



## BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, June 18 at 1 pm, 2024, Zoom

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### Directors Present

President (meeting chair)  
Vice President Finance and Administration  
Vice-President External  
Vice-President Internal  
Vice-President Campus Life  
Director-at-Large  
Director-at-Large  
Director-at-Large  
Director-at-Large  
Faculty of Science Representative  
Faculty of Applied Science Representative  
Faculty of Education Representative  
Faculty of Arts and Social Sciences Representative  
Faculty of Management Representative  
Faculty of Creative & Critical Studies Representative  
College of Graduate Studies Representative  
Faculty of Health & Social Development Representative  
Board of Governors Representative (ex-officio)  
Student Senate Caucus Representative (ex-officio)

Danial Asif  
Aryan Arora  
Abby Newman  
Rajat Arora  
Saa'im Imran  
Mariam Al Barazi  
Sheela Mbogo  
Aliasgar Sakarwala  
Ananya Bhattacharya  
Veeru Seethanaboyina  
Sahar Sowdagar  
Elnaz Zamanzade  
Olivia Lai  
Riko Otsuka  
Amy Wang  
Mhamoda Moli  
Vacant  
Vacant  
Vacant

### Directors Absent

### Staff Present

General Manager  
Well Pub Manager  
Finance Manager

Jason Evans  
Michael Ouellet  
Leanne Smailes

## 1. CALLED TO ORDER AT 1:05 P.M.

### ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/18.01

R.Arora/Lai

Be it resolved that the agenda be adopted.

Al Barazi informed that regulation IV – 26 was violated as the agenda was not distributed within the required 72 hours (about 3 days) in advance of the meeting date and was not published on the SUO website for members to view. Asif expressed that since Qiu is away on vacation, he was responsible for sending out the agenda. As Qiu is usually the organizer of board meeting agendas, the duty fell to Asif, who confused the notice for 24 hours, the amount of time required for committee meeting agendas as the same for board meeting agendas.

Asif/Moli

Be it resolved that the name, Shreyas Kundra, be struck from Motion#16, then it reads:

Be it resolved that Aashish Tiwari and Saniya Prabhu be appointed to the Policy Committee as Student(s) at Large.

Asif stated that some additional information was required before the appointment.

**Amendment carried.**

Asif/Newman

Be it resolved that the item "ACERA Insurance as the SUO New Insurance Broker for the Upcoming Insurance Period" be added under New Business.

**Amendment carried.**

**Carried as amended.**

## 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/18.02

Bhattacharya / A.Arora

Be it resolved that the minutes of the meeting held on May 3<sup>rd</sup>, 2024 be adopted.

Al Barazi mentioned she had communicated with Asif and Qiu about an email chain they referenced in the meeting that was not distributed to other board members prior or during the

discussion. They would like the emails to be included to provide general members with context of the discussion.

24/06/18.03

Al Barazi / Mbogo

Be it resolved that an email chain between Al Barazi, former SUO President Desjarlais and Evans regarding the canceled Penticton Orientation Trip be added to the minutes of the meeting held on May 3rd, 2024.

Asif stated that the board could adopt these emails and it was not in violation of any privacy acts; however, for good governance and as per Roberts Rules of Order, board meeting minutes are to reflect the motions and what is done during the board meeting. Minutes would not recount the debate and argument. Asif mentioned these emails pertained to a decision made by the previous board in the past fiscal year. Newman raised a concern stating that "point of information" should have been called as other board members were not privy to these emails during the time of discussion and thus could not contribute. She said the right time to adopt the email chain was in that board meeting but not after the discussion had been concluded. Newman also called for the relevance of these emails as they did not hold any key information that would affect decision making moving forward. Al Barazi stated she was thinking of providing context to others, knowing it would not violate any internal or external regulations. Imran stated that the cancelled trip was no longer their focus.

**Amendment failed.**

**Original motion carried.**

24/06/18.04

R Arora/ Lai

Be it resolved that the minutes of the meeting held on May 22<sup>nd</sup>, 2024 be adopted.

**Carried.**

#### **4. NEW BUSINESS**

##### **4.1 Appointment of Faculty of Health & Social Development Representative (Special Resolution)**

24/06/18.05

A.Arora / Newman

Be it resolved that Ali Wasti be appointed as the Faculty of Health & Social Development Representative, effective immediately.

[Sowdagar left at 1:30 p.m.]

Asif presented candidate Wasti and explained that he was present in the meeting as the appointment would take effect immediately to ensure he could fulfill his required duty of sitting on at least one committee as a director. Asif motivated the appointment by stating Wasti was an active volunteer within the community and received awards in the past for his leadership. Mbogo referenced that [Bylaw VII:18] does not state that the President could make recommendations for candidates and requested the list of candidates who applied for the position. Asif stated that he was not comfortable releasing the names of other applicants who did not get the position. Evans provided clarity that [Bylaw II:18] states that the board must vote on a representative but does not outline the process of selecting a candidate. He explained that a previous board had set the precedent that once the open call for candidates closes, the President and Governance Coordinator arranges interviews with each applicant where they use a pre-determined list of questions. Then based on the interviews, the President brings the desired candidate's name to the board. Evans expressed that the current board could change this process and present a new procedure, if desired. Mbogo expressed frustrations about the method used by other boards and would like to be a part of the process of selecting candidates. Newman said the same process was used to select the current interim Graduate Student Representative and provided her experience of being selected as an interim representative by the last board. She stated that it was like a job interview with a scoresheet to compare candidates and it is different from being elected, as candidates are chosen based on their skill sets and what they can bring to the team. The board was reminded that these individuals would have to run in the by-elections to keep their seats as directors. Al Barazi expressed that they would also like to see more board involvement when selecting a candidate.

[Sowdagar entered at 1:43 p.m.]

Sowdagar was experiencing connectivity issues but was present for both votes.

10/16 members voted in favor, and Mbogo abstained.

Asif called the motion Carried. Sowdagar and Al Barazi noted the 10/16 was less than the 2/3 majority required for the Resolution. The vote was conducted again.

11/16 members voted in favor, and Mbogo abstained.

**Carried.**

#### **4.2 Appointment of One Director to the Oversight Committee**

Sakarwala introduced the responsibilities of the oversight committee. Bhattacharya, Wasti and Al Barazi motivated themselves for the position. A secret ballot was held by Evans to declare which director would sit on the committee.

24/06/18.06

A.Arora/ R Arora

Be it resolved that Ali Wasti be appointed to the Oversight Committee.

**Carried.**

### **4.3 Appointment of One Director to the Finance Committee**

A. Arora gave a brief overview of the duties of this committee. Mbogo and Wasti motivated themselves for the position. A secret ballot was held by Evans to declare which director would sit on the committee.

24/06/18.07

A.Arora/ R. Arora

Be it resolved that Ali Wasti be appointed to the Finance Committee.

**Carried.**

### **4.4 Draft Presentation and Review**

A. Arora presented the draft budget presentation to board members. Mbogo asked what line under the Services pillar do resource centers fall. A. Arora clarified that resource centers are under the Advocacy Pillar, specifically the resource center grants. A. Arora also clarified that the Campus Life pillar is split between the VP Campus Life and VP Internal operations, whereas the advocacy pillar, is primarily the responsibility of the VP External, expect resource centers which is the portfolio of the VP Internal. Board members had no other questions or feedback.

### **4.5 ACERA Insurance as the SUO New Insurance Broker for the Upcoming Insurance Period**

24/06/18.08

Asif/ Newman

Be it resolved that ACERA Insurance be the SUO new insurance broker for the upcoming insurance period.

Evans informed the board that the current insurance policy was set to expire by the end of the month. Alongside Asif, they secured a new insurance broker who could provide coverage for all SUO operations, which includes events, student association activities that would be considered high risk, cyber security, etc. Asif mentioned that this had been discussed in the executive and finance committees and was brought to the board for approval.

**Carried.**

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

24/06/18.09

R. Arora / Imran

Be it resolved that the minutes of the meeting held on May 14<sup>th</sup>, 2024 be adopted.

Al Barazi expressed that the reason for the In Camera session was not written in the minutes. She asked for clarification as to the reasoning for the in-camera session and wondered if any notes were taken during the session. Evans and Asif provided clarity that in camera session occurs when members are speaking about “Land, Labour or Legal” matters and that only Asif has limited notes taken that he keeps with him. Al Barazi inquired about knowing what was mentioned during the session, however Evans explained that only those in the room at the time can know what was said and the information shared cannot be spoken aloud after the in-camera session is over. Evans did mention that if the information shared in a committee in-camera session needed to be presented at the board level, then another in camera session would take place with the relevant information being shared to ensure effective and informed decision making.

24/06/18.10

Asif/Al Barazi

Be it resolved that the motion be tabled until the in-camera reason can be added for minutes of the meeting held on May 14th, 2024.

Carried.

**Original motion tabled.**

24/06/18.11

Sakarwala / Otsuka

Be it resolved that the minutes of the meeting held on May 29<sup>th</sup>, 2024 be adopted.

**Carried.**

## **5.2 Finance Committee**

24/06/18.12

A.Arora / Bhattacharya

Be it resolved that the minutes of the meeting held on May 28<sup>th</sup>, 2024 be adopted.

**Carried.**

[Sowdagar, Wang and Zamanzade left at 3:00 p.m.]

## **5.3 Policy Committee**

24/06/18.13

R. Arora / A. Arora

Be it resolved that Aashish Tiwari and Saniya Prabhu be appointed to the Policy Committee as Student(s) at Large.

**Carried.**

24/06/18.14

R. Arora / Newman

Be it resolved that the minutes of the meeting held on May 28<sup>th</sup>, 2024 be adopted.

**Carried.**

24/06/18.15

R. Arora / Newman

Be it resolved that VP-Internal and the Governance Coordinator be given the power to update the incorrect references in the Regulations.

**Carried.**

24/06/18.16 (Special Resolution)

R. Arora / Al Barazi

Be it resolved that [Regulation VIII:52]

Quorum for a Course Union AGM shall be 25 members or 5% of Course Union membership, whichever is less.

be amended by replacing the number "5%" with the number "10%", and adding the words "with at least two (2) Executive Members and two (2) general Course Union members present at the AGM" after the words "whichever is less", so [Regulation VIII:52] then reads:

Quorum for a Course Union AGM shall be 25 members or **10%** of Course Union membership, whichever is less, **with at least two (2) Executive Members and two (2) general Course Union members present at the AGM.**

\* Please note that this motion was tabled at the board meeting on April 24, 2024.

R. Arora stated that this was a regulation change brought forward by the previous VP Internal as they felt like the quorum for Course Union AGMs should be raised to provide a better representation of its members. Al Barazi asked if the board has seen an increase in Course Union participation and feedback to warrant this change. R. Arora provided some context that Course Unions are required by regulations to host an AGM in the second semester and last year workshops were held to better assist Course Unions in carrying out this requirement. Newman provided more motivation, stating that AGMs are the only time Course Unions can propose and adopt constitution and other governing document changes, so an increase from 5% to 10% ensures an adequate number of members present to hold the Course Union accountable. She also noted that the key piece in this regulation "25 members... whichever is less" is not changing so regardless of the Course Union's size, the proposition of 10% is still a better representation of members being a part of the decision-making process that will affect the direction of the Course Union. Al Barazi asked if any board members had experience working with Course Unions to which Newman recalled her time with the Management Student Association and the AGMs they hosted. Al Barazi wondered if records were kept regarding the number of students who attended each Course Union AGM. Asif replied that no records were kept, however given that this regulation comes at the recommendation of the previous policy committee, an investigation or research into the matter must have been conducted to have it be presented to the board.

**Carried.**

24/06/18.17 (Special Resolution)

R. Arora / Al Barazi

Be it resolved that [Regulation I:6]

6 The Board of Directors may establish Ad Hoc Committees by Resolution in accordance with Bylaw XVII (17) and with this Regulation. A motion to establish and/or dissolve an Ad Hoc Committee must satisfy this Regulation. Though other Ad Hoc Committees may be established by the Board on an as-needed basis, the following Ad Hoc Committees must be established and dissolved by the Board in the timeframes specified in this Regulation:

- a. Student Association Funding and Club Oversight Committee;
- b. Electoral Committee; and
- c. Media Fund Committee.

be amended by adding point d. Disciplinary Committee. So [Regulation I:6] then reads:

6 The Board of Directors may establish Ad Hoc Committees by Resolution in accordance with Bylaw XVII (17) and with this Regulation. A motion to establish and/or dissolve an Ad Hoc Committee must satisfy this Regulation. Though other Ad Hoc Committees may be established by the Board on an as-needed basis, the following Ad Hoc Committees must be established and dissolved by the Board in the timeframes specified in this Regulation:

- a. Student Association Funding and Club Oversight Committee;
- b. Electoral Committee;
- c. Media Fund Committee; and
- d. **Disciplinary Committee.**

**Carried.**

24/06/18.18 (Special Resolution)

R Arora / Imran

Be it resolved that a new section named Disciplinary Committee be added after [Regulation I:108], which reads as follows:

Disciplinary Committee

**109** The mandate of the Committee is to investigate the allegations against directors and make recommendations to the board on the disciplinary measures in accordance with [Bylaw XI].

**110** The Disciplinary Committee shall be comprised of five (5) directors as follows:

- a. President (Chair of the Committee);
- b. Vice-President Internal;
- c. chairperson of Oversight Committee;
- d. two (2) additional Directors to be appointed by the Board of Directors; and
- e. General Manager (advisory with voting rights)

If there is an open investigation concerning one (1) of these members, it should be filled by Special Resolution of the Board.



**111 The Committee shall meet on an as-needed basis.**

**112 The Committee shall have additional power and duty to hold part or all of a meeting in camera as necessary.**

**Carried.**

24/06/18.19 (Special Resolution)

R. Arora / Newman

Be it resolved that [Bylaw IV:4]

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an Annual General Meeting is delivered to the President of the Students' Union at least seven (7) days in advance of the date of the Annual General Meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

be amended by striking the words "in advance of the date of the Annual General Meeting" and inserting the following words "before notice of the annual general meeting is sent" after the words "at least seven (7) days", so [Bylaw IV:4] then reads:

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an Annual General Meeting is delivered to the President of the Students' Union at least seven (7) days **before notice of the annual general meeting is sent**, the Special Resolution or Ordinary Resolution shall be added to the agenda.

\* Please note that this motion was tabled at the board meeting on April 24, 2024.

\* Please note that if this motion is adopted by the board, it will be presented at the AGM for adoption by the membership.

Motivation from Qiu: The SUO Bylaw and BC Societies Act require that the notice of AGM including the text of special resolution should be sent 14 days prior to the AGM. However, the original policy allows students to add their special resolution(s) to the agenda 7 days prior to the AGM through petition. If we follow this policy, we would violate our Bylaw and BC Societies Act in terms of the AGM notice distribution.

Al Barazi asked if the SUO AGM is on the same day every and Asif provided context that the President is the one who brings forward the date to the board for approval. Al Barazi expressed confusion about the 7-day requirement and if members knew of the AGM date to meet that deadline. Evans clarified that board members will confirm and give notice of the date 45 days (about 1 and a half months) in advance and said that the BC Societies Act lays out other key timelines in terms of document presentations to general members such as the agenda. Newman emphasized that the proposed changes break the BC Societies Act, which is the law and could result in serious legal repercussions.

**Motion failed.**

24/06/18.20 (Special Resolution)

R Arora/ Bhattacharya

Be it resolved that [Bylaw VIII:2]

2 In addition to their duties as Directors under the Societies Act and these Bylaws, the Directors-at-Large shall:

- a. provide the Board with the perspective of students of the University as a whole including the views of marginalized groups on campus; and
- b. serve on at least one (1) committee of the Board; and
- c. attend and assist with Students' Union events and engagement activities.

be amended by adding Point d "submit a written report at the end of each term to the Board of Directors summarizing their interactions with students", so [Bylaw VIII:2] then reads:

2 In addition to their duties as Directors under the Societies Act and these Bylaws, the Directors-at-Large shall:

- a. provide the Board with the perspective of students of the University as a whole including the views of marginalized groups on campus;
- b. serve on at least one (1) committee of the Board;
- c. attend and assist with Students' Union events and engagement activities; and
- d. submit a written report at the end of each term to the Board of Directors summarizing their interactions with students.**

\* Please note that if this motion is adopted by the board, it will be presented at the AGM for adoption by the membership.

A. Arora inquired about the specifics of this report. He recalled his experiences as a Director at Large last year and how the main duty was expressed as supporting the executives and general SUO with operations such as contributing to committees, assisting with events, and tabling. R. Arora provided motivation stating faculty representatives must produce similar documents outlining how they engaged with all students within their respective faculties and considering the Directors at Larges are required by the Bylaws to provide the views of all students, including marginalized groups on campus, it would be nice to have a document that outlines these engagements that will be made public as well. Bhattacharya asked for clarification on the meaning of marginalized groups on campus and if the work expectations of directors being 8 hours would increase as a result. R. Arora stated that this would not affect the 8-hour requirement but work to engage with students would contribute to it. A. Arora expressed that this 8-hour requirement is not listed in the Bylaws and that the specific groups should be identified prior to adopting this proposed change. He suggested changing the monthly report template for Director at Larges to include a specific section to outline these interactions. Bhattacharya clarified that the 8-hour requirement is stated in the election nomination package.

Mbogo and Newman gave definitions and examples of marginalized groups, particularly ones on campus. Newman moved to table the discussion and motion until more conversations and research can be conducted to present a policy that considers everyone's concerns and feedback.

Newman/ A. Arora

Be it resolved that the motion be tabled until the next board meeting after more discussion and review from the policy committee can be conducted.

**Carried. The original motion tabled.**

#### **5.4 Campus Life Committee**

24/06/18.21

Imran/ R. Arora

Be it resolved that Tanin Zeraati, Sheza Shahzad, Jasmine Abadi, Georgia Goerz be appointed to the Campus Life Committee as Students at Large.

**Carried.**

24/06/18.22

Imran / Bhattacharya

Be it resolved that Riko Otsuka be appointed to the Campus Life Committee.

**Carried.**

24/06/18.23

Imran/ A Arora

Be it resolved that the minutes of the meeting held on May 15<sup>th</sup>, 2024 be adopted.

**Carried.**

#### **5.5 Campaigns Committee**

24/06/18.24

Be it resolved that Norimasa Musashi, Fatima Canales and Harsh Patel be appointed to the Campus Life Committee as Students at Large.

**Carried.**

24/06/18.25

Newman/ Imran

Be it resolved that the minutes of the meeting held on May 14<sup>th</sup>, 2024 be adopted.

**Carried.**

12/06/18.26

Newman/Moli

Be it resolved that Rajat Arora and Mariam Al Barazi be appointed to the Campaigns committee.

**Carried.**

### **5.6 Graduate Student Committee**

24/06/18.27

Moli/ Bhattacharya

Be it resolved that the following students be appointed to the Graduate Student Committee as Students at Large.

Continuing SAL: Dina Khrabsheh; Nibirh Jawad; Fatima Canales; Satabdi Das; Yazdanmehr Gordanpour; Hammad Ahmad; Omang Baheti.

New SAL: Ghulam Hussain; Rohit Dandamudi

**Carried.**

24/06/18.28

Moli / Seethanaboyina

Be it resolved that the minutes of the meeting held on May 29<sup>th</sup>, 2024 be adopted.

**Carried.**

### **5.7 Oversight Committee**

24/06/18.29

Sakarwala / Bhattacharya

Be it resolved that Naden Qally be appointed to the Oversight Committee.

**Carried.**

24/06/18.30

Sakarwala / Seethanaboyina

Be it resolved that the minutes of the meeting held on May 28<sup>th</sup>, 2024 be adopted.

**Carried.**

24/06/18.31

Sakarwala / R. Arora

Be it resolved that the minutes of the meeting held on June 17<sup>th</sup>, 2024 be adopted.

Newman inquired about making edits to the minutes as it referred to members using their first name rather than last, unlike other SUO committee or board minutes.

Newman/ Asif

Be it resolved that the minutes of the meeting held on June 17<sup>th</sup>, 2024, subject to the chair making the required edits to names be adopted.

**Amendment carried.**

**Original motion passed as amended.**

24/06/18.32

Sakarwala / Seethanaboyina

Be it resolved that the May Executive Reports be adopted as attached.

**Carried.**

## **6. REPORT ON UNIVERSITY RELATIONS**

**6.1 Senate**

**6.2 Board of Governors**

**6.3 Other University Committees**

## **7. ADJOURNMENT**

Meeting adjourned at 3:57 p.m.