



BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 20th at 12 pm, 2024, Zoom

Directors Present

President (meeting chair)	Danial Asif
Vice President Finance and Administration	Aryan Arora
Vice-President External	Abby Newman
Vice-President Internal	Rajat Arora
Vice-President Campus Life	Saaim Imran
Director-at-Large	Mariam Al Barazi
Director-at-Large	Sheela Mbogo
Director-at-Large	Aliasgar Sakarwala
Director-at-Large	Ananya Bhattacharya
Faculty of Science Representative	Veeru Seethanaboyina
Faculty of Applied Science Representative	Sahar Sowdagar
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Arts and Social Sciences Representative	Olivia Lai
Faculty of Management Representative	Riko Otsuka
Faculty of Creative & Critical Studies Representative	Amy Wang
College of Graduate Studies Representative	Mhamoda Moli
Faculty of Health & Social Development Representative	Ali Wasti
Board of Governors Representative (ex-officio)	Isabella Bravo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu
Well Pub Manager	Michael Ouellet
Finance Manager	Leanne Smailes
Membership Outreach Coordinator	Izzy Rusch
Communications & Marketing Manager	Becca Evans
Student Advocate	Rachel Fortin
Food Security & Nutrition Manager	Stephanie Patterson

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/08/20.01

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Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/08/20.02

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Be it resolved that the minutes of the meeting held on July 18th, 2024 be adopted.

4. PRESENTATION

5. COMMITTEE BUSINESS

5.1 Executive Committee

24/08/20.03

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Be it resolved that the minutes of the meeting held on July 24th, 2024 be adopted.

24/08/20.04

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Be it resolved that the minutes of the meeting held on August 7th, 2024 be adopted.

5.2 Finance Committee

5.3 Policy Committee

5.4 Campus Life Committee

24/08/20.05

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Be it resolved that the minutes of the meeting held on June 27th, 2024 be adopted.

24/08/20.06

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Be it resolved that the minutes of the meeting held on July 3rd, 2024 be adopted.

5.5 Campaigns Committee

24/08/20.07

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Be it resolved that the minutes of the meeting held on July 25th, 2024 be adopted.

24/08/20.08

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Be it resolved that the minutes of the meeting held on August 8th, 2024 be adopted.

5.6 Graduate Student Committee

24/08/20.09

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Be it resolved that the minutes of the meeting held on July 29th, 2024 be adopted.

24/08/20.10

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Be it resolved that the July and August Honoraria for GSC Students at Large be disbursed as follows:

GSC July			
Sr. No	Name of SAL	Amount (\$)	Note
1	Dina Khrabshesh	50	
2	Fatima Canales	0	
3	Nibirh Jawad	50	
4	Satabdi Das	50	
5	Yazdanmehr Gordanpour	50	
6	Hammad Ahmad	50	
7	Omang Baheti	0	
8	Ghulam Hussain	50	
9	Rohit Dandamudi	50	
GSC August			
Sr. No	Name of SAL	Amount (\$)	Note
1	Dina Khrabshesh	50	
2	Fatima Canales	0	
3	Nibirh Jawad	50	
4	Satabdi Das	50	

5	Yazdanmehr Gordanpour	50	
6	Hammad Ahmad	50	
7	Omang Baheti	0	
8	Ghulam Hussain	50	
9	Rohit Dandamudi	0	

5.7 Oversight Committee

24/08/20.11

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Be it resolved that the minutes of the meeting held on July 31st, 2024 be adopted.

24/08/20.12

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Be it resolved that the June Executive Reports be adopted as attached.

5.8 Media Fund Committee

24/08/20.13

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Be it resolved that the minutes of the meeting held on August 7th, 2024 be adopted.

24/08/20.14

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Be it resolved that funds in the amount of \$45,000 be allocated to Phoenix News as recommended by the Media Fund Committee.

5.9 Electoral Committee

24/08/20.15

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Be it resolved that the Electoral Committee be struck for the 2024-2025 SUO Board.

24/08/20.16

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Be it resolved that Trophy Ewila be appointed as Chief Returning Officer for the By-Election 2024.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

Call for a nomination from the board to serve on the adjudication committee for next year's Open Educational Resources (OER) Excellence and Impact Awards.

*Please note this is a commitment to bi-weekly meetings in preparation for the OER Awards Adjudication process, which will continue as needed throughout the year. Either an undergraduate or a graduate SUO board member is qualified to sit on the committee.

7. NEW BUSINESS

7.1 AGM Date & Location

24/08/20.17

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Be it resolved that the 2024 SUO AGM be held on _____ (date) at _____ p.m.

7.2 September Concert Headliner Contract Approval

Be it resolved that the SUO approve the signing of the headlining artist contract for the September 2024 concert, with a total amount of (40,000 USD + 2,000 CAD) / (70,000 CAD).

Motion carried outside of a board meeting.

President Danial Asif sent the board the resolution via email for approval on Friday, August 2nd, 2024. By Sunday, August 4th, twelve (12) Board of Directors voted in favor of the resolution. Al Barazi abstained. Emails are attached to the agenda.

7.3 Student Association Policy Amendments (Special Resolution)

24/08/20.18

Be it resolved that [Regulation VIII:5]

5 New Student Associations applications will only be accepted during the periods of August 1 to the second (2nd) Friday of October; and January 1 to the second (2nd) Friday of February. New Student Association applications may only be ratified in the months of September, October, January and February.

be amended by inserting the word "August" before "September", so [Regulation VIII:5] then reads:

5 New Student Associations applications will only be accepted during the periods of August 1 to the second (2nd) Friday of October; and January 1 to the second (2nd) Friday of February. New Student Association applications may only be ratified in the months of **August**, September, October, January and February.

24/08/20.19

Be it resolved that [Regulation VIII:15]

15 Student Associations are not permitted to accept any legal obligation for the Student Union including any of the following:

- a. entering into contracts either on behalf of the Student Union or the Student Association;
- b. hiring employees;
- c. open an account with a financial institution; or
- d. use a personal account to process Student Association transactions.

be amended by inserting the words “or external account with a financial institution” after the words “use a personal account” under Point (d), so [Regulation VIII:5] then reads:

15 Student Associations are not permitted to accept any legal obligation for the Student Union including any of the following:

- a. entering into contracts either on behalf of the Student Union or the Student Association;
- b. hiring employees;
- c. open an account with a financial institution; or
- d. use a personal account **or external account with a financial institution** to process Student Association transactions.

24/08/20.20

Be it resolved that [Regulation VIII:29]

29 A Student Association which has been deemed inactive for a period of at least twelve (12) months may be dissolved by the Board of Directors.

be amended by striking out the words “twelve (12) months” and inserting the words “six(6) months”, so [Regulation VIII:29] then reads:

29 A Student Association which has been deemed inactive for a period of at least **six (6) months** may be dissolved by the Board of Directors.

7.4 Student Association Ratification

24/08/20.21

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Be it resolved that SUO Tune Titans Student Association be ratified.

Aims and Purposes: Be a club that allows music producers and musicians to make music together.

24/08/20.22

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Be it resolved that SUO Photography Student Association be ratified.

Aims and Purposes: The aim is to provide a diverse and inclusive space for individuals to discover, create and pursue their passions of photography or modelling.

24/08/20.23

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Be it resolved that SUO Ecology and Zoology Course Union Student Association be ratified.

Aims and Purposes: To provide resources and organize workshops and events to further build our peers' learning and research skills. Facilitate collaboration between students and faculty to help gain valuable experience with research projects. Foster a sense of community among peers with similar interests. To promote ecology and zoology within the university via various events, outreaches and activities.

24/08/20.24

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Be it resolved that SUO Okanagan Steel Bridge Team Student Association be ratified.

Aims and Purposes: The UBCO Steel Bridget Team is a group of students that aims to compete at the National CISC Steel Bridge Competition representing the University of British Columbia Okanagan.

24/08/20.25

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Be it resolved that SUO NextGen STEM Outreach Student Association be ratified.

Aims and Purposes: The club aims to do three things.

- 1) Mainly we want to run STEM outreach workshops to high school and elementary students to get them more interested in STEM+getting them to learn about opportunities in those respective fields;
- 2) Run networking activities through the SHAD Canada alumni network (they are an affiliate to this club);
- 3) Develop a community where we're able to help one another pursue our goals in life and our careers.

24/08/20.26

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Be it resolved that SUO Creative Writing Course Union Student Association be ratified.

Aims and Purposes: To make safe, creative, and welcoming events for all UBCO students interested in creative writing and foster community amongst those who are registered as Creative Writing majors and minors.

24/08/20.27

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Be it resolved that SUO Sociology Course Union Student Association be ratified.

Aims and Purposes: We will act as a voice for Sociology students within the University, advocating for their needs and concerns by: providing students with additional learning opportunities outside of regular coursework; creating opportunities for students to network with faculty, alumni, and professionals in the field; hosting social events for students to connect with one another; fostering a sense of community and belonging; and by providing resources and events focused on career development.

8. INFORMATION

8.1 Women's Leadership Conference

8.2 Conference and Travel Summary Report for Review

Attached:

BCFS Skills Symposium Report from Mariam Al Barazi

BCFS Skills Symposium Report from Olivia Lai

BCFS Skills Symposium Report from Sahar Sowdagar

BCFS Skills Symposium Report from Ananya Bhattacharya

BCFS June Executive Meeting from Abby Newman

Student Union Development Submit (SUDS) from SUO Executive Committee

9. DISCUSSION

9.1 Emails regarding Smart Meals

9.2 Meeting Minutes Format

10. ADJOURNMENT



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, July 18 at 9 am, 2024, Zoom

Directors Present

President (meeting chair)	Danial Asif
Vice President Finance and Administration	Aryan Arora
Vice-President External	Abby Newman
Vice-President Internal	Rajat Arora
Vice-President Campus Life	Saaim Imran
Director-at-Large	Mariam Al Barazi
Director-at-Large	Sheela Mbogo
Director-at-Large	Aliasgar Sakarwala
Director-at-Large	Ananya Bhattacharya
Faculty of Science Representative	Veeru Seethanaboyina
Faculty of Applied Science Representative	Sahar Sowdagar
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Creative & Critical Studies Representative	Amy Wang
College of Graduate Studies Representative	Mhamoda Moli
Faculty of Health & Social Development Representative	Ali Wasti
Student Senate Caucus Representative (ex-officio)	Vacant

Directors Absent with Notice

Board of Governors Representative (ex-officio)	Isabella Bravo
Faculty of Arts and Social Sciences Representative	Olivia Lai

Directors Absent without Notice

Faculty of Management Representative	Riko Otsuka
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Staff Present

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu
Well Pub Manager	Michael Ouellet
Finance Manager	Leanne Smailes

1. CALLED TO ORDER AT 9:07 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/18.01

Newman/Sowdagar

Be it resolved that the agenda be adopted.

Wang/Mbogo

Be it resolved that the agenda be amended by adding a discussion "Tracy Gray's visit to the SUO" under New Business.

Amendment failed.

Asif/Newman

Be it resolved that Motion #5 adoption of the CRO report be amended by adding a subsidiary motion: "Be it future resolved that the board of directors approve the destruction of the nomination forms used in the 2024/2025 General Election."

Amendment carried.

Moli/Mbogo

Be it resolved that the discussion "Tracy Gray's visit to the SUO" be added under New Business. Moli stated that she was not able to participate in the voting process.

Wang provided information on the political views of Tracy Gray (the MP Kelowna-Lake Country).

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/18.02

Bhattacharya/Seethanaboyina

Be it resolved that the minutes of the meeting held on June 18th, 2024 be adopted.

Sowdagar stated that she was not absent for that long time though she had the connectivity issue. She was there for the first and second round of voting during the appointment of Health & Social Development Representative.

Sowdagar/Al Barazi

Be it resolved that the voting process for the appointment of Health & Social Development Representative be described as follows:

Sowdagar was experiencing connectivity issues but was present for both votes.

10/16 members voted in favor, and Mbogo abstained.

Asif called the motion Carried. Sowdagar and Al Barazi noted the 10/16 was less than the 2/3 majority required for the Resolution. The vote was conducted again.

11/16 members voted in favor, and Mbogo abstained.

Amendment carried.

Carried as amended.

4. PRESENTATION

4.1 Annual Operating Budget Presentation for 2024-2025

[Sakarwala entered at 9:32 a.m.]

A.Arora presented the draft budget with a focus on the adjustments made recently since the last presentation in June. He explained how the deficit was brought down through budget adjustments on the main three pillars of the SUO: general budget, campus life and advocacy. Mbogo asked what the Staff Conference entailed. A. Arora explained that the Director training and staff training were different budget lines. Staff Conference budget covered the staff training and their conference such as the AMICCUS. Al Barazi asked Evans for more information regarding the Staff Conference. Evans explained that AMICCUS is a national conference held twice a year, which the staff rotate to participate in. The conference covers training on advocacy, campus life, governance and operation; and is only geared towards the post-secondary Students' Unions across the country. This budget line also covers the conference that staff see the value in their department or under their portfolio. Al Barazi asked if staff submit reports to reflect the value of the conference as the directors do. Evans confirmed that starting from this year, due to the implementation of the conference report suggested by the VP External, the staff would submit the report to the General Manager after attending the conference. Al Barazi asked how to access the staff report. Evans replied that the directors could book a meeting with him as the staff report to him.

24/07/18.03

A.Arora/Bhattacharya

Be it resolved that the Annual Operating Budget for 2024-2025 be adopted.

Mbogo stated that she would like to table the budget approval. She stated that the draft budget should be attached to the agenda as they need time to understand the budget. She also stated that the way the numbers were presented was not as clear as that of the published budget in the past. She sent a link of the published SUO budget to the board. Asif stated that all the numbers were seen and discussed by the finance committee, which was the purpose of having the

committee. A.Arora explained the reasons why he did not present every budget line. He stated that there were so many budget lines they had worked on, and some of them were not a concern for the board, for example, the office supply. He explained some budget lines could not be decided by the director. He took the director's honoraria for example, saying that this expense would be affected by the CPI. Due to the limited time for the board meeting, he chose to present the budget lines under the SUO pillars which he thought could be a concern for directors. He also stated that he had been and would be happy to meet them to answer any questions regarding the budget. He stated that they could not attach the budget as it was just a draft and was not approved.

Mbogo/Al Barazi

Be it resolved that the Annual Operating Budget for 2024-2025 be tabled.

R. Arora reminded the board that as per their regulation, they would need to approve the budget by July 31. Al Barazi asked if the budget was subject to change during the year and if there was any chance of reallocation. A.Arora confirmed that if there was any unspent fund, they could make reallocation through the finance committee and the executive committee depending on the amount left. A.Arora strongly suggested that the board read the finance committee meeting minutes, saying that they did not have anything in camera, and the board could see what had been discussed. Evans clarified that the executive could make reallocation up to ten percent and would explain the reason to the board. If the budget change is above ten percent, it would have to be brought to the board for a decision. Evans also explained that the budget A.Arora presented was related to the pillars that affect the board while the other part of budget was driven by contracts which had to be carried through due to legal obligations. Evans mentioned that their revenue decreased as a result of the decreased number in the enrollment this year. He also commended the hard work A.Arora had done to reduce the deficit. Evans provided more information about the budget and budget planning. Al Barazi asked for specific numbers that Evans mentioned. She stated that sometimes the meeting minutes did not provide reasoning behind the decision. She would prefer to see another board meeting to adopt the budget after they fully understand the budget numbers.

Motion to table the budget approval failed.

The original motion carried.

Asif commended the work and efforts A.Arora had made for the budget planning. A.Arora encouraged the directors to set up meetings with himself if they have questions. Smiles (Finance Manager) expressed her thanks to A.Arora and the Finance committee for the work they had done, and also expressed her thanks to the board for their questions and engagement.

5. NEW BUSINESS

5.1 2024-2025 Annual Action Plan

24/07/18.04

R. Arora/Seethanaboyina

Be it resolved that the 2024-2025 Annual Action Plan be adopted as attached.

Al Barazi asked for the executives' motivation behind their plan and wondered if there was any change from that of the previous year. Asif and Evans explained that the action plan was under the jurisdiction of the current executives. They may choose to carry through the goal set by the previous executives or start their own initiatives. Most of the action items this year were driven by their promises during the election. The oversight committee would review the executive action plan and assist them in achieving their goals. Therefore, the action plan would be different from year to year and that was the reason why they called it annual action plan.

Carried.

5.2 2024 SUO of UBC General Elections CRO Report

24/07/18.05

Imran/Sowdagar

Be it resolved that the 2024 SUO of UBC General Elections CRO Report be adopted as attached.

Be it future resolved that the board of directors approve the destruction of the nomination forms used in the 2024/2025 General Election.

Mbogo pointed out a mismatch between the number and the percentage under the VP Internal voting numbers. Evans stated that the CRO resigned last month, but the board could mandate the Governance Coordinator and A. White to look into it. Newman stated that the election result was sent by the UBC, and the information had been already published. Mbogo stated that the error was generated by the system, and she did not want to see the error happen again and impact the future election. Asif stated that he could get in touch with the UBC returning officer Jessica Iverson to see what they could do, so that in the future the number would be accurately reflected.

Carried.

5.3 SUO Building Steering Committee

24/07/18.06

A.Arora/Bhattacharya

Be it resolved that the SUO 2024 Building Steering Committee Terms of Reference be adopted as attached.

Al Barazi asked why the Building Steering Committee was struck down by the previous board. Evans stated that he did not recall the board striking down the committee. From his understanding, the work started but did not carry through, and the committee dissolved by itself. Newman stated that she was on the committee the previous year. However, it was not the

priority of the previous President, and no meeting was held in the past. The term of the committee was about half a year. Al Barazi had some questions about the referendum passed last year regarding the field house building. Asif clarified that the field house building is a UBCO building but not a SUO building. A group of students presented a petition for the field house building to the SUO, which triggered their referendum process.

Carried.

24/07/18.07

Asif/ Al Barazi

Be it resolved that the Building Steering Committee be struck for the SUO Board 2024-2025.

Carried.

24/07/18.08

Bhattacharya/Newman

Be it resolved that President Danial Asif and VP Finance & Administration Aryan Arora be appointed to the Building Steering Committee.

Carried.

24/07/18.09

Seethanaboyina/Bhattacharya

Be it resolved that Abby Newman be appointed to the Building Steering Committee. Newman motivated herself.

Carried.

24/07/18.10

Sowdagar/ Mbogo

Be it resolved that Mariam Al Barazi be appointed to the Building Steering Committee. Al Barazi motivated herself.

Carried.

5.4 Tracy Gray's Visit to the SUO

Wang was curious about what came out of the visit and wondered if there would be any collaboration between the SUO and Gray. She stated that what Gray had done was controversial in the community. Newman stated that it was her role to connect with leaders in all types of government. She stated Gray had reached out to connect and would like to learn more about student needs. Gray was particularly interested in pantry and food security program. Newman had sent emails to the executives and staff briefing Gray's history so that everyone was aware of her political views and history. It was an open conversation, and no promise was made. Newman stated that she could consider bringing the board to the future meetings with government officials. Mbogo expressed her interest in the involvement of meetings with government leaders.

Newman stated that the campaigns committee had planned a provincial election info fair in the fall, and they would invite the MLA candidates to the campus to connect with students.

6. COMMITTEE BUSINESS

6.1 Executive Committee

24/07/18.11

Asif/Seethanaboyina

Be it resolved that the minutes of the meeting held on May 14th, 2024 be adopted.

Carried.

24/07/18.12

Asif/Mbogo

Be it resolved that the minutes of the meeting held on June 12th, 2024 be adopted.

Al Barazi asked for the time status for the in-camera session. Asif stated that he did not take notes of the in-camera time and confirmed with Qiu if it is required by any policy. Qiu stated that it was not required by their regulation, but a practice that she would usually do when taking minutes.

Carried.

24/07/18.13

Asif/Wasti

Be it resolved that the minutes of the meeting held on June 28th, 2024 be adopted.

Carried.

24/07/18.14

Asif/Wasti

Be it resolved that the minutes of the meeting held on July 10th, 2024 be adopted.

Carried.

6.2 Finance Committee

24/07/18.15

A.Arora/Bhattacharya

Be it resolved that the minutes of the meeting held on June 12th, 2024 be adopted.

Carried.

24/07/18.16

A.Arora/Seethanaboyina

Be it resolved that the minutes of the meeting held on July 8th, 2024 be adopted.

Carried.

6.3 Policy Committee

6.4 Campus Life Committee

6.5 Campaigns Committee

24/07/18.17

Newman/Sowdagar

Be it resolved that the minutes of the meeting held on June 24th, 2024 be adopted.

Carried.

6.6 Graduate Student Committee

24/07/18.18

Moli/Seethanaboyina

Be it resolved that the minutes of the meeting held on June 26th, 2024 be adopted.

Carried.

24/07/18.19

Moli/Newman

Be it resolved that the May and June Honoraria for GSC Students at Large be disbursed as follows:

GSC May			
Sr. No	Name of SAL	Amount (\$)	Note
1	Dina Khrabshesh	50	
2	Fatima Canales	50	
3	Nibirh Jawad	50	
4	Satabdi Das	50	
5	Yazdanmehr Gordanpour	50	
6	Hammad Ahmad	50	

GSC June			
Sr. No	Name of SAL	Amount (\$)	Note
1	Dina Khrabshesh	50	
2	Fatima Canales	0	
3	Nibirh Jawad	50	
4	Satabdi Das	0	
5	Yazdanmehr Gordanpour	50	
6	Hammad Ahmad	50	

7	Omang Baheti	0	
8	Ghulam Hussain	50	
9	Rohit Dandamudi	0	

Carried.

6.7 Oversight Committee

7. REPORT ON UNIVERSITY RELATIONS

7.1 Senate

7.2 Board of Governors

7.3 Other University Committees

7.3.1 Call for a nomination from the board to serve on the adjudication committee for next year's Open Educational Resources (OER) Excellence and Impact Awards.

Ananya Bhattacharya and Mariam Al Barazi motivated themselves to sit on the committee. Mbogo asked what the committee does. Evans stated that the committee oversees the requirements for the award. The board checked the UBC website for more information about the committee. Newman added that the OER was also what the SUO had campaigned for, so that students do not need to pay for all the learning resources. The board noticed that on the website, the committee required an undergraduate student representative. As Al Barazi was a graduate student, the board reached a consensus to appoint Ananya Bhattacharya to sit on the committee.

8. ADJOURNMENT

The meeting adjourned at 11:03 a.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, July 24th at 1 pm, UNC133C/Zoom

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Vice-President Internal

Vice-President Campus Life

Danial Asif

Aryan Arora

Abby Newman

Rajat Arora (zoom)

Saaim Imran

Directors Absent

Staff Present

General Manager

Governance Coordinator

Food Security & Nutrition Manager

Jason Evans

Cecily Qiu

Stephanie Patterson

1. CALLED TO ORDER AT 1:02 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/24.01

A.Arora/Imran

Be it resolved that the agenda be adopted.

Asif/Imran

Be it resolved that the agenda be amended by adding a new business "August Leadership Training".

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/24.02

Imran/A.Arora

Be it resolved that the minutes of meeting held on July 10th, 2024 be adopted.
Carried.

4. NEW BUSINESS

4.1 Smart Meal 2.0 Presentation and Discussion

Newman presented her Smart Meal initiative. She explained her pillars and objectives, and the decision-making model. She analyzed student needs and concerns, as well as concerns from the vendors, the SUO and the UBC Social hub. She pointed out some issues arising from the implementation of Smart Meals last year. She presented the alternatives, which were \$5 Smart Meal, Catered \$2 Smart Meal (batch cooking) and Free Breakfast Meals. She explained what objectives those alternatives could reach, and their pros and cons. After all those analyses, she proposed her solution, the number of meals they could serve in a year, the potential cost and the launch day.

Her proposed solution was to combine the Free Breakfast Meals with \$5 Smart Meals. She and Patterson answered questions from Executives regarding the budget and operation. Executives and Evans were in favor of this plan, stating that this solution would maintain their sustainability and affordability objectives, serve

more students and meet students' request for more protein, and meanwhile reduced concerns and stress from the vendors.

4.2 September Planning

Evans presented some operational changes and plans for September. He stated that the SUO offices, including the Paper & Supply Co. and the Well pub, would be closed on September 2nd as it is a statutory holiday. The Paper & Supply Co. was hiring a part-time assistant. Evans and Patterson were planning a staff orientation for new staff and part-time staff so that the staff could have essential resources and training. They were launching the UMO system for the bus transit this year.

Executives asked about the office hours. Evans stated that the executives were required to dedicate at least 25 hours per week to fulfilling their responsibilities. They should be available for students for at least 5 hours per week. He also recognized that study was their priority, and he did not suggest the executives sacrifice their school/class. Qiu stated that occasionally they may not be able to come to the office during office hours due to unexpected situations such as meetings. If the situation happens, she suggested that executives communicate the reason with the front desk staff so that the staff could redirect the student.

4.3 Director Honoraria

24/07/24.03

Newman/Imran

Be it resolved that the June Honoraria for Board of Directors be disbursed as follows:

Name	Title	%
Al Barazi, Mariam	Director-at-Large	100
Bhattacharya, Ananya	Director-at-Large	100
Lai, Olivia	Faculty of Arts and Social Sciences Rep.	100
Mbogo, Sheela	Director-at-Large	100
Moli, Mhamoda	College of Graduate Studies Rep.	100
Otsuka, Riko	Faculty of Management Rep.	100
Sakarwala, Aliasgar	Director-at-Large	100
Seethanaboyina, Veeru	Faculty of Science Rep.	100
Sowdagar, Sahar	Faculty of Applied Sciences Rep.	100
Wang, Amy	Faculty of Creative & Critical Studies Rep.	100
Wasti, Ali	Faculty of Health & Social Development Rep.	100
Zamanzade, Elnaz	Faculty of Education Rep.	100

Asif stated that all the directors submitted the report on time except Otsuka.

Executives had a discussion, and an exception was made for Otsuka as it was the first few months of their term. Asif asked Qiu to remind the directors again of the regulation regarding the monthly report.

Carried.

4.4 August Leadership Training

Evans introduced the plan for the August Leadership Training; however, he also pointed out that only 7 out of 17 directors confirmed their attendance. He stated that they would not have full benefit from the training due to the insufficient participation of directors. After discussion, the executives decided to postpone the training.

5. IN CAMERA (LABOR)

24/07/24.04

Asif/Imran

Be it resolved that the meeting be moved in-camera. [2:06 p.m.]

Carried.

24/07/24.05

Imran/A.Arora

Be it resolved that the meeting be moved ex-camera. [2:13 p.m.]

Carried.

6. ADJOURNMENT

Meeting adjourned at 2:13 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, August 7th at 1 pm, UNC133C

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Vice-President Internal

Danial Asif

Aryan Arora

Abby Newman

Rajat Arora

Directors Absent

Vice-President Campus Life

Saaim Imran

Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

1. CALLED TO ORDER AT 1:06 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/08/07.01

A.Arora/R. Arora

Be it resolved that the agenda be adopted.

Newman/R. Arora

Be it resolved that the agenda be amended by adding a discussion titled "Third-Party Sponsor/Advertiser Registration for the BC Elections".

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/08/07.02

Newman/R. Arora

Be it resolved that the minutes of meeting held on July 24th, 2024 be adopted.

Carried.

4. NEW BUSINESS

4.1 Frosh Update and Sponsorships Update

Asif stated that the concert Headliner contract was officially signed and provided some updates on the concert.

Newman and A.Arora provided updates regarding the sponsorship confirmed so far for the Expo. Executives also shared information on concert sponsorship.

5. DISCUSSION: THIRD-PARTY SPONSOR/ADVERTISER REGISTRATION FOR THE BC ELECTIONS

Newman stated that they would need to register as a third-party sponsor/advertiser to promote student issues and promote a specific party or candidate during the elections. Newman added that registration with Elections BC would not have financial risk; however, if they break their (Elections BC) regulations, it may result in penalties. Newman stated R. Fortin and herself were learning the relevant regulations. She also mentioned that if they do not get this status, they may have to pull out of BC 3 campaigns, consequently affecting their

standing in BC 3 union. Newman recommended the registration as it would allow them to vote in the BC 3 campaigns when lobbying for students' need. Asif was in favor of the registration saying that it could help their campaigns. A.Arora asked what campaign they were focusing on. Newman replied that they were campaigning for vacancy control, restricting the landlord's rent increase after vacancy. Newman also informed that she received confirmation of a polling station on campus for the provincial elections, which could also inspire students to vote.

24/08/07.03

Newman/Asif

be it resolved that the SUO register as a third-party sponsor/advertiser with Elections BC.

Carried.

6. IN CAMERA (LEGAL)

24/08/07.04

A.Arora/R. Arora

Be it resolved that the meeting be moved in-camera. [1:24 p.m.]

Carried.

24/08/07.05

Newman/A.Arora

Be it resolved that the meeting be moved ex-camera. [1:30 p.m.]

Carried.

7. ADJOURNMENT

Meeting adjourned at 1:30 p.m.

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, June 27th, 2024, UNC133C

Members Present

Vice-President Campus Life (meeting chair)
Vice President Internal
Vice-President Finance
Vice-President External
Director at Large
Director at Large
Student-At-Large
Student-At-Large

Saaim Imran
Rajat Arora
Aryan Arora
Abby Newman
Aliasgar Sakarwala
Sheela Mbogo
Sheza Shahzad
Georgia Goerz

Members Absent With Regrets and Approval

President
Faculty of Science Representative

Danial Asif
Veeru Seethanaboyina

Members Absent Without Regrets and/or Approval

Student-At-Large
Student-At-Large
Faculty of Management Representative

Jasmine Abadi
Tanin Zeraati
Riko Otsuka

Staff Present

Well Pub Manager

Michael Ouellet

Staff Absent

Membership Outreach Coordinator
Communications Manager
General Manager

Izzy Rusch
Becca Evans
Jason Evans

1. CALLED TO ORDER 2:06PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/27.01

Mbogo/Sakarwala

Be it resolved that the agenda be adopted.

Carries.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/27.02

Georgia/Mbogo

Be it resolved that the minutes from the meeting held on May 15th, 2024 be adopted.

Carries.

4. NEW BUSINESS

4.1 New Student-At-Large Introductions

Shahzad and Goerz introduced themselves to the team.

4.2 SUO Events Calendar

Ouellet began by reaching out for ideas and explained that they need to have a working committee that follows the SUO social media to help promote events. Ouellet and Imran emphasized that no idea is too crazy. Mbogo requested that related to the calendar – that Imran and Ouellet share some information regarding artists that may perform at the concert. Ouellet identified some artists within and outside the budget. Ouellet asked for suggestions. Mbogo identified a DJ that may be of interest. Imran and Ouellet further described possible events that are on the table for campus life such as field trips, laser tag, trampoline parks, etc.

5. ADJOURNMENT

2:24PM

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, July 3rd, 2024, UNC133C

Members Present

Vice-President Campus Life (meeting chair)
President
Vice-President Finance
Vice-President External
Faculty of Science Representative
Student-At-Large
Student-At-Large

Saaim Imran
Danial Asif
Aryan Arora
Abby Newman
Veeru Seethanaboyina
Sheza Shahzad
Tanin Zeraati

Members Absent With Regrets and Approval

Director at Large
Student-At-Large
Student-At-Large

Aliasgar Sakarwala
Jasmine Abadi
Georgia Goerz

Members Absent Without Regrets and/or Approval

Director at Large
Faculty of Management Representative
Vice President Internal

Sheela Mbogo
Riko Otsuka
Rajat Arora

Staff Present

Well Pub Manager
Membership Outreach Coordinator

Michael Ouellet
Izzy Rusch

Staff Absent

Communications Manager
General Manager

Becca Evans
Jason Evans

1. CALLED TO ORDER 2:13PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/03.01

Asif/Seethanaboyina

Be it resolved that the agenda be adopted.

Carries.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/03.02

Seethanaboyina/A. Arora

Be it resolved that the minutes from the meeting held June 27th, 2024 be adopted.

Amended

Asif/A. Arora

Be it resolved that the adoption of minutes from the meeting held on 27th June be tabled until the next meeting.

Carries

4. NEW BUSINESS

4.1 Well Events

Ouellet described some of the trivia, esports and party events that they were planning to hold in the Well. The plan was to speak to clubs and student associations to collaborate. Rusch described that some student associations were inactive last year and that Imran may need to be careful when approaching certain clubs and student associations. A. Arora brought up wine and paint nights. Ouellet was waiting for Goerz's schedule to start inputting wine and paint nights into the calendar. Ouellet brought up safety and security and how The Well had improved event hosting in the past year or so. Imran brought up karaoke nights and the interest they saw from other schools regarding such events. Rusch and Newman brought up safety concerns for all ages parties. Imran ensured that events were going to be handled with proper security and communication with EFRT, Red Frogs, bouncers, etc. Ouellet reassured that UBC would be kept well informed about the events and incidents had decreased over the past year or so.

4.2 General Events

Ouellet started out by briefing the team about event ideas and how they are waiting on the committee for ideas. Ouellet also mentioned pumpkin carving towards the end of October and that it would be a great idea. A. Arora mentioned the beer garden and how

a budget had been allocated and should be used. Ouellet assured the committee that there will be a beer garden in September. Asif brought up the idea of firepit and hot chocolate nights, as well as pool table tournaments. Zeraati brought up a treasure hunt idea that was greatly appreciated by students in past years. Shahzad brought up the idea of a UBC's got talent show or a opera show similar to one held recently.

4.3 SUO Concert

Ouellet and Imran described that the concert was currently being organized. Ouellet and Imran were still scouting artists and had some in mind that they're interested in putting an offer to. Ouellet expressed that COCA allowed them to get in touch with plenty of booking agents that would allow for them to extend their reach.

4.4 September Events

5. ADJOURNMENT 2:49PM

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, July 25, 2024, Zoom and SUO Board Room

Called to Order at **11:02 am pst**

Committee Members Present

Vice President External (chair)

Vice President Internal

Director at Large

Director at Large

Director at Large

Director at Large

Faculty of Arts and Social Sciences

Faculty of Science Representative

Student at Large

Student at Large

Abby Newman

Rajat Arora

Mariam Al Barazi

Ananya Bhattacharya

Sheela Mbogo

Aliasgar Sakarwala

Olivia Lai

Veeru Seethanaboyina

Norimasa Musashi

Harsh Patel

Committee Members Absent with Regrets and Approval

President

Danial Asif

Committee Members Absent without Regrets and Approval

Student at Large (Graduate Student Representative)

Fatima Canales Gonzales

Staff Present

Student's Advocate

Communications Manager (non-voting)

Governance Coordinator

Rachel Fortin

Becca Evans

Cecily Qiu

Guest

Shreya Patnaik

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ARE EVERYONE'S ACCESSIBILITY NEEDS MET?

Please send the committee chair a message if your accessibility needs are not met (If you need captioning, larger text agenda, use of the chat, etc.) Eat/drink if you need to.

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/25.01

Patel/Arora

Be it resolved that the agenda be adopted.

[Sakarwala entered at 11:06 am pst]

Al Barazi/ Mbogo

Be it resolved that item 5.4 Food for Fines be tabled until next meeting

Amendment failed

Original motion carried.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/25.02

Arora/Seethanaboyina

Be it resolved that the minutes from the meeting held on June 24th, 2024 be adopted.

Carried.

5. OLD BUSINESS

5.1 SMART MEALS 2.0 PLANNING UPDATE

Newman gave a surface level introduction of Smart Meal 2.0 which would combine a Free Hot Breakfast program and a scaled down version of the previous \$5 Smart Meal pilot project. She explained that the proposing program would include 3 days a month of a free hot breakfast served out of Picnic, with 1 day of \$5 Smart Meals that would be available at only one UNC restaurant at a time. She explained that she gave a presentation in the executive committee to hear the feedback of this innovation prior to presenting the idea in today's meeting. Al Barazi stated in a previous meeting with Newman and staff that lack of funding, sponsorship, and vendor satisfaction were challenges presented with the original version of Smart Meals. Al Barazi requested financial breakdowns, student input, vendor feedback, and agreements, as well as honouring the Research Partnership Agreement with the UBC Social Innovation Hub signed by last year's executive team. Al Barazi's concerns and requests were unmet; thus, she felt it did not warrant the change in the campaign. Arora and Fortin noted Newman's hard work, with Arora mentioning the presentation he viewed outlined a detailed thought process and a clear consideration of all stakeholders involved. He requested a separate meeting with Newman to ask questions to which Newman presented the solution of hosting a separate meeting open to all committee and board members, in addition to staff, to ensure an equitable opportunity for

everyone to ask questions and view the presentation. Newman noted that in the next committee meeting she would present the final campaign proposition for committee approval.

5.2 ASK ME ABOUT YOUR STUDENT UNION CAMPAIGN

Newman informed she had been completing a dictionary to explain the jargon used within the Student Union Okanagan (SUO). This information would be shared on the website and the Instagram and had also been converted into a crossword and word search as an engagement tactic for tabling. She reiterated that this campaign aims to educate students about the SUO and its functions. Additionally, Newman mentioned that she had ordered SUO-branded merchandise to promote the organization at tabling events, in addition to campaign specific t-shirt to encourage students to ask committee and board member questions about the SUO. Marketing for this campaign was tested on the Instagram late last month and the campaign's logo was being finalized by Evans. Newman explained that throughout the month of September each week would be a themed week to expose students to various aspects of the SUO – such as campus life, businesses, BCFS, Student Care, etc. Mbogo asked if the campaign would run year-round to which Newman identified key dates such as November (AGM), January (start of new term) and February (general election).

5.3 PROVINCIAL ELECTIONS INFO FAIR UPDATE

Newman updated the committee regarding the event, stating 3 out of 4 parties had confirmed attendance. Elections BC will be on campus to promote voter registration but unfortunately there will be no polling station on campus in this provincial election. Newman and Fortin were exploring the possibility of chartering a bus to bring students to a nearby polling station. Mbogo asked about a debate with candidates to which Newman answered that she was worried about the SUO capacity to host such an event and if students would participate. Newman suggested sending a survey to candidates instead and publishing the answers for students to view.

5.4 FOOD FOR FINES – TABLED LAST COMMITTEE MEETING

Al Barazi connected with Patterson, the Food Security Manager, about the program. Food for Fines was operated by UBC Parking Service but not SUO. Patterson would facilitate a meeting for Al Barazi with Parking in the fall to learn more.

6. NEW BUSINESS

6.1 TEAMS CHECK IN

Newman mentioned that she has sought help and feedback from committee members several times on the Teams channel but only received responses from Fortin and fellow executives. She asked if anyone had any trouble opening the channel and if everyone could ensure the notifications are turned on in the future. Members having difficulty were encouraged to reach out to Newman.

[Bhattacharya left at 11:52 am pst]

6.2 BCFS GET OUT TO VOTE CAMPAIGN CALL

Newman reminded the committee of an upcoming updates call with BCFS about their Get out to Vote campaign. The invitation had been extended to all Locals' campaigns and executive committee equivalent and was excited to know Local 12 would have members in attendance.

6.3 WOMEN IN LEADERSHIP CONFERENCE – BI-WEEKLY WORKING GROUP MEETINGS

Newman highlighted Bhattacharya's conference and offered members to join their bi-weekly working group meeting (Thursday from 1-2:30). Members were asked to contact Newman via Teams if they were interested in joining the group in any capacity.

7. ADJOURNMENT

Adjourned at 12:14 pm pst

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Campaigns Committee Meeting, August 8th, 2024, Zoom and SUO 133 Conference Room

Called to Order at 3:04 pm pst

Committee Members Present

Vice President External (chair)

President

Vice President Internal

Director at Large

Director at Large

Director at Large

Faculty of Arts and Social Sciences

Student at Large (Graduate Student Representative)

Abby Newman

Danial Asif

Rajat Arora

Mariam Al Barazi

Ananya Bhattacharya

Sheela Mbogo

Olivia Lai

Fatima Canales Gonzales

Committee Members Absent with Regrets

Faculty of Science Representative

Student at Large

Veeru Seethanaboyina

Harsh Patel

Committee Members Absent without Regrets

Director at Large

Student at Large

Aliasgar Sakarwala

Norimasa Musashi

Staff Present

Student's Advocate

Communications Manager (non-voting)

Rachel Fortin

Becca Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ARE EVERYONE'S ACCESSIBILITY NEEDS MET?

Please send me a message if your accessibility needs are not met (If you need captioning, larger text agenda, use of the chat, etc.) Eat/drink if you need to

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/08/08.01

Arora/Lai

Be it resolved that the agenda be adopted.

Carried

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/08/08.02

Bhattacharya/Mbogo

Be it resolved that the minutes from the meeting held on July 25th, 2024, be adopted.

Al Barazi/ Mbogo

Be it resolved that the minutes from the meeting held on July 25th, 2024 be adopted with the following amendments: Replacing “Al Barazi raised questions regarding student input, vendor feedback, her requests to see past agreements, the cost of SUO meals and the Research Partnership Agreement with the UBC Social Innovation Hub, which was signed by last year’s executive team.” with the following “Al Barazi stated in a previous meeting with Newman and staff that lack of funding, sponsorship, and vendor satisfaction were challenges presented with the original version of Smart Meals. Al Barazi requested financial breakdowns, student input, vendor feedback, and agreements, as well as honouring the Research Partnership Agreement with the UBC Social Innovation Hub signed by last year’s executive team. Al Barazi’s concerns and requests were unmet; thus, she felt it did not warrant the change in the campaign.”

Carried as amended

5. OLD BUSINESS

5.1 Smart Meals 2.0 Campaign Presentation

24/08/08.03

Newman/Arora

Be it resolved that Smart Meals 2.0 be adopted as a campaign for the academic year of 2024 – 2025.

Newman presented Smart Meals 2.0. Starting September 25th, Free Hot Breakfasts would be offered every Wednesday from 8:30-10:30 am. Additionally, \$5 meals would be available one

week a month, on Wednesdays and Thursdays from one partnering UNC restaurant at a time. She highlighted that last year, the portion of the Advocacy budget overseen by the VP External was spent only on Smart Meals and exam care kits. As there would be more financial constraints this year and Newman wished to accomplish more initiatives, the proposed program would provide approximately 4460 meals, similar projections to last year's program. This number would be subject to change as Newman was seeking sponsorship and other funding. She also showed the marketing mockups for the campaigns, including the new logo.

Mbogo asked about separating breakfast and lunch into two programs, rather than the proposed. Newman stated separating will result in more resources, like money and labor needed. The program would run under the Smart Meals banner as a form of brand recognition and a sense of familiarity for students. Mbogo asked about sponsorships to increase meals offered. In response, Newman referred to the presentation which stated she would be working to secure sponsorship and funding to provide more meals to meet student demand. Al Barazi asked about the breakfast offerings, referring to a photo in the presentation. Newman clarified that the photo was from a previous Campus Life free breakfast event and listed vegetarian and plant friendly food options she was exploring. Al Barazi mentioned her concerns with Smart Meal 2.0, stating that the proposed program did not address the concerns she brought forward in the last meeting. Asif explained his perspective and shared that he was impressed with Newman's work on how Smart Meal 2.0 considers the affordability crisis students are facing, with the adaptation of a free breakfast. Mbogo stated their opinion and hopes regarding the longevity of the pilot campaign from last year. Arora stated that students had historically loved the SUO's free breakfast and would see no reason this would not be a success.

Carried

5.2 Ask Me About YOUR Student Union Campaign Presentation

24/08/08.04

Newman/ Bhattacharya

Be it resolved that Ask Me About YOUR Student Union be adopted as a campaign for the academic year of 2024 - 2025

Newman presented the campaign which outlined the objectives of engaging, educating and empowering. She outlined key dates and areas of the SUO that would be highlighted. The marketing mockups, logo, swag items and dictionary were included in the presentation as well.

Mbogo asked about surveying students, to which Evans responded that this was something she was working on this year, however there were hurdles presented by UBC that the team was finding ways to work around. This matter was important to Evans because student feedback would help shape the SUO to be more adaptable and considerate of the student body. Evans also stated that she would be working directly with Newman to ensure students are informed and messaging reflects the preferred method of communication used by students.

Carried

6. ADJOURNMENT

At 4:02 pm pst.

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Committee Meeting, July 29, 9:00 am, 2024, MS Teams

Committee Members Present

Graduate Student Representative
VP External SUO
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large

Mhamoda Moli
Abby Newman
Nibirh Jawad
Hammad Ahmad
Yazdanmehr Gordanpour
Dina Khrabsheh
Satabdi Das
Rohit Dandamodi
Ghulam Hussain

Committee Members Absent

Student at Large
Student at Large

Fatima Canales
Omang Baheti

Staff Present

Governance Coordinator

Cecily Qiu

1. CALL TO ORDER At 9:04 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Syilx Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

24/07/29.01

Newman/Gordanpour

Be it resolved that the agenda be adopted.

Motion Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/29.02

Newman/Gordanpour

Be it resolved that the minutes of the GSC meeting held on 24/07/27.02 be adopted.

Newman suggested tabling the discussion because the meeting minutes were not included with the agenda. However, Moli clarified that she had sent the meeting minutes separately to all group members. Since the minutes had already been adopted by the board, she didn't resend them to Newman and Qiu, assuming they had already received them. Qiu noted that since the other GSC members received the minutes in advance, if Moli sends the June meeting minutes to Newman and Qiu now, no further amendments would be necessary.

Motion Carried.

4. NEW BUSINESS

4.1. Future Events Planning (Orientation Program for September)

- Hammad inquired about the status of discussions with the College of Graduate Studies regarding the September orientation program.
- Moli responded that she hasn't been able to meet with them yet due to their tight schedule, but she has a meeting set for August 26th.
- Abby offered her assistance in booking the space for this event.
- The group discussed setting up a table with the College of Graduate Studies during the orientation to welcome new graduate students.
- Hammad mentioned that there are still some leftover merchandise items that can be gifted to the new students during the event.

4.2. Summer Barbecue

- The BBQ event has been rescheduled from August 7th to August 14th (Wednesday), coinciding with the coffee event.
- The team discussed how to divide tasks for the event. Abby agreed to contact Mike about the arrangements.
- We discussed potential attendance for the BBQ party and what food items to order. The proposed burger options included chicken, beef, Halal meat, and vegetarian choices. We also considered adding chips, side salads, and sodas.
- To gather accurate information, we agreed to start a Qualtrics survey to determine attendee preferences. Based on last year's attendance of 170 students, Dina suggested extending the invitation to include students' spouses and children.
- We proposed setting a minimum ticket price of \$5 for spouses and children, while graduate students would attend for free. Abby suggested collecting payments at the event, either in cash or via a card machine.
- We also discussed ways to effectively spread information about the event to students.
- For the venue, we considered hosting the BBQ in front of Nechako and outside the Well Patio. Abby proposed submitting the booking form for this location.

5. Information (Coffee Wednesday)

- **Ice Cream Addition:** In response to the hot weather, Hammad brought ice cream to the Wednesday coffee event, which was a great success.
- **Discussion on Continuation:** We discussed the possibility of including ice cream with the coffee events for the remainder of the summer. After considering the budget constraints and logistical challenges of bringing ice cream from elsewhere, we concluded that it would not be feasible to continue offering ice cream at future coffee events.
- **Rotating Duties:** It was proposed that we rotate hosting duties for the coffee events among all GSC members. This rotation will allow everyone to become more familiar with the graduate students.
- **Summer Food Events:** Hammad initiated the summer food events on Thursdays and expressed his desire to continue these weekly gatherings throughout the summer. The group supported this idea.

6. ADJOURNMENT

Meeting adjourned at 09:36 a.m.

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, July 31 at 11 am, Zoom

Members Present

Director at Large

Faculty of Science Representative

Aliasgar Sakarwala

Veeru Seethanaboyina

Members Absent With Regrets and Approval

Faculty of Health & Social development Representative

Student at Large

Ali Wasti

Naden Qually

Members Absent Without Regrets and/or Approval

Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

Guest

1. CALL TO ORDER

Sakarwala called the meeting to order at 11:29 p.m. He apologized for the confusion on the meeting time as he forgot to set up the time zone option when scheduling the meeting, which resulted in the absence of Wasti and Qally.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/31.01

Seethanaboyina/Evans

Be it resolved that the agenda be adopted.

Sakarwala/Seethanaboyina

Be it resolved that the agenda items 4.2 "Oversight Committee Meeting Minutes Taker" be struck.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/31.02

Sakarwala/Seethanaboyina

Be it resolved that the minutes of the meeting held on June 17th, 2024, be adopted.

Carried.

4. NEW BUSINESS

4.1 Review and Approval of June Executive Reports (attached)

Sakarwala stated that all the executives had done the work as needed. Some did more work than others. When reviewing the report from VP Campus Life, he stated that he would like to see more details for the activities Imran had done, so he could have a better understanding of the 25+hours listed in the report. He stated that he knew Imran had some sponsorship meetings, and those meetings could be listed in the June completed tasks though the sponsorship activity was still going on. Sakarwala also mentioned that VP External had listed some issues that need immediate attention and one of them was listed as high level of emergency. He would reach out to her to see if she needs any help or support from the oversight committee.

Other than those points, Sakarwala thought the executives were working towards their goals.

5. ADJOURNMENT

Meeting adjourned at 11:36 p.m.



SUO Executive Monthly Report

Name of the Executive: Muhammad Danial Asif

Report Month: June 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours/week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
N/A

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Interviewed candidates for the faculty of health and social development role	04/06/24
2.	Attended June Finance committee meeting	12/06/24
3.	Attended the Action Plan workshop with executives and staff	13/06/24
4.	Attended the Campaigns Committee Meeting	24/06/24
5.	Chaired the Board Meeting	18/06/24
6.	Chaired 2 Executive committee meetings	12/06/24 and 28/06/24
7.	Met with UBC to discuss voice 6 results about the issue of space on campus	19/06/24
8.	Established and started first meeting with the SUO building working group	27/06/24
9.	Met with local MP Tracy Gray to discuss food insecurity amongst students	28/06/24
10.	One on one with Dale Mullings	26/06/24
11.	Met with AMS President to discuss potential collaborations between SUO and AMS throughout the school year	27/06/24
12.	SUO Liability insurance review and establishing new insurance provider for the SUO	18/06/24
13.	Communication with staff and Board; emails and scheduling	30/06/24
14.	Developing agendas for the board and exec meetings	28/06/24
16.	Weekly meetings with GM to discuss operations/HR	30/06/24



17.	Sponsorship meeting with business	25/06/24
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ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	SUO Co-op student job posting	End of July
2.	UBC x SUO clubs Naming Agreement	Open ended
3.	Procedures and policies manual for staff	September 2024
4.	SUO Sponsorships	August End
5.	SUO Budget 24/25	End of July

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Finalizing the building committee structure
2.	Working on increasing storage space in SUO office
3.	Board and Exec meeting notice

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)



SUO Executive Monthly Report

Name of the Executive: Abby Newman

Report Month: June

Outline the hours fulfilled for each week within the reporting month:

Week 1 – 27 hours

Week 2 - 28 hours

Week 3 – 30 hours

Week 4 – 36 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Attended BC 3 Meeting – discussions on possible issues-based voting campaign for provincial elections	04/06/2024
2.	Attended by-weekly staff partner meeting	05/06/2024
3.	Attended transition meeting with predecessor	05/06/2024
4.	Completed 2024/25 Sponsorship Package	12/06/2024
5.	Attended meeting with DAL, GSR and VIU’s office of graduate studies - possible collaboration regarding food security education	07/06/2024
6.	Attended BCFS Executive Committee	07/06/2024 - 09/06/2024
7.	Smart Meals Instagram updates – highlights, pinned post, bio, etc.	08/06/2024 - 13/06/2024
8.	Met with Robin from CLS – Smart Meals to be a part of a professor’s summer course curriculum	12/06/24
9.	Attended Exec Meeting	12/06/24
10.	Action Plan Workshop- preparation and participation	10/06/24 - 13/06/24
11.	Connected with Director of Campaigns from MUNSU to learn more about their advocacy campaigns	17/06/24
12.	Confirmed collaboration with VIU for food security conference – completed required documents	12/06/24 - 19/06/24
13.	Attended bi-weekly staff partner meeting	18/06/24
14.	Attended board meeting	18/06/24

15.	Meeting with DRC and Rachel – collaboration for International Day of Disability Celebration	20/06/24
16.	Meeting with leases representatives	20/06/24
17.	Sponsorship procurement – emails and phone calls	17/06/24 - 28/06/24
18.	Chaired Campaigns Committee Meeting	24/06/24
19.	Meeting with SUO Senate Rep Saami – discussion on the impact of wildfires on students, upcoming BC election and work with pass VP Externals.	24/06/24
20.	Completed minutes for June board meeting	26/06/24
21.	Joined Rachel and Dharshi from UBC Equity and Inclusion for their monthly meeting	26/06/24
22.	Attended Graduate Student Committee meeting	26/06/24
23.	Attended Board of Governors meeting as part of the gallery	27/06/24
24.	Hosted MP Gray on campus to discuss SUO food security initiatives and other student concerns	28/06/24
25.	Attended Exec committee meeting	28/06/24
26.	Met with AMS VP External – possible collaborations and general catching up	28/06/24
27.	Met with VP Campus Life to make edits to sponsorship package	28/06/24

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Smart Meals 2.0 planning	15/08/2024
2.	Building “Ask me about YOUR Student Union” Campaign	19/08/2024
3.	Connecting with potential sponsors and arranging meetings to negotiate package	15/08/2024
4.	SUO Dictionary – Instagram and website post	15/08/2024
5.	Planning Elections Info Fair	09/10/2024
6.	SUO Volunteer Program – Survey	12/07/24

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Meeting with Kelowna Mayor Dayas on July 24 at City Hall

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)



<i>No.</i>	Issue for immediate attention <i>(Brief description)</i>	Level of emergency <i>(High/Medium/Low)</i>
1.	The Well will be closed until end of July to accommodate staff vacations, Smart Meals planning is on hold until staff return	Medium
2.	Waiting for response from Elections BC regarding polling station and resources request (have sent follow up email)	Medium
3.	Review of 2024 Fall Sponsorship package, edits to Concert title sponsor and addition of Beer Gardens	High

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

<i>No.</i>	Notes/Issues <i>(Brief description)</i>	Level of help required(if any) <i>(High/Medium/Low)</i>
1.		



SUO Executive Monthly Report

Name of the Executive: Aryan Arora

Report Month: June

Outline the hours fulfilled for each week within the reporting month:

- Week 1: ~25 hours
- Week 2: ~25 hours
- Week 3: ~25 hours
- Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with Paper & Supply Co. - Met with Shauna-Lee to discuss their budget and this year's goals	05/06/2024
2.	Regular weekly meetings with Leanne (Meeting twice a week, guiding me through my position, discussing about the previous budget and what we can do different this year)	01/06/2024 – 30/06/2024
3.	Finance Committee Meeting - Second meeting, presentation of draft budget, recommendation to the executives and the board	12/06/2024
4.	1 st Executive Meeting – Draft Budget Review and Presentation, Insurance Discussion, etc.	12/06/2024
5.	Action Plan Meeting – Setting Goals for our term and refining them	13/06/2024
6.	June Board of Directors Meeting	18/06/2024
7.	Meeting with RBC Leadership – Discussions around RBC's Sustainability Plans	24/06/2024
8.	Campus Life Committee Meeting - Discussions around SUO Concert, General Events and Well Events	27/06/2024
9.	Building Touch Base Meeting – Discussion around the new SUO building	27/06/2024

10.	Meeting with the Graduate Student Representative – Discussed the Graduate Student Fund Budget Line	27/06/2024
11.	Meeting with MP Gray - Tracy Gray visited the office for a general meet and greet	28/06/2024
12.	2 nd Executive Meeting – Sponsorship Proposal and Update, SUO Office Space, etc.	28/06/2024
13.	Administrative Financial Duties (Signing financial documents, performing common financial duties and procedures)	01/06/2024 - 30/06/2024
14.	Weekly meeting with the General Manager (Jason Evans) and the Finance Manager (Leanne Smailes) (Discussion surrounding budget review, revision and the SUO Businesses budget)	01/06/2024 - 30/06/2024
15.	Office Hours	01/06/2024 - 30/06/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Reducing the Net Revenue Deficit	31/07/2024
2.	Creation of the Presentation for Updates on the budget	08/07/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Student Association Funding Process for 2024-25 Academic year
2.	Review of Student Association EOT reports

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.	Achieve a non-deficit Net Revenue before Amortization	Medium

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of Help Required (if any) (High/Medium/Low)
1.		



SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: June 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Reviewed Policy committee's prospective SALs resume	01/06/2024 – 02/06/2024
2.	Interviewed policy committee's prospective SALs	03/06/2024 – 05/06/2024
3.	Strategic planning by outlining annual goals and developing a comprehensive action plan.	01/06/2024 – 12/06/2024
4.	General meeting with Jason (General Manager)	03/06/2024
5.	General meeting with Izzy (Membership Outreach Coordinator)	11/06/2024
6.	1 st Executive meeting	12/06/2024
7.	Action Plan Workshop	13/06/2024
8.	Meeting with Saaim (VP Campus Life) & Phoenix regrading Phoenix budget	14/06/2024
9.	Board meeting	18/06/2024
10.	Sent cold emails to prospective Expo sponsors	19/06/2024 – 30/06/2024
11.	Campaign's committee meeting	24/06/2024
12.	Meeting with RBC leaders regarding their initiatives for climate control	20/06/2024
13.	Campus life committee meeting	27/06/2024
14.	2 nd Executive meeting	28/06/2024
15.	Requested for term end reports from Student Associations and promptly responded to their queries	11/06/2024 - 30/06/2024
16.	Reviewed Annual Report of Ombuds Office	21/06/2024 – 26/06/2024
17.	Office Hours	03/06/2024 – 24/06/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (e.g.: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Reviewing regulations and bylaws	31/07/2024
2.	Research on Indigenous Student Representative	31/08/2024
3.	Reviewing the term end reports of Student associations	31/07/2024
4.	Communication & Coordination with prospective Expo sponsors	15/08/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Reviewing the constitution of Course Unions
2.	Review of Student Association handbook

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required (if any) (High/Medium/Low)
1.		



SUO Executive Monthly Report

Name of the Executive: Saaim Imran

Report Month: June 2024

Outline the hours fulfilled for each week within the reporting month: 25+ hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1	Regular Meetings with Mike Ouellet	01/06/2024 - 31/06/2024
2	Board Meetings	18/06/2024
3	COCA Conference	16/06/2024 – 22/06/2024
4	Campus Life Committee Meeting	27/06/2024
5	Engineering Competition Meeting	12/06/2024
6	Concert Safe Event Planning Meeting	11/06/2024
7	HEAT Half Time Show Planning and Meeting	13/06/2024
8	Media Fund Committee Prep with The Phoenix	14/06/2024
9	Action Plan Workshop	13/06/2024
10	HEAT Collaboration Meeting	26/06/2024
11	Student Societies Advisory Meeting	28/06/2024
12	SVPRO Safer Events Meeting	24/06/2024
13	Executive Committee Meetings	12/06/2024 and 28/06/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1	Sponsorship Outreach	23/06/2024 – 31/06/2024
2	SUO Swag Planning	01/05/2024 – 31/07/2024



3	Event Calendar Preparation	28/05/2024 - 21/07/2024
4	SUO Concert Preparation	06/05/2024 - 21/09/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1	Developing actions plans for events

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

MEDIA FUND COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Media Fund Committee Meeting, August 7th 2024, Conference Room and Zoom

Meeting Called to Order at 3:04PM

Committee Members Present

Vice-President Campus Life (Chair)	Saaim Imran
Vice-President Internal	Rajat Arora
Faculty of Creative and Critical Studies Representative	Amy Wang
Phoenix Member	Ana Salgado

Guests

Vice-President Finance and Administration	Aryan Arora
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1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/08/07.01

R. Arora/Wang

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There is no previous meeting minutes to be adopted.

4. NEW BUSINESS

4.1 BUDGET PRESENTATION AND APPROVAL

Salgado questioned as to why the estimated media fund decreased. Furthermore, why the carry forward funds are lower than provided by The Phoenix. A. Arora responded that there was a confusion and explained the budgeting behind the budget cuts, specifically regarding the cut due to a lower student count. A. Arora also explained that the money will be carry forward however it is budget to be slightly less due to student count. A. Arora also explained the calculations involved and how the Phoenix will still be getting money for next year that will carry forward as a result of this year. Salgado explained that there will be new positions and how their budget has been affected as a result. A. Arora explained the delivery of funds and how the new positions will be paid as the money comes in from UBC. Salgado explained concerns regarding the timeline. Imran and A. Arora apologized for the delay and that actions will be taken for the future to ensure that future budgets and approvals are conducted more thoroughly and earlier. Wang mentioned concerns regarding next year and taking budget cuts. A. Arora asked for further information. Wang felt that honorarium cuts are not good for the future and that things need to be placed set in order to keep a minimum standard in the future such as a minimum. Salgado mentioned that she's aware of the troubles the Phoenix is facing and will face but it is something all stakeholders need to work on together to try and improve, emphasizing the complication of the situation. A. Arora explained that the money doesn't come from the general budget and that UBC sends this money over and that the SUO has little control on the quantity of funds. He explained that external circumstances are the problem and that the Phoenix receives money from UBC and not SUO. He explained if honorariums increase then carry forward funds will decrease. Wang expressed concerns

regarding how The Phoenix needs to be properly taken care of from the SUO. A. Arora explained that the committee only takes responsibility for the movement funds and that everything relies on the students and how much money they can give. He explained that The SUO can only provide limited help the the Phoenix. Imran explained that its best to pass the budget today and hold off on sending this budget through the board and get this sent through to ensure that Salgado can begin hiring. A. Arora emphasized that certain refernedums may be formed to try and improve fee structure. Towards the end of the meeting, A. Arora, Imran, and R. Arora ensured that the future of the phoenix will be kept in utmost consideration when making financial and operational decisions on behalf of the SUO.

24/08/07.02

Imran/R. Arora

Be it resolved that the budget for the Phoenix News be adopted and approved.

Carried.

5. ADJOURNMENT 3:44PM

From: [SUO President \(Danial Asif\)](#)
To: [Board of Directors List](#)
Cc: [Michael Ouellet](#); [Jason Evans \(SUO General Manager\)](#); [Cecily Qiu](#)
Subject: ****Action Required**** - September Concert Headliner Contract
Date: Friday, August 2, 2024 4:05:22 PM
Attachments: [suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
Importance: High

Hello team,

I hope all of you are doing well and enjoying your summer. The September concert's headliner contract is in, and we are excited to be in a position to sign the contract!! The concert is SUO's signature event in September and the campus life team has worked tirelessly in their artist hunt over the summer. Because this matter is time pressing and the artist expects an answer soon, we will be doing an e-vote via this email for the approval.

We need the board's approval to sign the contract and plan to launch the concert by August 20th! Here's the motion being put forward for approval. This is moved by Saaim (VP Campus Life) and seconded by Aryan Arora (VP Finance). The executive committee recommends signing the contract too!

The motion reads as: Be it resolved that the SUO approve the signing of the headlining artist contract for the September 2024 concert, with a total amount of (40,000 USD + 2,000 CAD) / (70,000 CAD).

The total amount for the artist is 40,000 USD + 2,000 CAD which comes to around 57,500 CAD while the amount budgeted for the artists is 70,000 CAD, the name of the artist will not be revealed at this time. Keeping the name secret is very important as leak of this could jeopardize the show by revealing the artist's name too early.

Please reply to this email with "**In Favor**" or "**Against**" to make your vote count towards the motion. Please cc Cecily in the reply as well. Try to reply fast as the artist is expecting a response soon and we would like to sign the contract asap to lock in our headliner!

Let me know if you have any questions and have a great long weekend!

Danial

Danial Asif (he, him, his)
Students' Union President
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
president@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the Syilx (Okanagan) peoples.

From: [SUO Vice-President Finance and Administration \(Aryan Arora\)](#)
To: [SUO President \(Danial Asif\)](#)
Cc: [Michael Ouellet](#); [Jason Evans \(SUO General Manager\)](#); [Cecily Qiu](#)
Subject: Re: ****Action Required**** - September Concert Headliner Contract
Date: Friday, August 2, 2024 4:11:39 PM
Attachments: [suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)

In Favor.

Thanks, and Regards,

Aryan Arora (he, him, his)

Students' Union Vice-President Finance and Administration
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
vpfinance@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: Mhamoda Moli (SUO Graduate Representative) <graduate.representative@suo.ca>
Sent: Friday, August 2, 2024 4:07:49 PM
To: SUO President (Danial Asif) <president@suo.ca>; Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: Re: ****Action Required**** - September Concert Headliner Contract

In Favor.

Get [Outlook for iOS](#)

Mhamoda Moli (she, her, hers)

SUO Graduate Representative
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
graduate.representative@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: SUO President (Danial Asif) <president@suo.ca>
Sent: Friday, August 2, 2024 4:05:13 PM
To: Board of Directors List <boardofdirectors@suo.ca>

Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: ****Action Required**** - September Concert Headliner Contract

Hello team,

I hope all of you are doing well and enjoying your summer. The September concert's headliner contract is in, and we are excited to be in a position to sign the contract!! The concert is SUO's signature event in September and the campus life team has worked tirelessly in their artist hunt over the summer. Because this matter is time pressing and the artist expects an answer soon, we will be doing an e-vote via this email for the approval.

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Please reply to this email with "**In Favor**" or "**Against**" to make your vote count towards the motion. Please cc Cecily in the reply as well. Try to reply fast as the artist is expecting a response soon and we would like to sign the contract asap to lock in our headliner!

Let me know if you have any questions and have a great long weekend!

Danial

Danial Asif (he, him, his)
Students' Union President
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
president@suo.ca



On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: [Sahar Sowdagar \(SUO Faculty of Applied Science Student Representative\)](#)
To: [Ananya Bhattacharya \(SUO Director-at-Large\)](#); [Mhamoda Moli \(SUO Graduate Representative\)](#); [SUO President \(Danial Asif\)](#); [Board of Directors List](#)
Cc: [Michael Ouellet](#); [Jason Evans \(SUO General Manager\)](#); [Cecily Qiu](#)
Subject: Re: ****Action Required**** - September Concert Headliner Contract
Date: Friday, August 2, 2024 4:45:31 PM
Attachments: [suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)

In favor.

Kindly,
Sahar

Get [Outlook for iOS](#)

Sahar Sowdagar

Faculty of Applied Science Student Representative
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
sahar.sowdagar@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: Ananya Bhattacharya (SUO Director-at-Large) <ananya.bhattacharya@suo.ca>
Sent: Friday, August 2, 2024 4:23:06 PM
To: Mhamoda Moli (SUO Graduate Representative) <graduate.representative@suo.ca>; SUO President (Danial Asif) <president@suo.ca>; Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: Re: ****Action Required**** - September Concert Headliner Contract

In favour

Get [Outlook for iOS](#)

Ananya Bhattacharya (she, her, hers)

Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
ananya.bhattacharya@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: Mhamoda Moli (SUO Graduate Representative) <graduate.representative@suo.ca>
Sent: Friday, August 2, 2024 4:07:49 PM
To: SUO President (Danial Asif) <president@suo.ca>; Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: Re: ****Action Required**** - September Concert Headliner Contract

In Favor.

Get [Outlook for iOS](#)

Mhamoda Moli (she, her, hers)
SUO Graduate Representative
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
graduate.representative@suo.ca



On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: SUO President (Danial Asif) <president@suo.ca>
Sent: Friday, August 2, 2024 4:05:13 PM
To: Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: ****Action Required**** - September Concert Headliner Contract

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Let me know if you have any questions and have a great long weekend!

Danial

Danial Asif (he, him, his)
Students' Union President
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
president@suo.ca



On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: [SUO Vice-President External \(Abby Newman\)](#)
To: [SUO President \(Danial Asif\)](#)
Cc: [Cecily Qiu](#)
Subject: Re: ****Action Required**** - September Concert Headliner Contract
Date: Friday, August 2, 2024 8:42:43 PM
Attachments: [suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)

In favour

Get [Outlook for iOS](#)

Abby Newman (she, her, hers)

Students' Union Vice-President External
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
vpexternal@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: SUO President (Danial Asif) <president@suo.ca>
Sent: Friday, August 2, 2024 4:05:13 PM
To: Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: ****Action Required**** - September Concert Headliner Contract

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Danial

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Students' Union President
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
president@suo.ca



On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: [Ali Wasti \(SUO Faculty of Health & Social Development Student Representative\)](#)
To: [SUO President \(Danial Asif\)](#)
Cc: [Cecily Qiu](#)
Subject: Re: ****Action Required**** - September Concert Headliner Contract
Date: Friday, August 2, 2024 11:49:32 PM
Attachments: [suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)

In favour

Regards,
Ali

Get [Outlook for iOS](#)

Ali Wasti

Faculty of Health & Social Development Student Representative
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
ali.wasti@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: SUO President (Danial Asif) <president@suo.ca>
Sent: Saturday, August 3, 2024 4:05:13 AM
To: Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: ****Action Required**** - September Concert Headliner Contract

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Danial

Danial Asif (he, him, his)

Students' Union President

Students' Union Okanagan of UBC (SUO of UBC) | suo.ca

3272 University Way | Kelowna, BC | V1V 1V7

president@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: [Veeru Seethanaboyina \(SUO Faculty of Science Student Representative\)](#)
To: [SUO Vice-President Internal \(Rajat Arora\)](#); [SUO President \(Danial Asif\)](#); [Board of Directors List](#)
Cc: [Michael Ouellet](#); [Jason Evans \(SUO General Manager\)](#); [Cecily Qiu](#)
Subject: Re: ****Action Required**** - September Concert Headliner Contract
Date: Friday, August 2, 2024 11:30:22 PM
Attachments: [suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)

In favour

Get [Outlook for iOS](#)

Veeru Seethanaboyina

Faculty of Science Student Representative
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
veeru.seethanaboyina@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: SUO Vice-President Internal (Rajat Arora) <vpinternal@suo.ca>
Sent: Saturday, August 3, 2024 11:34:47 AM
To: SUO President (Danial Asif) <president@suo.ca>; Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: Re: ****Action Required**** - September Concert Headliner Contract

In favour

Regards,
Rajat

Rajat Arora (he, him, his)

Students' Union Vice-President Internal
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
vpinternal@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: SUO President (Danial Asif) <president@suo.ca>
Sent: Saturday, August 3, 2024 4:35:13 AM
To: Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: ****Action Required**** - September Concert Headliner Contract

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Let me know if you have any questions and have a great long weekend!

Danial

Danial Asif (he, him, his)
Students' Union President
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
president@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the Svilx (Okanagan) peoples.

From: [Sheela Mbogo \(SUO Director-at-Large\)](#)
To: [Olivia Lai \(SUO Faculty of Arts & Social Sciences Student Representative\)](#); [Elnaz Zamanzade \(SUO Faculty of Education Student Representative\)](#); [SUO President \(Danial Asif\)](#); [Board of Directors List](#)
Cc: [Michael Ouellet](#); [Jason Evans \(SUO General Manager\)](#); [Cecily Qiu](#)
Subject: Re: ****Action Required**** - September Concert Headliner Contract
Date: Sunday, August 4, 2024 6:57:35 AM
Attachments: [image001.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)
[suoemailtemplate_0e6e8fed-aab9-4907-a646-ea91eaf31593.png](#)

In favor

Get [Outlook for iOS](#)

Sheela Mbogo (she, her, hers)

Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
sheela.mbogo@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: Olivia Lai (SUO Faculty of Arts & Social Sciences Student Representative) <olivia.lai@suo.ca>
Sent: Saturday, August 3, 2024 9:32:53 PM
To: Elnaz Zamanzade (SUO Faculty of Education Student Representative) <elnaz.zamanzade@suo.ca>; SUO President (Danial Asif) <president@suo.ca>; Board of Directors List <boardofdirectors@suo.ca>
Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager) <jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>
Subject: Re: ****Action Required**** - September Concert Headliner Contract

In favour.

Olivia Lai

Faculty of Arts & Social Sciences Student Representative
Students' Union Okanagan of UBC (SUO of UBC) | [suo.ca](#)
3272 University Way | Kelowna, BC | V1V 1V7
olivia.lai@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Syilx](#) (Okanagan) peoples.

From: Elnaz Zamanzade (SUO Faculty of Education Student Representative) <elnaz.zamanzade@suo.ca>
Sent: August 3, 2024 9:13 AM
To: SUO President (Danial Asif) <president@suo.ca>; Board of Directors List

<boardofdirectors@suo.ca>

Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager)

<jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>

Subject: Re: ****Action Required**** - September Concert Headliner Contract

In Favour.

Best,

Ellie

Elnaz Zamanzade

Faculty of Education Student Representative
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
elnaz.zamanzade@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the **Syilx** (Okanagan) peoples.

From: Riko Otsuka (SUO Faculty of Management Student Representative) <riko.otsuka@suo.ca>

Sent: August 3, 2024 8:26 AM

To: SUO President (Danial Asif) <president@suo.ca>; Board of Directors List
<boardofdirectors@suo.ca>

Cc: Michael Ouellet <mike.ouellet@suo.ca>; Jason Evans (SUO General Manager)
<jason.evans@suo.ca>; Cecily Qiu <cecily.qiu@suo.ca>

Subject: Re: ****Action Required**** - September Concert Headliner Contract

In favour.

Riko Otsuka

Faculty of Management Student Representative
Students' Union Okanagan of UBC (SUO of UBC) | suo.ca
3272 University Way | Kelowna, BC | V1V 1V7
riko.otsuka@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the **Syilx** (Okanagan) peoples.

From: "SUO President (Danial Asif)" <president@suo.ca>

Date: Saturday, August 3, 2024 at 8:05

To: Board of Directors List <boardofdirectors@suo.ca>

Cc: Michael Ouellet <mike.ouellet@suo.ca>, "Jason Evans (SUO General Manager)"
<jason.evans@suo.ca>, Cecily Qiu <cecily.qiu@suo.ca>

Subject: **Action Required - September Concert Headliner Contract**

Hello team,

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Danial

Danial Asif (he, him, his)

Students' Union President

Students' Union Okanagan of UBC (SUO of UBC) | suo.ca

3272 University Way | Kelowna, BC | V1V 1V7

president@suo.ca



Students' Union
UBC Okanagan

On the unceded territory of the [Svilx](#) (Okanagan) peoples.



Conference and Travel Summary Report 1

Name:

Date:

Conference/ Travel Overview

Destination	Lake Loon Lodge, Vancouver, BC
Duration	May 23rd - May 26th
Purpose	BCFS Symposium
Attendees	Mariam Al Barazi (Director at Large), Saaim Imran (VP Campus Life), Ananya Bhattacharya (Director at Large), Olivia Lai (Faculty of Arts and Social Sciences Representative), Sahar Sowdagar (Faculty of Applied Science Representative)

Summary

*What did you learn, connections made, key takeaways

First and foremost, I learnt the importance of the unions across BC banding together to make changes. From putting tuition caps, to creating advocacy, many of the issues students face, as well as their unions, are similar and requires change. I learnt how to effectively lobby, create social media campaigns, and the ways in which our roles can shift with students demands and needs shifting. I was able to connect with Surekha the Graduate Student Rep from VIU and was recently able to bring the SUO on board in supporting a SSHRC grant for a Food initiative conference VIU hoped to launch, as much of the work UBCO has done inspired them to invite us in. I would be happy to write a long list of names of people I met and connected with, in the hopes of maintaining that line of communication for future endeavors.

Conclusions/ Recommendations for Future Attendees

*What would you like future representatives to know/ prepare prior to attending?

Much of the training done at the BCFS Symposium is similar to the Orientation training we do at the start of our term as our board. So the idea is not to be bogged down by repetition, but instead, use it as an opportunity to ask questions to get the opinions and input of other student unions. Furthermore, assess your role on the board, and try to pick the training sessions that align best with your duties as well as your goals in the school year. Finally, recognising that UBC is a bigger school, we are blessed to have the resources that we have. It is imparative, however, that we don't stand alone in the fight for better and more equitable student experience, life, and education. Many community college that I spoke to were making many impressive moves, even with the little that they have, because they've had grit and were determined. As someone who came from a community college background, having bigger universities see this collective struggle and aid in it (no expectations in return) is what we should be doing. We use our privilege and power to help others, not bring others down.

Follow up Actions

*Connections to email, ideas to share with staff and board

As mentioned with Surekha and VIU. One of the speakers I hope to reach out to did a talk on Social Media campaigns. I also hope to reach back out to Jessie and the other members of the BCFS to get their input and support on initiatives, as well as provide ours.

I also spoke to someone who was an indigenous representative at her local, and believed it would be great to speak to them on how they made that happen.



Conference and Travel Summary Report 2

Name:

Date:

Conference/ Travel Overview

Destination	Maple Ridge, BC Loon Lake Lodge
Duration	May 23-26
Purpose	BCFS SKILLS Symposium
Attendees	5 Delegates from the SUO

Summary

*What did you learn, connections made, key takeaways

-Learn effective lobbying, media training, conflict management and how to properly direct a student union under pressure with diligence and strong decision making skills.
-Gain insight to networking opportunities, and access valuable connections to the BCFS program and resource guide.
-Acquire leadership skills that will be adaptable to many different programs, activities and events within the student union.

Conclusions/ Recommendations for Future Attendees

*What would you like future representatives to know/ prepare prior to attending?

- Shorter length of the lectures
- More break times
- Better activities to allow student unions to network

Follow up Actions

*Connections to email, ideas to share with staff and board



Conference and Travel Summary Report 3

Name: Sahar Sowdagar

Date: August 13, 2024

Conference/ Travel Overview

Destination	Vancouver, BC
Duration	May 23 - May 26 2024
Purpose	BCFS Skills Symposium
Attendees	Sahar, Ananya, Maryam, Saaim, Olivia.

Summary

*What did you learn, connections made, key takeaways

Writing effective motions, team building, effective lobbying, conflict resolution, campaign and organizing tactics, directors' right and responsibilities, and more.

Conclusions/ Recommendations for Future Attendees

*What would you like future representatives to know/ prepare prior to attending?

Definitely go in with some sort of prior training so you start off at the same level as the other attendees. I was not able to attend the SUO training and it put me at a bit of a disadvantage at the symposium.

Follow up Actions

*Connections to email, ideas to share with staff and board

I learned a lot about policy making which I am applying in the Policy Committee meetings.



Conference and Travel Summary Report 4

Name: Ananya Bhattacharya

Date: August 7.2024

Conference/ Travel Overview

Destination	Vancouver
Duration	3 days
Purpose	Skills Conference BCFS
Attendees	Ananya Bhattacharya, Saaim Imran, Sahar Sowdagar, Oilivia Lai, Mariam Al Barazi.

Summary

*What did you learn, connections made, key takeaways

We explored different leadership styles and learned how to adapt our approach to various team dynamics. The sessions emphasized the importance of emotional intelligence, including self-awareness, empathy, and effective communication. We also discussed strategies to foster a more inclusive and diverse workplace. In terms of project management, the conference offered a comprehensive look at planning and execution, highlighting modern tools to boost productivity. We learned about risk management, focusing on identifying potential risks early and creating effective mitigation plans. The importance of engaging stakeholders and maintaining clear, consistent communication was underscored as crucial for project success.

Conclusions/ Recommendations for Future Attendees

*What would you like future representatives to know/ prepare prior to attending?

- Be prepared to step out of your comfort zone. Engage actively in discussions, participate in workshops, and network with other attendees. The more you interact, the more you will gain from the experience.

Engage and Participate:

Actively participate in all sessions and workshops. The more you engage, the more you will benefit from the learning opportunities provided.

Prepare to Network:

Networking is a significant part of the conference. Bring business cards, be ready to share your experiences, and learn from others. Building connections can provide ongoing support and collaboration opportunities.

Follow up Actions

*Connections to email, ideas to share with staff and board

- let's do something similar, adopt these strategies in the WLC.



Conference and Travel Summary Report 5

Name: Abby Newman

Date: June 11, 2024

Conference/ Travel Overview

Destination	Delta Vancouver, BC
Duration	June 7th - June 9th, 2024
Purpose	BCFS Executive Committee Meeting
Attendees	Abby Newman (VP External) and Rachel Fortin (Student Advocate)

Summary

*What did you learn, connections made, key takeaways

As this was my first experience with BCFS, it was very interesting seeing how the executive committee operates in addition to the organization as a whole. Heading into the meeting, I knew our particular Local has not been an active member and didn't have much, if anything to report outside of the SUO's general operations and initiatives.

Friday included introductions and ice breakers with Saturday being a full day of business (9:30 am to 6 pm). Saturday was long but insightful as the budget was presented for the upcoming fiscal year and workshop type sessions around the upcoming Get out to Vote campaign and general campaign strategy planning. On Sunday, each Local presented their report and updated the committee on their membership engagement and internal advocacy activities.



Conclusions/ Recommendations for Future Attendees

*What would you like future representatives to know/ prepare prior to attending?

Many locals were interested in learning more about the \$5 Smart Meals program, however my biggest take away was the SUO's lack of involvement and utilization of BCFS in the past, especially last year. From what I can tell, BCFS provides great resources that may be difficult to create in house, however if let underutilized, many students will never see the benefit of paying \$9 a semester to BCFS.

Rachel was a huge help in preparing for this meeting as I didn't know anything besides that we were staying in Delta and what was on the agenda. The whole experience wasn't very formal which made asking questions and contributing to conversations very easy and not intimidating.

*Wear clothes that make you feel comfortable and confident. Business casual/ smart casual is a good dress code to consider. Also the Delta Marriott is in the middle of nowhere, bring food and snacks if you don't want to eat pub food all weekend.

Follow up Actions

*Connections to email, ideas to share with staff and board

Like the management student I am, I brought my business cards to hand out to other Locals to encourage further connections.

- DAL Mahendra Tomar
- DAL Jess Lamb
- Ernest Li Local 1
- Debi Herrera Lira Local 6
- Eknor Matharoo Local 10
- Caitlin Kellendonk Local 13

The Indigenous Caucus chair made some remarks that really resonated with the committee about growing the indigenous representation not only within BCFS but within each Local. They suggested adding an indigenous relations section to the reports for locals to share how they are engaging with their indigenous students and communities. They also express the ability to help locals with the creation of an Indigenous Representative.

Conference and Travel Summary Report 6

Name:

Date:

Conference/ Travel Overview

Destination	Vancouver, BC
Duration	August 9 to August 12, 2024
Purpose	Student Union Development Submit (SUDS), AMS at UBC
Attendees	Executives - Danial, Abby, Aryan, Rajat and Saaim

Summary

*What did you learn, connections made, key takeaways

The team attended a variety of sessions hosted by notable speakers that covered the topics such as student union buildings, food security, media training, OER and governance. Each member connected with their counter parts on the AMS.

Saaim + Rajat: Connecting directly with the Bounce team to dicuss collaboration for event promoting and ticketing.

Danial: Connecting with UBC's VP Students regarding goals for upcoming year and establishing a communication channel.

Abby: Coffee chat withVP Student about issues faced by students on the Okanagan campus. Networking with other Externals/ Advocacy executives and BCFS

Aryan: Learning how other VP Finances run their organizations and risk manage

Conclusions/ Recommendations for Future Attendees

*What would you like future representatives to know/ prepare prior to attending?

This conference provides a great opportunity to network with other student union leaders from across Canada, especially from provinces where their Universities and Societies Acts differs. The dress code for this conference was not clear as people were wearing everything from business formal to casual. One tip would be to wear comfortable shoes as it was a 12 mins walk from residences to the AMS Nest.

We also would recommend connecting with various UBC Administration like the VP Students prior to arrival to make the most out of the trip down to the Vancouver campus. Whether that's coming a full day earlier or having a flight that leaves Kelowna in the morning. This way when these administrators visit the Okanagan campus, the connection is already made.

Follow up Actions

*Connections to email, ideas to share with staff and board

Presentation slide decks will be sent to all delegates in the coming weeks and will be shared with staff partners and discussed at respective check-in meetings.