our frustration. The needs of students have been expressed, but not fully understood.

Celik asked if this letter would be publicly available?

Desjarlais replied that this was the intent.

Celik wanted to add the addressee to the list to underline their hand in the vote.

Pashelka added that this was frustrating because it was out of our control to change, but we owed it to students to help them understand why.

Desjarlais wanted an explanation out of the letter.

Ganesh stated that perhaps we should keep the ask for a public apology. They would be unable to deny the existence of this letter. She suggested to end on this point. She added that there had already been a decrease in international applications because of the five (5) percent increase.

Pashelka added that external stakeholders include MPs, including those in Westbank and Kelowna, and he was wondering if any of these people had expressed support for students in their ridings, and whether they were valuable targeting as well.

Desjarlais replied that municipal governors have stated that this was above their pay grade, within Kelowna, the council is conservative. He felt that it would be most beneficial to keep the letter targeted.

Kekre wanted to know if this letter would impact any future relationships and projects between the Board of Governors and the SUO.

Ganesh replied that the letter was important to connect with students and show we support them.

Carried

#### **6.4 Letter: Cr/D/F Policy**

23/01/16.19

Desjarlais/Halpin

Desjarlais moved to consider the following letter by seriatim.

Carried

23/01/16.20

Desjarlais/Mindi

Be it resolved that the attached letter pertaining to the Cr/D/F Policy be approved.

Desjarlais added context about the Cr/D/F Policy, to allow students to broaden their education without affecting their GPA.

Ganesh wanted to communicate the strangeness of this not being better implemented into the system when this was so heavily

McGrail wanted clarification about this being only for elective courses, since she had used this to take a course in Vancouver.

Hafeez replied that during the pandemic the context was a little different.

Carried

### **7. DISCUSSION ITEMS**

#### **7.1 Parking Services and Fees Advocacy**

Desjarlais asked the Board to email him if they or people they know paid for a parking pass, or if they had issues with parking services, send him an email. He wants engagement.

## **7.2 Board Meeting Times During Term 2**

Pashelka asked the Board for input regarding the bi-weekly Board meetings. He wanted to know if the Board preferred meeting once or twice a month.

Desjarlais replied that in the interest of not having a five (5) hour meeting, he was fine with meeting twice a month.

Mindi supported Desjarlais' statement, to allow student updates as well.

Ganesh replied that the closer we get to elections, the more work we usually want to do, so twice a month would be helpful.

Pashelka urged that members be punctual to meetings, even if we are meeting more than is mandated. He asked for members to let him or the Governance Coordinator know if they would be running late. The next Board of Directors meeting date would be Monday, January 30<sup>th</sup> at 18:00.

## **8. ADJOURNMENT**

Adjourned at 20:15

# EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Meeting, January 20<sup>th</sup>, 2023, UNC 133C

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Called to Order at 11:03

## Directors Present

President (meeting chair)

Jakson Pashelka

Vice President Finance and Administration

Vrushank Kekre

Vice-President Internal

Dhruv Bihani

Vice-President Campus Life

Danial Asif

## Directors Absent

Vice-President External

Cade Desjarlais

## Staff Present

Governance Coordinator

Bri Fedoruk

## Staff Absent

General Manager

Jason Evans

**1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, unceded, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/01/20.01

Asif/Bihani

Be it resolved that the agenda be adopted.

23/01/20.02

Bihani/Asif

Bihani moved to amend the agenda by adding an in-camera session

Carried as amended

**3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/01/20.03

Asif/Bihani

Be it resolved that the minutes of the meeting held December 13<sup>th</sup>, 2022 be adopted.

Carried

**4. NEW BUSINESS**

**4.1 UBC Diversity and Inclusion: Award for Undergraduate and Graduate BIPOC Students**

Pashelka updated that the SUO was approached by UBC last year to allow graduate students to have a bursary if they were BIPOC, called the UBC Aspire Fund. This flipped back and forth between undergraduate and graduate students. He inquired with the Finance Committee and the VP Finance to see if there could be an increase in contributions from our end. He would be looking into the next Executive Committee to see if they would like to participate again. The program was looking to expand, so that every year both a graduate and undergraduate student could win the award.

**4.2 Board Honoraria**

23/01/20.04

Asif/Bihani

Be it resolved that the December Board of Directors honoraria be dispersed as follows:

Name	Title	December
Kirthana Ganesh	Graduate Studies	100%
Akshata Pathak	Faculty of Applied Science	100%
Twinkle Hora	Faculty of Arts and Social Sciences	100%
Hanna Donaldson	Faculty of Creative and Critical Studies	100%

Lindsay McGrail	Faculty of Education	100%
Grace Halpin	Faculty of Health and Social Development	100%
Jes Mindi	Faculty of Management	100%
Maziar Matin Panah	Faculty of Science	100%
Aryam Dwivedi	Director-at-Large	100%
Berat Celik	Director-at-Large	100%
Megan Johnston	Director-at-Large	100%
Spandan Ghevriya	Director-at-Large	100%

Carried

## 5. DISCUSSION ITEMS

### 5.1 Bangladeshi Student Association

Bihani updated the committee on this point.

[Kekre entered at 11:11]

### 5.2 Executive Retreat Discussion

Pashelka asked for committee opinion. Discussion ensued.

### 5.3 CRO Update

Pashelka provided an update on the Hiring of the CRO. Both candidates were promising, but they had come to a decision.

### 5.4 Executive Tabs

Kekre updated the committee on this point.

23/01/20.05

Kekre/Bihani

Be it resolved that the Executives' budget for campus relations be increased from six hundred (600) to one thousand (1000) dollars per executive term.

Carried

### 5.5 Heatwave Radio

Asif updated that some students reached out to him, and they had expressed interest in bringing Heatwave Radio back. He sought further information from the committee.

Pashelka provided some historical context.

## 6. IN-CAMERA SESSION

23/01/20.06

Bihani/Asif

Be it resolved the meeting be moved to in-camera.

Carried

## 7. ADJOURNMENT

Adjourned at 11:55



# FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Finance Committee Meeting, January 18<sup>th</sup>, 2023, UNC 105

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Call to Order 11:09

## Directors Present

Vice President Finance and Administration  
Director-at-Large  
Faculty of Management Representative

Vrushank Kekre  
Aryam Dwivedi  
Jes Mindi

## Directors Absent

President

Jakson Pashelka

## Staff Present

Finance Manager  
General Manager

Leanne Smailes  
Jason Evans

## Guest Present

RBC Wealth Manager

Kuan Ho

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/01/18.01

Smailes/Dwivedi

Be it resolved that the agenda be adopted.

Carried

## **3. PRESENTATIONS**

### **3.1 SUO Quarterly Report**

Ho went over the December quarterly report of SUO wealth investments.

## **4. COMMITTEE BUSINESS**

### **4.1 December YTD Review**

Kekre went over the total revenue from the date of December 31<sup>st</sup>, 2022.

### **4.2 Diversity and Inclusion Award**

Kekre stated that Pashkela had been contacted by UBC with an inquiry about providing funds to BIPOC. The SUO had partnered with UBC previously, providing for the BIPOC fund. Kekre continued that this was an endowment fund. The amount donated (a minimum of \$50K) would be matched by UBC. The interest generated on the total endowment fund would be given to a domestic student who is of a person of color or indigenous. An amount of \$50K was donated last year on behalf of the SUO. UBC wanted to inquire if the SUO was willing to create another endowment fund under the Diversity and Inclusion Award.

Evans Stated that the SUO had donated \$50K last year. SUO had been giving to UBC for such initiatives and should keep on supporting students, however according to budget we did not have the funds to support the initiative this year. Secondly, UBC needed to provide the SUO with a report on the previous endowment funds and awards to make a sound decision on such large donations to ensure student funds are being well utilized to help them.

Mindi stated that a detailed report on these funds from UBC would be appreciated to make a sound decision about the BIPOC fund.

Kekre stated that he had been trying to inquire about the endowment and award funds contributed by the SUO, to no avail. As soon as he got more information, the Finance Committee would have another discussion about the endowment fund.

## **5. ADJOURNMENT**

Meeting adjourned at 12:09

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, January 19<sup>th</sup>, 2023, Zoom

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Called to Order at 17:03

## Directors Present

Graduate Studies Representative

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Kirthana Ganesh

Dina Alkharabsheh

Fátima Canales

Anne Claret

Emily Comeau

Elizabeth Houghton

Nibirh Jawad

Vikas Kumar

## Directors Absent

Vice-President Internal

Student-at-Large

Dhruv Bihani

Morgan King

## Staff/Guests Present

Governance Coordinator

Bri Fedoruk

## Staff Absent

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, unceded, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/01/19.01

Kumar/Claret

Be it resolved that the agenda be adopted.

23/01/19.02

Canales/Kumar

Canales moved to amend the agenda to add a point called "taxes" under "Discussion Items."

23/01/19.03

Ganesh/Comeau

Ganesh moved to amend the agenda by adding two (2) points called "Students' Union Elections" and "GSC Office hours"

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/01/19.04

Elizabeth/Vikas

Be it resolved that minutes of the meeting held December 15<sup>th</sup>, 2022 be adopted.

23/01/19.05

Elizabeth/Anne

Emily moved to amend the agenda to strike the words "March 7<sup>th</sup>" and replace these with the words "March 2<sup>nd</sup>"

Carried as amended

## **4. INFORMATION ITEM**

### **4.1 Parking Advocacy**

Ganesh presented the points that the Vice-President External brought up at the recent Board of Directors meeting. He had asked Ganesh to convey to her committee that if they had any things to discuss about parking, if they could contact him through email: [vpexternal@suu.ca](mailto:vpexternal@suu.ca).

### **4.2 Taxes**

Canales wanted to bring the topic of taxes since she found the Canadian tax system quite confusing as an international student.

Houghton replied that she was not an international student, but she was also confused

by taxes. She suggested TurboTax, which was a program to make Canadian taxes more straightforward. <https://students.ok.ca/courses-money-enrolment/finances/taxes/>

Claret agreed that taxes were confusing. When she was new to Kelowna, she used the free tax clinics which provided services to students. One would show up with their documents, and they would help you through the process. There are also paid offices that could be used.

Canales wanted to help other students who were in the same situation as herself.

[Alkharabsheh entered at 17:15]

Ganesh summarized that perhaps they should not promote tax clinics, as they may not be able to fully help all international student or specific cases, but we could direct students to where they could find help.

Alkharabsheh replied that she used Tax Pros which was a low fee.

#### **4.3 GSC Office Hours**

Ganesh asked the committee to reply to her link concerning availability so she could schedule shifts.

#### **4.4 Student Union Elections**

Ganesh updated that the SUO Elections were coming up, and that she would not be standing for the position this time around. She asked committee members to tell their friends, or anyone they think would be interested. She hoped that a current member may take over her role to carry on the work and add fresh perspectives.

Claret wanted to consider where the committee members are at, and if there would be potential turn over, so they could call for more committee members. She was currently thinking about phasing herself out soon. She would like someone to pick up after her, but she would be less and less available in the near future, and would not want this to impact the committee.

### **5. ADJOURNMENT**

Adjourned at 17:31

# CRO HIRING COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
CRO Hiring Committee Meeting, January 17<sup>th</sup>, 2023, UNC 133C

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Called to Order at 11:09

## Directors Present

President (meeting chair)

Jakson Pashelka

Director at Large

Spandan Ghevriya

Faculty of Creative & Critical Studies Representative

Hanna Donaldson

## Directors Absent

Vice-President Campus Life

Danial Asif

## Staff Present

Governance Coordinator

Bri Fedoruk

## Staff Absent

General Manager

Jason Evans

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/01/17.01

Donaldson/Ghevriya

Be it resolved that the agenda be adopted.

Carried

## **3. DISCUSSION ITEMS**

### **3.1 CRO Hiring Discussion**

Pashelka requested to hear what each members' choice for the CRO would be.

Donaldson replied that her choice would be candidate two (2) because of her relevant experience. She would prefer candidate one (1) for DRO. She appreciated the background knowledge that she may have. She appreciated her answer to question three (3) in regards to gathering information and mediation, and felt this would be important to having a productive outcome.

Pashelka liked both candidates. From both sets, there were answers he preferred from each. From the managerial and conflict resolution standpoint, candidate number one (1) seemed to be stronger to him. He felt he may trust candidate number two's (2) ability to reinforce, and ultimately, he felt this would be the best choice for the role.

Ghevriya agreed with both Donaldson and Pashelka about candidate two (2). She liked her understanding of fairness and democracy, but she was a little reserved about the time off she would need, although candidate two would be her choice.

## **4. NEW BUSINESS**

23/01/17.02

Pashelka/Ghevriya

Be it resolved that Dana Penney be considered for appointment for the position of the CRO by the Board of Directors.

Carried unanimously

## **5. ADJOURNMENT**

Adjourned at 11:20

# MEETING WITH UBC – REPORT

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## BUILDING STEERING COMMITTEE

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Building Steering Committee Meeting, January 20<sup>th</sup>, 2023, Zoom

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Introductions began at 15:03

### Directors Present

President (meeting chair)  
Vice President Finance and Administration  
Vice-President Internal  
Director-at-Large  
Faculty of Health & Social Development Representative

Jakson Pashelka  
Vrushank Kekre  
Dhruv Bihani  
Aryam Dwivedi  
Grace Halpin

### Directors Absent

### Staff Present

General Manager  
Well Manager  
Project Manager  
Governance Coordinator

Jason Evans  
Michael Ouellet  
Aaron White  
Bri Fedoruk

### UBC Representatives

Associate Vice President, Students  
Acting Director of Infrastructure  
Director of Finance Department

Dale Mullings  
Natalie Walliser  
Manon Harvey



## 1. INTRODUCTIONS

Mullings asked for the group to provide introductions, as there were more faces present for this meeting than previously.

The group introduced or reintroduced themselves.

## 2. UPDATES

Ouellet updated that we finalized the committee during the break. They finalize a report in late November.

Mullings stated they deferred until now for this meeting because they were waiting on the SUO. He wanted to know who the main contact should be through the SUO.

Ouellet suggested Pashelka or Evans.

Kekre agreed.

Mullings stated that it would make the most sense to send messages to both at once.

[Pashelka entered at 15:11]

Mullings asked Walliser to update on the space aspects of the building. She had the larger group of individuals involved in the building process. He continued saying that he believed that Pashelka wanted to continue his role working with the group even after his graduation. He was looking at the next steps in terms of a more refined space plan.

Walliser stated that once they revisited the questions, as well as polished up the wants, hopes, and desires of the folks involved in consultation, they would send that along to a group not a part of UBC – UBC Properties Trust – but supports UBC on major capital projects and developments, such as the downtown building, as well as on campus here. They support us in cost estimates and connects us with the local market, which reflects the cost of inflation and should give accuracy. The space information helps a cost estimate be developed, and then the project will move through the major project development process. They wanted to know what the SUO needed from their office, in terms of promotion to the students. On their side, they needed to report back to their Board of Governors, but they wanted to be respectful of the SUO's processes as well. For the new faces around the table, would it be helpful for this graphic to be shared?

The committee agreed.

Mullings anticipated knowing the questions from the SUO rather quickly, but he wondered what the question that they should be responding to at this point.

Walliser replied that she would take the SUO's responses to her contacts, and then there would be a refined cost estimate.

Walliser asked if the referendum would be happening?

Pashelka replied that they were in the process of hiring the CRO.

Walliser wanted to know if he anticipated needing any materials from them to support the development of that referendum question? Any materials from Mullings or herself to support the referendum question?

Pashelka replied probably not, but that they would need information about UBC's contribution to the build.

Ouellet confirmed that Walliser's office would perhaps want to have a copy of the referendum question, as well as the UBC Finance office, before there would be a vote.

Walliser asked Harvey if this was something they had encountered working with Treasury.

Harvey replied that the questions would have to be specific enough to address questions.

Ouellet replied that it would make sense for UBC to look over the question, just to make sure it meets the requirements from their end. He suspected the question would involve being an ongoing fee.

Mullings replied that recognizing that the university was a separate entity from the SUO, so the question should be formulated and decided by the SUO. On behalf of the university, before it goes to the Board of Governors, it was about making sure it was formulated in such a way that it was known that the funding was there before it goes to Board. Back to what the SUO could need from us, an example of what the SUO could need from their office, at the day of opening: start collecting fees for twenty-five (25) years, or a scalable amount that creates your capital reserve for five (5) years or so, which will be impacted by lower interest, with a flat rate after the twenty-five (25) years. So, if the SUO needed anything in terms of the modelling, they could provide this. If the SUO had landed on a decision, getting the most up to date borrowing rates, would be beneficial. They would be reaching out to treasury to see if UBC would need to weigh in on the referenda question. They would also follow up with UBC on their promises of funding. He would approach Lesley with these action items. Mullings wanted to know if a decision had been made in terms of a funding model for funding students?

Pashelka replied that they had not decided, but they would benefit from seeing the model. For students starting their first year, but would not see the building until their fourth or fifth year, it would be helpful for students to see.

Mullings reminded Pashelka of the template sent over in September.

Pashelka replied that he was interested in looking at the scaled-up version of the template.

Harvey replied that she would get back to the committee. She hoped the one (1) previous had been shared.

Mullings asked Pashelka to provide an update concerning donor funding.

Pashelka updated on the discussion about the network for what the alumni or donors in the community wanted to provide in our different spaces in the new build. There was more focus on the new building downtown, and the new build on campus. He was not sure if by the time he was in the alumni position, a future executive could provide consultation.

Mullings added that there was a lack of clarity between whether the university can fundraise for the SUO, given they are their own entity. Once this meets executive approval, if the SUO Building Reaches Board 3 level in terms of approval, with a funding structure, then there would be an opportunity to explore getting donor paid, dedicated spaces. Such as something like a well-being space, then clubs and groups with targeted plans, rather than focusing on the building itself.

Mullings asked for Kekre and Bihani to introduce themselves, to which they did.

Kekre asked if there were any proposed sites for the building on campus?

Walliser replied that she had just circulated a document with site assessment milestones. There was a little more work necessary before we got to that step together. She understood that this building was necessary to be central to students, however, there were certain building restraints. The site was close enough to the airport that the height of buildings would be affected, and must remain lower than the space projections. EME was about as high as buildings on campus were currently allowed to get to. Space was impacted by location, location was impacted by height.

Kekre asked if there was any idea where the site could be at all?

Walliser replied that because there were limited sites available on campus, they had to look into the future building of the campus for other needs. That particular step would be Site Assessment, which we could get to now that we had passed Step 1.

Harvey asked if an approximate square footage had been determined?

Kekre replied that the SUO was estimating about eighty-thousand (80,000) square feet.

Pashelka wanted to know what the next steps for the SUO was supposed to be?

Walliser replied that there were questions to be studied to refine the number, and they would be getting back to us.

Pashelka asked for any more information that they would need from the SUO would be helpful so we could press this idea forward.

Mullings replied that the request of the university was to receive the space requirements from the SUO by the end of August, but they had not received it until the end of November. He hoped to manage expectations, they would do their best. He understood the SUO had to do much research to get the information to his office, but there was no guarantee that they would be able to get back to the SUO office in the short turn around.

Kekre wondered about renderings of the building, and if they were available?

Mullings replied that he had been speaking to financial renderings of the building costs, such as planning for reducing long-term costs for students.

Kekre wanted to know if the drawings or renderings of the building would be done through the SUO or through UBC?

Walliser replied that they were ways away from providing renderings of the drawings. Because of the time that had lapsed, they would need to start again to gather an architect and a design team. They could possibly have interior drawings by the referendum. There would not be enough time to create external renderings of a building.

Kekre wondered if there was anything they could have to show to students for the vote?

Walliser replied that they were sure they could come up with something, but they could perhaps provide drawings or pictures of other completed facilities. It depended on what would be helpful and what would support the SUO in regards to the design outcome.

Kekre wanted to know what the SUO could provide for them to assist in the process?

Walliser replied that she would do some homework and get back to the group.

Harvey wanted to know how long the referendum would be available?

White replied that there would be about three (3) days for the vote, but it could be extended to a week if we felt that would be helpful for the turnout.

Mullings replied that there would still be questions about financing as well as space, but renderings could be presenting during the vote rather than when notice had to be given, so there was a little more time.

Kekre replied that students would also like to know what they would be voting for in terms of an increase in fees, so the SUO would need some assistance from UBC for projections of this.

Pashelka wanted to know if, realistically, UBC could have an answer concerning UBC's contribution before the referendum date?

Mullings replied that it depended on what was present in the existing reserve. It depended on where the money was coming from and he was unsure if they would be able to have an answer by January 13<sup>th</sup>, but it was helpful to know that date.

Pashelka replied that it would be helpful to highlight a general contribution from the university on our question.

Halpin wondered if there was a range or any ballpark of this contribution?

Mullings replied with the previously disclosed amount, or around what was provided from the university for the AMS, percentage wise.

Pashelka continued that there was an executive meeting with Deborah where they inquired about the ratio that the AMS had received, to model something similar, about twenty-five (25) percent.

Halpin wanted to know if with the referenda, could a range be presented or did it have to be specific? She believed it would have to be specific in her experience.

Pashelka replied that the fees being charged would have to be precise, but the contribution from UBC would not, to ask the referenda question.

Walliser replied that if the SUO wanted to have drawings done, because of the turnaround, there would be a cost associated, and it would be in the several thousand dollars. There could also be an option to have a searchable database of images of other projects. She wanted to know if there was an estimate from the SUO of a budget for somethings like this.

Kekre wanted to know if there was a catalogue?

Walliser replied, no, they would have to reach out to an architectural team with experience with 3-D renderings. At this stage, it would be inappropriate to project an exterior rendering of a building at this point. She would suggest highlighting two (2) or three (3) aspects of the building that would suit students needs best. They would reach out to someone in the architectural community to develop this for us. The prices are dependent on the market rates and the timeline. It was a quick turnaround, and would not have time to shop around.

Kekre wanted to know what the interior renderings would look like?

Walliser replied that they could look into 3-D renderings, but they do not want to tie us to a specific choice or solution when a project had not been decided on.

Kekre wanted to know when they would need the estimate of a budget?

Walliser replied by Monday.

Evans asked about the rendering, do we need to know how much money it is, or will they get a quote.

Walliser replied that a hard line would help her do her homework.

Evans replied that they would be deciding.

Walliser asked to be provided with two (2) to three (3) suggestions of which spaces would be most important to showcase.

Kekre wanted to know if the second ask would be expected for Monday as well? And the price would be determined by the number of spaces as well?

Walliser replied that it depended on availability of service providers at this time. They would do their best to be competitive.

Mullings summarized the actionable items:

- Walliser – share milestone graphic – completed
- Answers from the SUO for space for more refined cost estimate
- Mullings – meeting with Pashelka and Leslie for UBC's contribution
- Harvey – confirm with treasury to see if they need to be involved with referenda question
- Pashelka and Evans – provide Natalie with information like the cost available and what spaces

### **3. ADJOURNMENT**

Adjourned at 16:05