



BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, December 3rd, 2024 at 3:30 pm, 2024, UNC105

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President External
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Applied Science Representative
Faculty of Education Representative
Faculty of Creative & Critical Studies Representative
Faculty of Health & Social Development Representative
Faculty of Science Representative
Faculty of Management Representative
Faculty of Arts and Social Sciences Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Danial Asif
Aryan Arora
Abby Newman
Rajat Arora
Saaim Imran
Sheela Mboogo
Ananya Bhattacharya
Aliasgar Sakarwala
Mariam Al Barazi
Sahar Sowdagar
Elnaz Zamanzade
Amy Wang
Ali Wasti
Aman Waseem
Riko Otsuka
Olivia Lai
Mhamoda Moli
Isabella Bravo
Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager
Governance Coordinator

Jason Evans
Cecily Qiu

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/12/03.01

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Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/12/03.02

/

Be it resolved that the minutes of the meeting held on November 1st, 2024 be adopted.

4. PRESENTATION

4.1 Campus Plan Update

5. COMMITTEE BUSINESS

5.1 Executive Committee

24/12/03.03

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Be it resolved that the minutes of the meeting held on November 21st, 2024 be adopted.

24/12/03.04

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Be it resolved that the minutes of the meeting held on November 28th, 2024 be adopted.

5.2 Finance Committee

24/12/03.05

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Be it resolved that the minutes of the meeting held on October 17th, 2024 be adopted.

5.3 Policy Committee

24/12/03.06

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Be it resolved that the minutes of the meeting held on November 27th, 2024 be adopted.

24/12/03.07

/

Be it resolved that [Regulation IV-Governance:40]

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

be amended by striking out the words “the honorarium for the following month shall be suspended” and inserting the words “the honorarium for the previous month shall be suspended. However, directors will still receive \$50 flat fee for attending the monthly board meetings.” So [Regulation IV-Governance:40] then reads:

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for **the previous month** shall be suspended. **However, directors will still receive \$50 flat fee for attending the monthly board meetings.** Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated, and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

24/12/03.08

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Be it resolved that [Regulation I:107]

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. Vice-President Internal;
- c. a member of the Board of Directors;
- d. a member of the Phoenix and/or its successor; and
- e. a member of Heatwave Radio and/or its successor

be amended by striking out point b “Vice-President Internal” and point e “a member of Heatwave Radio and/or its successor” and inserting point b “Vice-President Finance and Administration” and point e “a member of an SUO sanctioned media outlet and/or its successor”, so [Regulation I:107] then reads:

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. **Vice-President Finance and Administration;**
- c. a member of the Board of Directors;
- d. a member of the Phoenix and/or its successor; and
- e. **a member of an SUO sanctioned media outlet and/or its successor**

24/12/03.09

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Be it resolved that the section of Student Association Funding and Clubs Oversight Committee [Regulation I: 86-94] be amended to reflect the establishment of the Student Association Funding Committee and the Student Association Oversight Committee with updated mandates, meeting schedules, compositions and powers and duties as outlined in the attached document dated November 26th, 2024 (attached).

24/12/03.10

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Be it resolved that a new point be added under [Regulation VIII:10], which reads:
f. the student association code of conduct signed by the three signing authorities.
So [Regulation VIII:10] then reads:

10 An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President, VP Finance and VP Events;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least thirty-two (32) Members who are currently attending UBCO in support of the proposed Student Association.
- f. **the Student Association Code of Conduct signed by the three signing authorities.**

24/12/03.11

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Be it resolved that a new policy be added to [Regulation VIII] and be numbered as Point 9:
9. Two of the three signing authorities of a student association shall be the President and the VP Finance.

5.4 Campus Life Committee

24/12/03.12

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Be it resolved that the minutes of the meeting held on November 28th, 2024 be adopted.

* The October monthly meeting was cancelled due to a schedule conflict.

5.5 Campaigns Committee

24/12/03.13

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Be it resolved that the minutes of the meeting held on November 29th, 2024 be adopted.

5.6 Graduate Student Committee

24/12/03.14

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Be it resolved that the minutes of the meeting held on October 28th, 2024 be adopted.

24/12/03.15

/

Be it resolved that the minutes of the meeting held on November 20th, 2024 be adopted.

24/12/03.16

/

Be it resolved that the October and November GSC SAL honoraria be disbursed as follows:

GSC October Meeting			
Sr. No	Name of SAL	Amount (\$)	Note
1	Rohit Dandamodi	50	
2	Dina Khrabshesh	0	
3	Fatima Canales	0	
4	Nibirh Jawad	50	
5	Satabdi Das	0	
6	Yazdanmehr Gordanpour	0	
7	Hammad Ahmad	50	
8	Omang Baheti	50	
9	Ghulam Hussain	50	
GSC November Meeting			
Sr.	Name of SAL	Amount	Note

No		(\$)	
1	Rohit Dandamodi	0	
2	Dina Khrabshesh	50	
3	Fatima Canales	50	
4	Nibirh Jawad	50	
5	Satabdi Das	0	
6	Yazdanmehr Gordanpour	50	
7	Hammad Ahmad	50	
8	Omang Baheti	50	
9	Ghulam Hussain	50	

5.7 Oversight Committee

24/12/03.17

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Be it resolved that the minutes of the meeting held on November 4th, 2024 be adopted.

* The October monthly meeting was cancelled due to lack of quorum and was rescheduled for November 4.

24/12/03.18

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Be it resolved that the September Executive reports be adopted as attached.

24/12/03.19

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Be it resolved that the minutes of the meeting held on November 29th, 2024 be adopted.

24/12/03.20

/

Be it resolved that the October Executive reports be adopted as attached.

5.8 Building Steering Committee

24/12/03.21

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Be it resolved that the minutes of the meeting held on November 27th, 2024 be adopted.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors**6.3 Other University Committees****7. NEW BUSINESS****7.1 CRO Report**

24/12/03.22

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Be it resolved that the SUO of UBC Board of Directors approve the October 2024 By-Election report as submitted by the Chief Returning Officer (see the attached).

Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the October 2024 By-Election.

8. INFORMATION**8.1 AGM (Part 2)****8.2 Review of the Engagement Reports from Faculty Representatives (attached)**

For review:

Faculty of Applied Science Representative _Sahar Sowdagar

College of Graduate Students Representative _ Mhamada Moli

Faculty of Creative & Critical Studies Representative _ Amy Wong

Faculty of Health & Social Development Representative _Ali Wasti

Faculty of Education Representative _ Elnaz Zamanzade

Faculty of Arts & Social Science Representative _Olivia Lai

Faculty of Management Representative_ Riko Otsuka

9. ADJOURNMENT



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, November 1st at 2 pm, 2024, UNC105

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President External
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Applied Science Representative
Faculty of Education Representative
Faculty of Creative & Critical Studies Representative
Faculty of Health & Social Development Representative
Faculty of Science Representative
Faculty of Management Representative
College of Graduate Studies Representative

Danial Asif
Aryan Arora
Abby Newman
Rajat Arora
Saa'im Imran
Sheela Mboogo
Ananya Bhattacharya
Aliasgar Sakarwala
Sahar Sowdagar
Elnaz Zamanzade
Amy Wang
Ali Wasti
Aman Waseem
Riko Otsuka
Mhamoda Moli

Directors Absent

Director-at-Large
Faculty of Arts and Social Sciences Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Mariam Al Barazi
Olivia Lai
Isabella Bravo
Salman Hafeez (Saami)

Staff Present

Governance Coordinator

Cecily Qiu

Guests

Student representative for the potential SUO Friends of Médecins Sans Frontières (FoMSF) Club
Student representative for the potential SUO Anthropology Course Union

1. CALLED TO ORDER AT 2:09 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/01.01

Mbogo/Otsuka

Be it resolved that the agenda be adopted.

Sowdagar/Newman

Be it resolved that the agenda be amended by adding a discussion on AGM.
Amendment carried.

Asif/Newman

Be it resolved that the agenda be amended by moving the Information session regarding the newly elected directors after session 3 the adoption of the previous meeting minutes.
Amendment carried.

Sakarwala/Mbogo

Be it resolved that the agenda be amended by adding a motion to appoint Waseem to the Oversight Committee under 5.7 Oversight Committee.
Amendment carried.

Asif/Sowdagar

Be it resolved that the agenda be amended by adding a motion to appoint Waseem to the Campus Life Committee under 5.4 Campus Life Committee.
Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/01.02

Mbogo/Moli

Be it resolved that the minutes of the meeting held on October 17th, 2024 be adopted.
Carried.

4. INFORMATION: NEWLY ELECTED DIRECTORS

Asif welcomed the newly elected directors and gave a brief inauguration for them.

5. PRESENTATION

5.1 The SUO Friends of Médecins Sans Frontières (FoMSF) Club

The student representative answered questions from the board regarding their plans for events and their funding source.

5.2 The SUO Anthropology Course Union

The student representative presented their mission, goals and events they planned.

6. COMMITTEE BUSINESS

6.1 Executive Committee

24/11/01.03

Asif/Mbogo

Be it resolved that the minutes of the meeting held on October 24th, 2024 be adopted.
Carried.

6.2 Finance Committee

6.3 Policy Committee

6.4 Campus Life Committee

24/11/01.04

Asif/Sakarwala

Be it resolved that Aman Waseem be appointed to the Campus Life Committee.
Carried.

Sowdagar asked if Waseem would replace the positions in the committees where the previous faculty of science representative served. Asif confirmed it was not a replacement but a recommendation from the chair of the committee after the conversations between the chair and Waseem.

6.5 Campaigns Committee

24/11/01.05

Newman/Bhattacharya

Be it resolved that the minutes of the meeting held on October 23rd, 2024 be adopted.
Carried.

6.6 Graduate Student Committee

6.7 Oversight Committee

24/11/01.06

Sakarwala/Sowdagar

Be it resolved that Aman Waseem be appointed to the Oversight Committee.
Carried.

Bhattacharya asked for motivation from Waseem. Newman suggested placing a call for the nominations from the board. No other directors nominated themselves.

7. REPORT ON UNIVERSITY RELATIONS

7.1 Senate

7.2 Board of Governors

7.3 Other University Committees

Asif informed the directors that the name for the UBC VP HR would come out soon. Newman updated the information of the Food Security Committee.

[Imran entered at 2:38 p.m.]

8. NEW BUSINESS

8.1 Student Association Ratification

24/11/01.07

R.Arora/Sakarwala

Be it resolved that the SUO Friends of Médecins Sans Frontières (FoMSF) Club be ratified.

Aims and Purposes: Friends of MSF are student societies from various Canadian Universities and the official student support organizations for MSF in Canada. The goals of Friends of MSF are to (1) Raise awareness; (2) Fundraise; (3) encourage others to consider work with MSF.

Carried.

24/11/01.08

R.Arora/Sakarwala

Be it resolved that the SUO Anthropology Course Union be ratified.

Aims and Purposes: strives to create a safe and welcoming environment where students in, or interested in, anthropology can gather to share ideas, build connections and engage with peers and leaders in the field.

Carried.

24/11/01.09

R.Arora/Wasti

Be it resolved that the SUO Sikh Student Association be ratified.

Aims and Purposes: The Sikh Student Association (SSA) fosters community among Sikh students, promotes cultural awareness, and provides a platform for religious exploration on campus. Through events, community service, and advocacy, SSA enhances the college experience by nurturing inclusivity, cultural understanding, and a sense of belonging.

Carried.

24/11/01.10

R.Arora/Sowdagar

Be it resolved that the SUO Sales Club be ratified.

Aims and Purposes: Aiming towards widening the knowledge and skills of "How to Sell".

Conditioning it to be a life skill and use it in becoming successful.

Failed.

Directors believed that the Marketing club under the MSA also covered the knowledge and skills of sales. Besides, Marketing club, except the president position, was open to all students on campus. The sales club should differentiate themselves from the marketing club. Imran was in favor of ratifying the club.

24/11/01.11

R.Arora/Imran

Be it resolved that the SUO Okanagan Flying Student Association be ratified.

Aims and Purposes: to create a community in which aviation enthusiasts can assemble and share passion and knowledge. Events include ground school nights, KF aero and Control tower tours and an annual Fly-out.

Failed.

Some directors had questions on the restrictions on the tower tours. Some did not understand what Fly-out meant. More information was requested by the board.

24/11/01.12

R.Arora/Mbogo

Be it resolved that the SUO Women's Health Syndicate Student Association be ratified.

Aims and Purposes: To spread awareness and create a safe space for women's health and start conversations on how underresearched, underfunded and underrepresented women's health is.

Carried.

24/11/01.13

R.Arora/Mbogo

Be it resolved that the SUO Heroes for Little Heroes Student Association be ratified.

Carried.

24/11/01.14

R.Arora/Sowdagar

Be it resolved that the SUO Bolt Analytics be ratified.

Carried.

24/11/01.15

R.Arora/Mbogo

Be it resolved that the SUO Bachelor of Media Studies Course Union (OMSCU) be ratified.
Carried.

24/11/01.16

R.Arora/Newman

Be it resolved that the SUO Lettuce Club be ratified.
Failed.

Directors were concerned about a waste of resources and they thought the Lettuce Eating event could be hosted by the Campus Life committee. Imran was in favor of the idea.

24/11/01.17

R.Arora/moli

Be it resolved that the SUO Canadian Psychological Association (CPA) Campus Connection Student Association be ratified.
Carried.

9. DISCUSSION

9.1 AGM

Some directors asked what stand they should take regarding the petition, and what response they should give when facing questions from members. Asif reminded that they should keep in mind their fiduciary responsibilities no matter what stand they take. Some directors expressed concerns about some resolutions in the petition. Asif expressed his confidence in the UBCO students in making the right decisions.

10. ADJOURNMENT

The meeting was adjourned at 3:36 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, November 21 at 2 pm, UNC133C

Directors Present

President (meeting chair)

Danial Asif

Vice President Finance and Administration

Aryan Arora

Vice-President External

Abby Newman

Vice-President Campus Life

Saaim Imran

Directors Absent

Vice-President Internal

Rajat Arora

Staff Present

General Manager

Jason Evans

Governance Coordinator

Cecily Qiu

Guests

Strategic Project, UBCO

Janine Wood

Faculty of Education, UBCO

Susan Crichton

1. CALLED TO ORDER AT 2:07 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/21.01

Imran/A.Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/21.02

Newman/A.Arora

Be it resolved that the minutes of meeting held on October 24th, 2024 be adopted.

Carried.

4. PRESENTATION

4.1 Strategic Plan Refresh Engagement

Wood and Crichton had a presentation refreshing UBC's Strategic Plan by providing its objective and the context. They and the executives had some discussions regarding the pressures shaping the future of research-intensive post-secondary institutions and what UBCO would be like in 25 years in their eyes.

[Newman left at 3:05 p.m.]

5. NEW BUSINESS

5.1 Director Honoraria

24/11/21.03

Imran/A.Arora

Be it resolved that the October Honoraria for Board of Directors be disbursed as follows:

Name	Title	%
Al Barazi, Mariam	Director-at-Large	100
Bhattacharya, Ananya	Director-at-Large	100
Lai, Olivia	Faculty of Arts and Social Sciences Rep.	100
Mbogo, Sheela	Director-at-Large	100
Moli, Mhamoda	College of Graduate Studies Rep.	100
Otsuka, Riko	Faculty of Management Rep.	100
Sakarwala, Aliasgar	Director-at-Large	100
Sowdagar, Sahar	Faculty of Applied Sciences Rep.	100

Wang, Amy	Faculty of Creative & Critical Studies Rep.	100
Wasti, Ali	Faculty of Health & Social Development Rep.	100
Zamanzade, Elnaz	Faculty of Education Rep.	100

Carried.

6. DISCUSSION

6.1 DRC's International Day of Persons with Disabilities

Asif provided the information about the event : December 3rd, 1-3:30 p.m., Ballroom. He would follow up with Newman to see what they need to do to support the event.

7. ADJOURNMENT

Meeting adjourned at 3:09 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, November 28 at 2 pm, UNC133C

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Vice-President Internal

Vice-President Campus Life

Danial Asif

Aryan Arora

Abby Newman

Rajat Arora

Saaim Imran

Directors Absent

Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

1. CALLED TO ORDER AT 2:03 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/28.01

R.Arora/Newman

Be it resolved that the agenda be adopted.

Newman/A.Arora

Be it resolved that the agenda be amended by adding Presentation of a letter for Environmental Chemistry students.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/28.02

Newman/Imran

Be it resolved that the minutes of meeting held on November 21st, 2024 be adopted.

Carried.

4. DISCUSSION

4.1 SUO Building

Asif introduced the proposal to Imran as the other executives were at the Building Steering Committee meeting. He introduced the types of space, the funding options and the process to hold the referendum. Asif cleared some questions from Imran.

5. LETTER PRESENTATION

Newman introduced the context of the letter, stating that the Environmental Chemistry program may be discontinued due to the low enrollment and the retirement of some top professors. Students in the program were upset and asked for the support of the Student Union. Newman and Students' Advocate had talked with the students and their course union and thought about ways to support them. As it was time-sensitive, Newman drafted this letter to show strong support from the SUO for the continuation of the Environmental Chemistry Program at UBCO.

24/11/28.03

Asif/R. Arora

Be it resolved that the presented letter be approved.

Carried.

6. ADJOURNMENT

Meeting adjourned at 2:25 p.m.

November 28, 2024

Strong Support for the Continuation of the Environmental Chemistry Program at UBC Okanagan

To Whom It May Concern,

On behalf of the Students' Union Okanagan, we are writing to express our strong support for the continuation of the Environmental Chemistry program at UBC Okanagan. As an organization dedicated to representing the diverse interests of students, we aim to amplify our members' voices by emphasizing the importance of this program in shaping the future of not only our campus but also the broader community.

The Environmental Chemistry program plays a vital role in preparing students to address some of the most pressing challenges facing our planet today, including climate change, pollution, and sustainable resource management. Through experiential learning opportunities such as co-op placements, research initiatives, and student leadership, the program offers students a distinctive learning environment that extends beyond traditional classroom instruction. Additionally, the opportunity to connect with peers pursuing similar career paths fosters a sense of community that makes this program truly exceptional.

Our members have expressed deep concerns about the potential discontinuation of this program, as it directly impacts the academic and career aspirations of both current and prospective students. The Environmental Chemistry program is not only a cornerstone of UBC Okanagan's commitment to sustainability but also aligns with the growing demand for professionals in fields such as environmental science, green chemistry, and policy development. Eliminating this program would significantly limit opportunities for students eager to contribute meaningfully to these critical global efforts.

Moreover, the Environmental Chemistry Course Union cultivates a strong sense of community and promotes interdisciplinary collaboration on campus. By uniting students, faculty, and staff from diverse academic backgrounds, the course union creates a supportive environment to address environmental challenges in innovative and engaging ways.

We respectfully urge the department to reconsider any plans to discontinue the Environmental Chemistry program and instead invest in its growth and development. Such an investment would ensure that the Faculty of Science continues to provide a forward-looking educational environment that equips students for impactful careers.

Thank you for your attention to this important matter and for your continued support of our students.

Sincerely,

The SUO Executive Committee

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, October 17th 2024 at 1:00 PM, In-Person

Members Present

Vice-President Finance and Administration

Aryan Arora

President

Danial Asif

Faculty of Arts and Social Sciences Representative

Olivia Lai

Faculty of Health & Social Development Representative

Ali Wasti

Members Absent With Regrets and Approval

Members Absent Without Regrets and/or Approval

Staff Present

Finance Manager

Leanne Smailes

General Manager

Jason Evans

Staff Absent

1. CALL TO ORDER 1:06PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/10/17.01

Asif/Wasti

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/10/17.02

Asif/Smailes

Be it resolved that the minutes of the meeting held on September 24th, 2024 be adopted.

Carried.

4. NEW BUSINESS

5. INFORMATION ITEMS

5.1 Investment Portfolio Performance report

The SUO investments returns have been better this year in comparison to last year.

5.2 YTD September 2024 Budget Update

Arora mentioned that there are less losses this year compared to last year for our 2024-2025 budget. Smailes added that less money on Takeoff, formerly (Frosh) was spent this year, compared to last year. Arora mentioned that most of the budget has been recorded, but there are still some invoices that need to be recorded. Arora showed the committee a potential addition of a statistic overview of the annual budget to the website. Furthermore, there was a suggestion from the committee to add a comparison of the previous year's budget to these years on the SUO website.

6. DISCUSSION

7. ADJOURNMENT 1:38PM

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, November 27, 2024 at 1 pm, UNC 133C

Committee Members Present

Vice-President Internal (chair)	Rajat Arora
Vice-President External	Abby Newman
Director-at-Large	Mariam Al Barazi
Director-at-Large	Sheela Mbogo
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Applied Science Representative	Sahar Sowdagar
Faculty of Creative & Critical Studies	Amy Wang
Student at Large	Aashish Tiwari
Student at Large	Saniya Prabhu

Committee Members Absent with Regrets and Approval

Committee Members Absent without Regrets and/or Approval

Staff Present

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu
Membership Outreach	Izzy Rusch

1. CALLED TO ORDER AT 1:05 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/27.01

Prabhu/Tiwari

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/27.02

Newman/Prabhu

Be it resolved that the minutes of the meeting held on October 3rd , 2024 be adopted.

Carried.

4. NEW BUSINESS

24/11/27.03

Tiwari/Mbogo

Be it resolved that [Regulation IV-Governance:40]

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

be amended by striking out the words “the honorarium for the following month shall be suspended” and inserting the words “the honorarium for the previous month shall be suspended. However, directors will still receive \$50 flat fee for attending the monthly board meetings.” So [Regulation IV-Governance:40] then reads:

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the **previous month** shall be suspended. **However, directors will still receive \$50 flat fee for attending the monthly board meetings.** Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated, and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

Al Barazi asked to clarify whether the specific change was proposed by the previous board or the current report. Arora stated it was discussed in the last policy meeting. Al Barazi clarified her interest was in regard to the payment being done on time. Qiu clarified that no matter the Finance Manager is on vacation or not, the payroll is always done on time. However, delay may happen if the schedule of the executive meeting to approve the honoraria missed the payroll date.

Carried.

24/11/27.04

Newman/Tiwari

Be it resolved that [Regulation I:107 (b)]

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. Vice-President Internal;
- c. a member of the Board of Directors;
- d. a member of the Phoenix and/or its successor; and
- e. a member of Heatwave Radio and/or its successor

be amended by striking out point b "Vice-President Internal" and inserting point b "Vice-President Finance and Administration", so [Regulation I:107 (b)] then reads:

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. Vice-President Finance and Administration;**
- c. a member of the Board of Directors;

- d. a member of the Phoenix and/or its successor; and
- e. a member of Heatwave Radio and/or its successor

Arora provided reasoning that the VP Internal oversees the SUO's internal business, but the Phoenix is not an SUO business. And since the VP Finance oversees the Phoenix Fund, it would be more beneficial that they are present. There was a discussion about if they should keep the Heatwave in the membership as it was dissolved. Members wondered how the budget would work if there were more than one media outlet in the future. Al Barazi asked if there is a protocol or process to ensure that the funds are accessed by those who are legitimate. Newman confirmed that any student media outlet should be approved by the SUO board. Al Barazi asked if there are other universities with multiple news stations. Newman did bring an example of Newfoundland University, and stated that they would generally access external donors, legacy fund, etc. Al Barazi asked if Phoenix seeks external funds. Rusch stated years ago Phoenix ran ads to local businesses.

Newman/Arora

Be it resolved the motion be amended by striking out Point e. a member of Heatwave Radio and/or its successor and inserting Point e. a member of an SUO sanctioned media outlet and/or its successor. So [Regulation I:107 (b)] then reads:

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. **Vice-President Finance and Administration;**
- c. a member of the Board of Directors;
- d. a member of the Phoenix and/or its successor; and
- e. **a member of an SUO sanctioned media outlet and/or its successor**

Amendment carried.

Carried as amended.

24/11/27.05

Prabhu/Tiwari

Be it resolved that the section of Student Association Funding and Clubs Oversight Committee [Regulation I: 86-94] be amended to reflect the establishment of the Student Association Funding Committee and the Student Association Oversight Committee with updated mandates, meeting schedules, compositions and powers and duties as outlined in the attached document dated November 26th, 2024 (attached).

Carried.

24/11/27.06

Mbogo/Tiwari

Be it resolved that a new policy be added to [Regulation VIII] and be numbered as Point 9:

9. The three signing authorities of a student association shall be President, VP Finance and VP Events.

Rusch and Arora stated that in some clubs, the signing authorities were not President or VP Finance but other executives who could operate more than one clubs. Rusch stated President and VP Finance should be the primary persons who oversees the finance of a club.

Carried.

24/11/27.07

Be it resolved that a new point be added under [Regulation VIII:10]:

f. the student association code of conduct signed by the three signing authorities. So [Regulation VIII:10] reads:

10 An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President, VP Finance and VP Events;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least thirty-two (32) Members who are currently attending UBCO in support of the proposed Student Association.
- f. the Student Association Code of Conduct signed by the three signing authorities.**

Arora stated the purpose of requesting the club executives to sign the code of conduct was to hold them accountable. Mbogo requested to review the code of conduct at a formal policy meeting. Arora would share the code of conduct via team for feedback from members and review the final draft at the next policy committee meeting.

Carried.

24/11/27.08

Tiwari/Arora

Be it resolved Motion #6 be reconsidered.

Motion#6 :

Be it resolved that a new policy be added to [Regulation VIII] and be numbered as Point 9:

9. The three signing authorities of a student association shall be President, VP Finance and VP Events.

Rusch stated that they have the regulation stating that the student could only be the signing authority of one club. The adopted motion #6 would impact the implementation of the policy above, which means students could not be the President, VP Finance or VP events of two clubs. Evans suggested subsidiary regulation change be added to the Board meeting. Qiu stated that last year the board was trying to avoid the situation where students are executives of two clubs and control the budget of two clubs. Rusch suggested that the signing authorities should include the President and the VP Finance. However, students can be the VP Events of two clubs, but the VP Events does not have to the signing authority.

Carried. The motion #6 was reconsidered.

24/11/27.09

Tiwari/Prabhu

Be it resolved that Motion #6 be amended as follows:

Be it resolved that a new policy be added to [Regulation VIII] and be numbered as Point 9:

9. Two of the three signing authorities of a student association shall be the President and the VP Finance.

Amendment carried.

Carried as amended.

5. ADJOURNMENT

Meeting adjourned at 2:03PM.

Attachment_ Student Association Oversight Committee

Current regulations

[Regulation I – Committees: 86-94]

Student Association Funding and Clubs Oversight Committee

86 The mandate of the Committee is twofold:

a. to review submitted Student Association funding applications, determine the allocation of funding for the existing Student Associations, and present these funding recommendations to the Board of Directors; and

b. To oversee club activities, ensuring compliance with SUO Regulations and promoting accountability within Student Associations

87 The Committee is required to:

a. meet at least five (5) times annually to manage club compliance and address related issues; and

b. convene as necessary to effectively review and approve club funding

88 The Committee Members shall consist of the:

a. Vice President Finance (chair);

b. Vice President Internal (Club Oversight Officer);

c. Membership Outreach Coordinator;

d. General Manager; and

e. One (1) Director at Large

89 The Vice President Finance and Administration shall serve as the chair of the Committee, Pursuant to Bylaw X (5)(b).

90 The Committee shall have the power and duty to:

a. review and evaluate submitted Student Association funding applications;

b. consult with Student Associations and clubs on an as-needed basis;

c. approve, reject, or modify Student Association and club funding requests up to and including two thousand dollars (\$2,000);

d. make recommendations on all Student Association and club funding requests greater than two thousand dollars (\$2,000) to the Board of Directors; and

e. compile a report for the Board of Directors with details on the Committee's decisions and club compliance status each semester; and

f. conduct regular audits of club activities to ensure adherence to SUO Regulations

91 The maximum amount of funding a Student Association can receive in a year is three thousand and five-hundred dollars (\$3,500). Under special circumstances, the Board of Directors may approve amounts larger than three thousand and five-hundred dollars (\$3,500) by two-thirds resolution.

92 The Vice President Finance shall be responsible for compiling the Student Association Funding report each semester.

93 The Vice President Internal (Club Oversight Officer) shall be responsible for providing a Club Compliance and Activities report at the end of each semester.

94 The Committee shall: **a.** meet as necessary in the beginning of each semester to fulfill the obligations set out in the Student Associations Regulation; and

b. Hold additional meetings as required to maintain ongoing oversight of club activities

[Regulation III - Finance:31]

31 The Student Association Funding and Clubs Oversight Committee shall consider and approve Student Association and club funding requests of up to and including two thousand dollars (\$2,000).

New regulations _November 26th, 2024

Regulation I – Committees

Student Association Funding Committee

86 The mandate of the Committee is to review submitted Student Association funding applications, determine the allocation of funding, and present these funding recommendations to the Board of Directors.

87 The Committee shall meet as necessary to make funding recommendations in a timely manner.

88 The Committee Members shall consist of the:

a. Vice President Finance (chair);

b. Vice President Internal;

c. Membership Outreach Coordinator;

d. General Manager; and

e. One (1) Director at Large

89 Pursuant to Bylaw X (5)(b), the Vice President Finance and Administration shall serve as the chair of the Committee.

90 The Committee shall have the additional power and duty to:

a. review and evaluate submitted Student Association funding applications;

b. consult with Student Associations on an as-needed basis;

c. approve, reject, or modify Student Association funding requests up to and including two thousand dollars (\$2,000);

d. make recommendations on all Student Association funding requests greater than two thousand dollars (\$2,000) to the Board of Directors; and

91 The maximum amount of funding a Student Association can receive in a year is \$3,500. Under special circumstances, the Board of Directors may approve amounts larger than \$3,500 by two-third resolution.

92 The Committee shall meet as necessary in the beginning of each semester in order to fulfill the obligations set out in the Student Associations Regulation.

Student Association Oversight Committee

93 The mandate of the Committee is to oversee student association activities and handle complaints regarding student associations and their executives, ensuring compliance with SUO regulations and promoting accountability within Student Associations.

94 The Committee shall meet on an as-needed basis.

95 The Committee Members shall consist of the:

a. Vice President Internal;

b. Membership Outreach Coordinator;

c. Students' Advocate

d. General Manager; and

e. Two (2) Directors at Large

96 The Vice President Internal shall serve as the chair of the Committee.

97 The Committee shall have the power and duty to:

a. conduct regular audits of student association activities to ensure adherence to SUO regulations;

b. investigate, substantiate and determine the validity of a complaint against a Student Association or its executives; during investigation, operations of the student association may be suspended.

c. determine what disciplinary action shall apply to the Student Association after verifying the validity of a complaint; The committee has the power to remove or replace the executives of the Student Association;

d. take necessary actions to ensure free and fair election of the Student Association;

e. respect and apply the principle of confidentiality when dealing with issues of a sensitive nature, in accordance with the Students Union Privacy Regulation;

98 The Committee has the additional power and duty to hold part or all of a meeting in camera as necessary.

[Regulation III - Finance:31]

31 The Student Association Funding Committee shall consider and approve Student Association and club funding requests of up to and including two thousand dollars (\$2,000).

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, November 28th, 2024, UNC133C

Members Present

Vice-President Campus Life (chair)	Saaim Imran
Vice President Internal	Rajat Arora
Vice-President Finance	Aryan Arora
Vice-President External	Abby Newman
Faculty of Management Representative	Riko Otsuka
Student-At-Large	Georgia Goerz
Student-At-Large	Darvesh Singh Dhillon

Members Absent with Regrets and Approval

President	Danial Asif
Director at Large	Sheela Mbogo
Student-At-Large	Sheza Shahzad

Members Absent Without Regrets and/or Approval

Student-At-Large	Tanin Zeraati
Director at Large	Aliasgar Sakarwala

Staff Present

Well Pub Manager	Michael Ouellet
Communications Manager	Becca Evans

Staff Absent

General Manager	Jason Evans
Membership Outreach Coordinator	Izzy Rusch

1. CALLED TO ORDER AT 11:16 AM.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/28.01

Goerz / Otsuka

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/28.02

R Arora/ Otsuka

Be it resolved that the minutes from the meeting held on September 26th, August 29th, and July 23rd, 2024, be adopted.

Carried.

4. WELL EVENTS

• Cocktails and Self Defense

Goerz introduced the idea of an event that combines self-defense training with themed drinks, collaborating with the security office for logistics.

• Battle of the Bands

Ouellet and Imran to work on logistics, recruiting student bands, creating event schedule, and determining event dates.

• Hypnotists and Magicians

Reoccurring event year to year, possibility of an all-ages version in collaboration with different UBC departments.

• Slumber Party

All ages pajama-themed party on December 6th, looking for volunteers for ticket scanning and photography to capture memories.

- **Performance Series**

Imran and Ouellet currently looking into possible artists to book for the performance series lineup for next term.

5. GENERAL EVENTS

- **AFROFEST (February)**

Imran introduced the idea of creating a joint event with BSA and ACSC, featuring vendors and performers to celebrate Black History Month

- **RAIL JAM**

Imran updated on a meeting about a possible Rail Jam event involving UBCO Heat, Silver Star, SUO events for February

- **BEER GARDENS**

Ouellet is working with UBC to possibly increase capacity. Working on logistics and required licenses, hoping to host 2 in second semester.

- **CARNIVAL**

Ouellet expressed the goal of moving the event to the commons field for more room to provide more attractions this year. The event will be the last day of classes. Imran to launch a poll to see if students would prefer commons field or courtyard. Volunteers will be needed.

- **SUO - HEAT Themed night**

Newman suggested the idea of partnering with Heat for SUO themed night to promote sports, provide swag, and engage community.

- **FEBRUARY EVENTS**

Ouellet introduced some ideas they have been working on February 2025 with other committee members – Galentine's with Newman, Hot ones challenge with Imran and cookie decoration. Otsuka suggested selling roses for Valentines Day so students could have easy access to buying flowers others.

6. ADJOURNMENT

Adjourned at 11:53 pm.

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Campaigns Committee Meeting, November 29, 2024, SUO Boardroom and Zoom

Called to Order at 2:32 pm

Committee Members Present

Vice President External (chair)

President

Vice President Internal

Director at Large

Director at Large

Director at Large

Director at Large

Faculty of Arts and Social Sciences

Student at Large

Student at Large

Student at Large

Student at Large (Graduate Student Representative)

Abby Newman

Danial Asif

Rajat Arora

Mariam Al Barazi

Ananya Bhattacharya

Sheela Mbogo

Aliasgar Sakarwala

Olivia Lai

Norimasa Musashi

Shreya Patnaik

Harsh Patel

Fatima Canales Gonzales

Committee Members Absent without Regrets

Student at Large

Mehak Parihar

Staff Present

Students' Advocate

Rachel Fortin

Staff Absent

Communications Manager (non-voting)

Becca Evans

Guest

Johannah Black – SVPRO

Nora Lambrecht – Global Engagement Office

Brandi Toplak – Global Engagement Office

Naden Qually

Scarlette McPherson

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ARE EVERYONE'S ACCESSIBILITY NEEDS MET?

Please inform the chair if your accessibility needs are not met (If you need larger text, use of a laptop, dimmed lighting, etc.) Eat/drink as you need.

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/29.01

Musashi / Patel

Be it resolved that the agenda be adopted.

Carried

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/29.02

Al Barazi / Fortin

Be it resolved that the minutes from the meeting held on October 23rd 2024 be adopted.

Carried

[Bhattacharya, Sakarwala and Patnaik entered at 2:38 pm]

5. NEW BUSINESS

24/11/29.02

Newman / Fortin

Be it resolved that Scarlette McPherson be granted speaking rights for this campaigns committee meeting.

Carried

5.1 Community of Consent with SVPRO

Newman invited Black to the meeting to discuss areas of collaboration with SVPRO after conversations with Mbogo. Black introduced SVPRO and some upcoming events for January. Members were given the opportunity to ask questions, and Newman will investigate creating a marketing promotions campaign and draft community agreements on consent for the new year.

5.2 IRCC Announcements and BCFS documents

Newman and Fortin invited Lambrecht and Toplak from the Global Engagement Office (GEO) to talk about the recent IRCC changes and what that means for UBCO students. Each member asked questions related to their concerns or curiosities. GEO was able to breakdown how each new factor impacts incoming international students and those seeking permanent residency.

[Canales Gonzales and Lai entered at 3:00 pm]

[Musashi left at 3:00 pm]

5.3 International Day of Peoples with Disability Dec 3rd

Newman informed members of the upcoming events hosted by the Disability Resource

Center to celebrate December 3rd. The SUO has a table for the afternoon portion of the day and will update the committee's volunteer sign-up sheet to ensure sufficient support for the event.

[Bhattacharya left at 3:17 pm]

5.4 Mental Health Care Cafe

Newman updated the committee on the reasons for switching from exam care kits to a care cafe. Newman and Evans felt that it was not fair to students to reduce either the quantity or quality of care kits due to inflated prices and decided an open care cafe model could benefit more students. The Cafe will take place December 10th in the Commons Engagement Theatre and will have tea, coffee, hot chocolate, "make your own care kits", journaling and more. Canales Gonzales expressed interest in doing from breathwork and a variation of sitting yoga. The committee is in favour of this change.

[Mbogo entered at 3:49 pm]

6. INFORMATION

6.1 Scheduling second semester tabling

Newman asked members to send them a rough estimate of their availability for second semester so they can start booking spaces for tabling. Members are asked to send Newman this information by end of the semester.

6.2 Period product advocacy update

Newman provided the committee with an update on recent advocacy work on period product equity on campus. Most bathrooms on campus now have dispensers, either the older version or the new Joni sustainable product dispensers. Newman informed members that she was able to secure funding for a Day of Dot 2025 to promote sustainability and period equity at UBCO. The funding will be used to purchase reusable products like disks, cups, period underwear and reusable pads.

7. ADJOURNMENT AT 4:01PM

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Graduate Committee Meeting, October 28 at 10:00 am, 2024, Team

Committee Members Present

Graduate Student Representative
SUO Vice President Internal
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large

Mhamoda Akter Moli
Rajat Arora
Nibirh Jawad
Hammad Ahmad
Rohit Dandamudi
Ghulam Hussain
Omang Baheti

External Member Joined

Graduate Student Facilitator

Sahar Sowdagar

Committee Members Absent

Student at Large
Student at Large
Student at Large
Student at Large

Dina Khrabsheh
Satabdi Das
Yazdanmehr Gordanpour
Fatima Canales

Staff Member Absent

Governance Coordinator

Cecily Qiu

1. CALL TO ORDER AT 10.05 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/10/28.01

/

Baheti/ Jawad

/

Be it resolved that the agenda be adopted. (Motion Carried)

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/10/28.02

/

Baheti/Jawad

/

Be it resolved that the agenda be adopted. (Motion Carried)

4. NEW BUSINESS

4.1 Gala Dinner and Collaboration with Student Experience office

- The Graduate Gala is set for Monday, November 25 at 6 p.m., organized by the SEO (Student Experience Office) with support from the GSC. The final schedule will be available next week, and GSC volunteers are needed to help with setup, management, and cleanup. GSC volunteers will have their tickets covered. SEO and GSC will split costs to keep ticket prices affordable, targeting \$10-\$12 per student. Majority of the GSC members voted on catering options: a holiday buffet with turkey and vegan options, at \$26 per person. To ensure comfort and enough food, attendance is recommended at 90-95 people, with suggestions for setup checks and ordering extra meals. GSC proposed that core organizers be exempt from ticket fees.

4.2 Future Events (Halloween)

- Baheti proposed organizing a Go-Kart event as the next activity for graduate students, aiming to accommodate at least 20 participants. The idea was well received, with all other SAL (Student at Large) members expressing enthusiasm and agreeing to move forward with planning the event.
- All GSC members agreed to organize another event before reading break to help graduate students recharge during the busy mid-term period. Recognizing that many students are feeling exhausted, the team decided to host a casual lunch instead of the usual coffee gathering. This lunch will be held on November 6 at the Collegium, offering a refreshing break and a chance for students to connect and relax.
- SAL member Fatima will be leading the "Rest in Resistance" event on November 29, which will be a meditation session designed to help graduate students unwind and manage stress. The entire team fully supports the initiative and has agreed to move forward with the plan, recognizing the

importance of creating spaces for relaxation and mental well-being during the busy academic term.

- The GSC is also planning a collaborative event with the Student Experience Office (SEO) for an exciting Laser Tag session. Though the exact date is yet to be finalized, the event is tentatively scheduled for either November 19, 20, or 21. This collaboration aims to provide graduate students with a fun and energetic break, allowing them to unwind and connect with peers outside the academic setting. Final details and confirmed dates will be shared soon.

5. INFORMATION

5.1 GSC Budget

- Moli confirmed that she recently met with SUO Vice President Aryan to discuss the remaining budget for upcoming GSC events. Following their meeting, Moli reported that the current budget is sufficient to cover all the planned events, including the Graduate Gala, Go-Kart outing, Rest in Resistance meditation session, and the Laser Tag event in collaboration with the Student Experience Office. This assurance allows the GSC to move forward with preparations, knowing the financial resources are in place to support these initiatives aimed at enhancing the graduate student experience.

6. ADJOURNEMENT

24.10.28/03

/

Jawad/ Baheti

/

Be it resolved that the meeting be adjourned at 10:58 a.m. / Carried

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Graduate Committee Meeting, November 20 at 10:00 am, 2024, Team

Committee Members Present

Graduate Student Representative

Executive

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Mhamoda Akter Moli

Abby Newman

Dina Khrabsheh

Nibirh Jawad

Fatima Canales

Yazdanmehr Gordanpour

Hammad Ahmad

Ghulam Hussain

Omang Baheti

Committee Members Absent

Student at Large

Student at large

Satabdi Das

Rohit Dandamodi

Staff Member Present

Governance Coordinator

Cecily Qiu

1. CALL TO ORDER AT 10.04 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/20.01

/

Gordanpour /Baheti

/

Be it resolved that the agenda be adopted. (Motion Carried)

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/20.02

/

Gordanpour /Hussain

/

Be it resolved that the agenda be adopted. (Motion Carried)

4. NEW BUSINESS

4.1 Future Events Planning with Student Experience Office

Sahar or Mariam was scheduled to join today's meeting to discuss potential collaborations between the GSC and the Student Experience Office for future graduate student events. Unfortunately, Mariam was unable to attend due to an accident. As a result, this agenda item has been postponed to the next monthly meeting to ensure their participation and input.

4.2 Graduate Gala Dinner

Moli initiated a discussion about the upcoming Graduate Gala Dinner, seeking updates on the number of people registered for the event and identifying which members would be available to volunteer during the event. Scott from the Student Experience Office provided an overview of the expenses for the event to Moli. Based on that information, Moli led a conversation on how much the GSC should contribute financially, emphasizing that this is a collaborative event requiring joint efforts from both the GSC and the Student Experience Office. Mariam shared an Excel sheet designed to organize the volunteering process, where GSC members can input their availability and select specific roles they wish to take on during the event. Moli assured the team that she would circulate this file among all the SAL members to ensure everyone has a chance to contribute effectively to the success of the Gala Dinner.

5. INFORMATION

5.1 Coffee Events

Jawad informed the group that he will not be available to initiate the coffee events from the next semester. This led to a discussion on how to manage and share the responsibilities moving forward. Gordanpour suggested assigning a main coordinator who would oversee the coffee event arrangements, ensure the coffee is ordered, and also take on a volunteer role during the event. Newman proposed reaching out to general students who regularly attend the coffee events to see if they might be willing to assist with organizing and running the events. The group agreed to explore these options to ensure the coffee events continue smoothly.

6. ADJOURNMENT

24/11/20/03

/

Ahmad/Hussain

/

Be it resolved that the meeting be adjourned at 10:46 a.m. / Carried

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, November 4, 2024 at 10 am, SUO office

Members Present

Director at Large

Aliasgar Sakarwala

Faculty of Health & Social development Representative

Ali Wasti

Student at Large

Naden Qually

Members Absent with Regrets and Approval

Members Absent without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

Guest

1. CALLED TO ORDER 10:12 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/04.01

Wasti/Qually

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/04.02

Wasti/Qually

Be it resolved that the minutes of the meeting held on September 10th, 2024, be adopted.

Carried.

Qually discussed the approval of executives' office hours.

4. NEW BUSINESS

4.1 Review and Approval of September Executive Reports (attached)

Discussion of newly appointed faculty of science representative being added to oversight committee

4.2 Review and discussion of Executives' Action plan goals progress.

Discussion of Dianials report on previous plan of building the proposed suo building.

Discussion of executive term reports and keeping executives on track and meeting their proposed plans and goals for the term.

5. ADJOURNMENT

Meeting adjourned at 10:28 am



SUO Executive Monthly Report

Name of the Executive: Muhammad Danial Asif

Report Month: September 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours/week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
N/A

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Met with Alumni UBC to discuss the advisory council	10/09/24
2.	Met with VP Students Ainsley Carey	13/09/24
3.	SUO X UBCO Budget meeting	20/09/24
4.	Met with DRC Manager to finalise the establishment of a DRC Student advisory board	23/09/24
5.	Chaired the Board Meeting	26/09/24
6.	Chaired 2 Executive committee meetings	12/09/24 and 27/09/24
7.	1/on 1's with AVP Students Dale	19/09/24
8.	Attended the campaigns committee meeting	24/09/24
9.	Presented to the UBC board of governors on the student priorities for the year	25/09/24
10.	Attended the alumni UBC Advisory council orientation	25/09/24
11.	Attended the DVC advisory committee on appointment extension	26/09/24
12.	Meetings with staff for issues like U Pass, budget, student associations	30/09/24
13.	Communication with staff and Board; emails and scheduling	30/09/24
14.	Developing agendas for the board and exec meetings	30/09/24
15.	Weekly meetings with GM to discuss operations/HR	30/09/24
16.	Expo planning and volunteering	18/09/24
17.	Concert planning meetings with campus life/finance team	20/09/24
18.	Concert volunteering	20/09/24



19.	Meetings with clubs for issues/concerns	30/09/24
20.	First meeting with DVC along with the rest of the exec team	27/09/24
21.	Office hours	30/09/24
22.	Met with Adrienne Skinner to discuss possible SUO Subsidies	27/09/24

ACTIVITIES IN PROGRESS

No.	Activity in progress <i>(eg: event/initiative name, role being played in the event/initiative)</i>	Date/Range of dates by which the activity will be completed. <i>(DD/MM/YYYY)</i>
1.	Finding date for October board meeting	10 October 2024
2.	UBC x SUO clubs Naming Agreement	Open ended
3.	Procedures and policies manual for staff	October 2024

ACTIVITIES TO BE STARTED

No.	Activity to be started <i>(Brief description)</i>
1.	AGM agenda
2.	SUO Building plan
3.	Board and Exec meeting notice

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention <i>(Brief description)</i>	Level of emergency <i>(High/Medium/Low)</i>

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues <i>(Brief description)</i>	Level of help required(if any) <i>(High/Medium/Low)</i>



SUO Executive Monthly Report

Name of the Executive: Aryan Arora

Report Month: September

Outline the hours fulfilled for each week within the reporting month:

- Week 1: ~25 hours
- Week 2: ~25 hours
- Week 3: ~25 hours
- Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Volunteered on Create Day – Tabling	01/09/2024
2.	Budget 101 and Tuition Engagement Presentation with UBC	05/09/2024
3.	Attended and volunteered for Mathletes vs Athletes Party – Ticket Scanning	05/09/2024
4.	Worked on Student Association Orientation Presentation	07/09/2024 - 12/09/2024
5.	Multiple short meetings with Rajat Arora (VP Internal) & Izzy (Membership Outreach Coordinator) for Student Association Orientation	05/09/2024 – 13/09/2024
6.	General Meeting with Aryan (VP Finance) regarding club renewals	10/09/2024
7.	1st Executive Meeting	12/09/2024
8.	Student Association Orientation	15/09/2024
9.	Preparing and sending out Student Association Funding Emails to all renewed SAs	15/09/2024 – 16/09/2024
10.	Attended and volunteered for EXPO	18/09/2024
11.	Attended and Volunteered for Takeoff Concert	20/09/2024
12.	Various Meetings with Saaim (VP Campus Life) and Mike regarding Takeoff	01/09/2024 – 20/09/2024
13.	SUO x UBCO Budget Meeting	20/09/2024

14.	September Finance Committee Meeting	25/09/2024
15.	Board of Directors Meeting	26/09/2024
16.	Meeting with Chess Club VP Finance	26/09/2024
17.	Campus Life Committee Meeting	26/09/2024
18.	2 nd Executive Meeting	27/09/2024
19.	DVC X SUO Meeting	27/09/2024
20.	Various Meetings with Student Associations regarding funding doubts	16/09/2024 – 30/09/2024
21.	Various Meetings with Izzy (Membership Outreach Coordinator) regarding Student Association Funding Applications	09/09/2024 – 30/09/2024
22.	Regular Meetings with Leanne – General Updates and Discussions	05/09/2024 – 30/09/2024
23.	Administrative Financial Duties (Signing financial documents, performing common financial duties and procedures)	05/09/2024 - 30/09/2024
24.	Office Hours	05/09/2024 - 30/09/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Review of YTD Budget (September Update)	20/10/2024
2.	Student Association Funding Process	13/10/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Budget Enhancement on the SUO Website with Aaron

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of Help Required (if any) (High/Medium/Low)
1.		





SUO Executive Monthly Report

Name of the Executive: Abby Newman

Report Month: September 2nd, 2024 – October 6th, 2024

Outline the hours fulfilled for each week within the reporting month:

- Week 1- 30 hours
- Week 2 – 30 hours
- Week 3 – 40 hours
- Week 4 – 32 hours
- Week 5 – 39 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Guest on Loyal Woolridge's podcast	03/09/2024
2.	Interview on CBC Radio about student housing in Kelowna	04/09/2024
3.	Tabling for Ask Me campaign	04/09/2024 - 24/092024
4.	Student leaders' information series hosted by VP Students office – Budget 101	05/09/2024
5.	Supported All Ages party – event photography	05/09/2024
6.	Meeting with University Relations and Government Relations – Vote Smart promotion	06/09/2024
7.	Meeting with Communications Assistant – Smart Meals 2.0 promotional strategy	09/09/2024
8.	Bi-weekly staff partner meetings	10/09/2024
9.	Hosted 19+ Harry Potter trivia	11/09/2024
10.	Attended Executive Committee	12/09/2024
11.	Climate Action Plan Engagement meeting – presented Smart Meals 2.0	13/09/2024
12.	Meeting with Steph and Clint to finalize Smart Meals 2.0 menu for first rotation	13/09/2024
12.	Attended and helped with Club Orientation	15/09/2024
13.	Club EXPO – Sponsors, SUO tabling, set up	18/09/2024
14.	Created and tabled for safe party kits for Takeoff	19/092024

15.	Attended UBCO budget 101 meeting	20/09/2024
16.	Concert – wristbands collection	20/09/2024
17.	Meeting with provincial election candidate	23/09/2024
18.	Bi-weekly staff partner meeting	24/09/2024
19.	Chaired campaigns committee meeting	24/09/2024
20.	Smart Meals 2.0 tabling	24/09/2024
21.	Attended Board of Governors meeting – member of the gallery	25/09/2024
22.	Attended Board of Director meeting	26/09/2024
23.	Attended the DRC Student Advisory Board meeting	26/09/2024
24.	Oversight checking meeting	26/09/2024
25.	Met with Touch Coffee	26/09/2024
26.	Attended Executive Committee meeting	27/09/2024
27.	Attended DVC meeting	27/09/2024
28.	Supported all ages party – Scanning tickets and photography	28/09/2024
29.	Attended Grad Student Committee	30/09/2024
30.	Meeting with VP Internal, Governance Coordinator and Membership Outreach team regarding resource centers	24/09/2024
31.	Bi-weekly staff partner meeting: BCFS prep	01/10/2024
32.	Smart Meals 2.0 - hosted	02/10/2024
33.	Attended Policy Committee	03/10/2024
34.	Filmed videos with Communications Assistant for Provincial Elections	03/10/2024
35.	Met with Director at Large and Faculty of Arts and Social Science to brainstorm engagement tactics for Provincial Elections	03/10/2024
36.	Attended BCFS executive committee	04/10/2024 - 06/10/2024
37.	Office hours	02/09/2024 - 04/10/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Volunteer program formalization	30/10/2024
2.	Disability Awareness campaign	03/12/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	



ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

<i>No.</i>	Issue for immediate attention <i>(Brief description)</i>	Level of emergency <i>(High/Medium/Low)</i>
<i>1.</i>		
<i>2.</i>		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

<i>No.</i>	Notes/Issues <i>(Brief description)</i>	Level of help required <i>(if any)</i> <i>(High/Medium/Low)</i>
<i>1.</i>		



SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: September 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Tabled on create day	01/09/2024
2.	Multiple short meetings with Izzy (Membership Outreach Coordinator) for planning Expo	02/09/2024 – 17/09/2024
3.	Meeting with a student who wanted to open a new club	02/09/2024
4.	SUO Tabling	05/09/2024
5.	Attended and volunteered for Mathletes vs Athletes Party	05/09/2024
6.	Meeting with Student Experience Office regarding Queer student orientation/ Pride picnic planning	06/09/2024
7.	Worked on Student Association Orientation presentation	07/09/2024 - 12/09/2024
8.	Multiple short meetings with Aryan (VP Finance) & Izzy (Membership Outreach Coordinator) for Student Association Orientation	05/09/2024 – 13/09/2024
9.	General Meeting with Aryan (VP Finance) regarding club renewals	10/09/2024
10.	1 st Executive Meeting	12/09/2024
11.	Student Association Orientation	15/09/2024
12.	Action Plan Review with Naden (Oversight Committee SAL)	16/09/2024

13.	Organized, attended and volunteered for EXPO	18/09/2024
14.	Meeting with Cecily (Governance Coordinator) regarding Resource Center policies	19/09/2024
15.	Bi-weekly Check-in with Izzy (Membership Outreach Coordinator)	20/09/2024
16.	Attended and Volunteered for Takeoff Concert	20/09/2024
17.	SUO x UBCO Budget Meeting	20/09/2024
18.	Meeting with Cecily (Governance Coordinator) for Policy Meeting Agenda	23/09/2024
19.	Campaigns Committee meeting	24/09/2024
20.	Meeting with Izzy (Membership Outreach Coordinator), Cecily (Governance Coordinator), Abby (VP External) & Kayla (Assistant Membership Outreach Coordinator) for discussing the transfer of roles and responsibilities of Resource Centers	24/09/2024
21.	Meeting with CSE Club	25/09/2024
22.	Meeting with Pre-GC Club	25/09/2024
23.	Meeting with Latin Dance Club	26/09/2024
24.	Campus Life committee meeting	26/09/2024
25.	Board Meeting	26/09/2024
26.	2 nd Executive Meeting	27/09/2024
27.	DVC x SUO Meeting	27/09/2024
28.	Meeting with Mariam (Director-at-Large) regarding Indigenous Representative	30/09/2024
29.	Office Hours	02/09/2024 – 30/09/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (e.g.: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Scheduling and finalizing Policy committee meeting and agenda	03/10/2024
2.	Discussion on student association funding	11/10/2024

ACTIVITIES TO BE STARTED



No.	Activity to be started (<i>Brief description</i>)
1.	Scheduling Resource Center Council Meeting
2.	Working on the Resource Center regulations
3.	Scheduling meeting with the executives of prospective clubs/course unions

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (<i>Brief description</i>)	Level of emergency (<i>High/Medium/Low</i>)

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (<i>Brief description</i>)	Level of help required (if any) (<i>High/Medium/Low</i>)



SUO Executive Monthly Report

Name of the Executive: Saaim Imran

Report Month: September 2024

Outline the hours fulfilled for each week within the reporting month: 25+ hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1	Regular Meetings with Mike Ouellet regarding concert, the Well events	01/09/2024 - 31/09/2024
2	Concert Work – announcement, ticket planning, contracts, ticket promotions, tabling, graphics, media	01/09/2024 - 21/09/2024
3	Board Meeting	26/09/2024
4	CREATE – volunteering to help increase SUO engagement and awareness	02/09/2024
5	Executive Committee Meetings	26/09/2024
6	Campus Life Committee Meeting	26/09/2024
7	Campus Life Performance Auditions	07/09/2024 – 17/09/2024
8	Plan + Execute White Lie Party	01/09/2024 – 28/09/2024
9	EXPO – volunteering to help increase SUO engagement and awareness	18/09/2024
10	Plan + Execute Mathlete vs Athlete Party	01/09/2024 – 29/09/2024
11	Plan + Execute Disco Deewane Party	01/09/2024 – 28/09/2024
12	Plan Y2K Party	24/09/2024 – 31/09/2024
13	Plan + Support Harry Potter Trivia Nights	01/09/2024 – 11/09/2024
14	Plan + Support Y2K Karaoke Night	01/09/2024 – 20/09/2024
15	Plan + Support Pixar Trivia Night	01/09/2024 – 25/09/2024
16	Plan + Support Star Wars Trivia Night	01/09/2024 – 31/09/2024
17	Meeting with Deputy Vice Chancellor	27/09/2024
18	Security Events Meeting	23/09/2024

ACTIVITIES IN PROGRESS

<i>No.</i>	Activity in progress <i>(eg: event/initiative name, role being played in the event/initiative)</i>	Date/Range of dates by which the activity will be completed. <i>(DD/MM/YYYY)</i>

ACTIVITIES TO BE STARTED

<i>No.</i>	Activity to be started <i>(Brief description)</i>
<i>1.</i>	<i>Developing actions plans for events</i>

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

<i>No.</i>	Issue for immediate attention <i>(Brief description)</i>	Level of emergency <i>(High/Medium/Low)</i>
<i>1.</i>		
<i>2.</i>		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

<i>No.</i>	Notes/Issues <i>(Brief description)</i>	Level of help required(if any) <i>(High/Medium/Low)</i>
<i>1.</i>		

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, November 29 at 2 pm, SUO office

Members Present

Director at Large

Faculty of Health & Social development Representative

Student at Large

Faculty of Science Representative

Aliasgar Sakarwala

Ali Wasti

Naden Qually

Aman Ullah Waseem

Members Absent with Regrets and Approval

Members Absent without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

Guest

1. CALL TO ORDER – AT 2:15PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/29.01

Qually/Wasti

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/11/29.02

Waseem/Qaully

Be it resolved that the minutes of the meeting held on November 4th , 2024, be adopted.

Carried.

4. NEW BUSINESS

4.1 Review and Approval of October Executive Reports (attached)

- Qually had no concerns over reports, however, he brought up the concern from Newman regarding a lack of support from board members with events she has.
- Qually suggested executives help more in volunteering in events. Sakarwala would bring it up at board meeting.
- Discussed about checking in with executives about office hours, which would be added to January meeting agenda.

5. ADJOURNMENT

Meeting ajourned at 2:28PM



SUO Executive Monthly Report

Name of the Executive: Muhammad Danial Asif

Report Month: October 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours/week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
N/A

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	HR Training Session	03/10/24
2.	Alumni UBC Advisory council day long meeting	04/10/24
3.	One on one with AMS President to discuss priorities	07/10/24
4.	Student executives priorities presentation with UBC	10/10/24
5.	Chaired 2 Board Meetings	11/10/24 and 17/10/24
6.	Chaired 2 Executive committee meetings	10/10/24 and 24/10/24
7.	1/on 1's with VP Students and AVP Students	10/10/24
8.	UBC VPHR search meeting	16/10/24
9.	Attended the finance committee meeting	17/10/24
10.	DVC Extension committee meeting	21/10/24
11.	UBC VPHR Interviews	24/10/24
12.	Meetings with staff for issues like U Pass, budget, student associations	31/10/24
13.	Communication with staff and Board; emails and scheduling	31/10/24
14.	Developing agendas for the board and exec meetings	31/10/24
15.	Weekly meetings with GM to discuss operations/HR	31/10/24
16.	1 on 1 with AVP students Dale	24/10/24
17.	DRC student advisory board meeting	24/10/24
18.	Goals meeting with chair of oversight committee	24/10/24
19.	Meetings with clubs for issues/concerns	31/10/24
20.	Meeting with DVC along with the rest of the exec team	25/10/24



21.	Office hours	31/10/24
22.	Met with the grad students to discuss concerns	29/10/24

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	AGM Prep and promotion	6 November 2024
2.	UBC x SUO clubs Naming Agreement	Open ended
3.	Procedures and policies manual for staff	December 2024
4.	SUO Building Plan	December 2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	SUO Transportation Bursary
2..	Board and Exec meeting notice

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)



SUO Executive Monthly Report

Name of the Executive: Aryan Arora

Report Month: October

Outline the hours fulfilled for each week within the reporting month:

- Week 1: ~25 hours
- Week 2: ~25 hours
- Week 3: ~25 hours
- Week 4: ~25 hours
- Week 5 (Till November 1st): ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Just had midterms in Week 4 and Week 5, so was really busy with them.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	1 st Student Association Funding and Oversight Committee Meeting	04/10/2024
2.	2 nd Student Association Funding and Oversight Committee Meeting	07/10/2024
3.	Executive Committee Meeting	10/10/2024
4.	Emergency Board Meeting	11/10/2024
5.	Board of Directors Meeting	17/10/2024
6.	October Finance Committee Meeting	17/10/2024
7.	Emergency Student Association Funding and Oversight Committee Meeting	18/10/2024
8.	Executive Committee Meeting	24/10/2024
9.	Various Meetings with Student Associations regarding funding and reimbursement doubts	01/10/2024 – 31/10/2024
10.	Various Meetings with Izzy (Membership Outreach Coordinator) regarding Student Association Funding Applications	01/10/2024 – 31/10/2024
11.	Regular Meetings with Leanne – General Updates and Discussions	01/10/2024 – 31/10/2024



12.	Administrative Financial Duties (Signing financial documents, performing common financial duties and procedures)	01/10/2024 – 31/10/2024
13.	Office Hours	01/10/2024 – 31/10/2024
14.	Campus Life Committee Meeting	01/11/2024
15.	Board of Directors Meeting	01/11/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Budget Enhancement on the SUO Website with Aaron	30/11/2024
2.	AGM Preparations	06/11/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of Help Required (if any) (High/Medium/Low)
1.		



SUO Executive Monthly Report

Name of the Executive: Abby Newman

Report Month: October 2024

Outline the hours fulfilled for each week within the reporting month:

- Week 1- 29 hours
- Week 2 – 27 hours
- Week 3 – 28 hours
- Week 4 - 32 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Campaigns Tabling	08/10/2024 - 31/10/2024
2.	Hosted Smart Meals Breakfasts	09/10/2024 - 30/10/2024
3.	Hosted Vote Smart Fair	09/10/2024
4.	Attended Student Executives Priorities with AMS and GSS	10/10/2024
5.	Attended Executive Committee	10/10/2024
6.	Attended UBC Food Systems Committee meeting	10/10/2024
7.	Attended Emergency Board Meeting	11/10/2024
8.	Met with AMS VP University and Academic Affairs	11/10/2024
9.	Attended bi-weekly staff partner meeting	15/10/2024
10.	Met with Women's Resource Center and SUO advocacy team regarding period product scarcity on campus	17/10/2024
11.	Completed letter of support for Pride Resource Center in collaboration with staff partner	17/10/2024
12.	Attended Board of Directors meeting	17/10/2024
13.	Attended Battle of the Rocks with UBC admin	20/10/2024
14.	Attended Deals App Training with BCFS	22/10/2024



15.	Made Safe Partying kits	22/10/2024
16.	Attended Black Student Success Space grand opening	23/10/2024
17.	Chaired Campaigns Committee Meeting	23/10/2024
18.	Attended DRC Student Advisory Board	24/10/2024
19.	Attended Executive Committee	24/10/2024
20.	Attended DVC meeting	25/10/2024
21.	Attended bi-weekly staff partner meeting	29/10/2024
22.	Met with BCFS alongside staff partner	29/10/2024
23.	Met with Dr. Li from Social Innovation Hub	28/10/2024
24.	UBC Food Systems Committee – Working Group meeting	29/10/2024
25.	Disability Advocacy Planning meeting with Casey, Omana and Rachel	29/10/2024
26.	Made and tabled for Safe Party Kits	31/10/2024
27.	Halloween party photography	31/10/2024
28.	Supported Halloween trivia with Mike	23/10/2024
29.	Attended AGM prep meeting with Chair	1/11/2024
30.	Attended Board of Directors meeting	1/11/2024
31.	Office Hours	08/10/2024 - 1/11/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Disability Awareness and Dec 3 Celebration planning with DRC	03/12/2024
2.	Period Equity Advocacy planning	30/11/2024
3.	AGM Preparation	06/11/2024
4.	Mental Health Care Kit planning	02/12/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Arranging meetings with newly elected MLAs

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)



1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required (if any) (High/Medium/Low)
1.	<i>Lack of support from Board members– Primarily students at large and general members volunteering and contributing to campaigns committee business.</i>	High (I brought this issue forward during my check-in in September and it has yet to be addressed)



SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: October 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with Cecily (Governance Coordinator) for Policy Committee Meeting Agenda	01/10/2024
2.	1 st check in with Izzy (Membership Outreach Coordinator)	02/10/2024
3.	Meeting with a student who wanted to open a new club	02/10/2024
4.	Policy Committee Meeting	03/10/2024
5.	1 st Student Association Funding and Clubs Oversight committee meeting for Student association funding	04/10/2024
6.	Meeting with Student Experience Office regarding Queer student orientation/ Pride picnic planning	07/10/2024
7.	2 nd Student Association Funding and Clubs Oversight committee meeting for Student association funding	07/10/2024
8.	Attended the seminar organized by HESA	08/10/2024
9.	Meeting with Izzy (Membership Outreach Coordinator) for Resource Center Council meeting	09/10/2024
10.	Resource Center Council Meeting	10/10/2024
11.	1 st Executive Meeting	10/10/2024

12.	Emergency Board Meeting	11/10/2024
13.	Reviewed the proposed bylaw changes	14/10/2024
14.	General Meeting with Jason (General Manger)	15/10/2024
15.	Reviewed the AGM agenda and suggested changes	16/10/2024
16.	2 nd check in with Izzy (Membership Outreach Coordinator)	17/10/2024
17.	Board Meeting	17/10/2024
18.	Emergency Student Association Funding and Clubs Oversight committee meeting for Student association funding	18/10/2024
19.	Attended the deals training	22/10/2024
20.	Attended the launch event of black student success space	23/10/2024
21.	Campaigns Committee Meeting	23/10/2024
22.	Distributed safe party kits	23/10/2024
23.	Attended Leadership Launch Event	23/10/2024
24.	2 nd Executive meeting	24/10/2024
25.	Graduate Student Committee Meeting	28/10/2024
26.	SUO x Graduate Student Association Meeting	29/10/2024
27.	Meeting with Cecily (Governance Coordinator) for AGM bylaws	30/10/2024
28.	Meeting with Sikh Student Association	30/10/2024
29.	Meeting with heroes for little heroes	30/10/2024
30.	3 rd check in with Izzy (Membership Outreach Coordinator)	31/10/2024
31.	Meeting with Bolt Analytics Okanagan	31/10/2024
32.	Meeting with Media studies course union	31/10/2024
33.	Meeting with Women's health syndicate	31/10/2024
34.	Office Hours	01/10/2024 – 31/10/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress	Date/Range of dates by which the activity will be completed.
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	<i>(e.g.: event/initiative name, role being played in the event/initiative)</i>	(DD/MM/YYYY)
1.	AGM Preparation	06/11/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started <i>(Brief description)</i>
1.	Scheduling and finalizing Policy committee meeting and agenda for November
2.	Working on Director’s honoraria policy
3.	Working on Student Association Funding and Club Oversight Committee policy

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention <i>(Brief description)</i>	Level of emergency <i>(High/Medium/Low)</i>

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE’S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues <i>(Brief description)</i>	Level of help required (if any) <i>(High/Medium/Low)</i>



SUO Executive Monthly Report

Name of the Executive: Saaim Imran

Report Month: October 2024

Outline the hours fulfilled for each week within the reporting month: 25+ hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1	Regular Meetings with Mike Ouellet regarding Well events and other small-scale events	01/10/2024 - 31/10/2024
2	Board Meeting	11/10/2024 and 17/10/2024
3	Executive Committee Meetings	10/10/2024
4	Plan DJ Performance Series	01/10/2024 – 25/10/2024
5	UBCO Rec x Mountain Riders x Rail Jam Meeting	27/10/2024
6	Plan + Execute Halloween Bash	15/10/2024 – 31/10/2024
7	Plan + Execute Y2K Party	01/10/2024 – 31/10/2024
8	Plan + Support Star Wars Trivia Night	01/10/2024 – 09/10/2024
9	Plan Disney Karaoke Night	20/10/2024 – 31/10/2024
10	Plan + Execute Hip-hop Karaoke Night	01/10/2024 – 20/10/2024
11	Meeting with Douglas College SU about Concert	27/10/2024
12	Plan + Support Horror Movie Trivia Night	01/10/2024 – 31/10/2024
13	NBA2K Tourney Planning Meeting	15/10/2024
14	Working with Security to plan safer events	01/10/2024 – 31/10/2024
15	Plan + Execute Pumpkin Carving	25/10/2024 – 31/10/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress	Date/Range of dates by which the activity will be completed.



	<i>(eg: event/initiative name, role being played in the event/initiative)</i>	(DD/MM/YYYY)

ACTIVITIES TO BE STARTED

No.	Activity to be started <i>(Brief description)</i>
1	<i>Developing actions plans for events</i>

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention <i>(Brief description)</i>	Level of emergency <i>(High/Medium/Low)</i>
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues <i>(Brief description)</i>	Level of help required(if any) <i>(High/Medium/Low)</i>
1.		

BUILDING STEERING COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, November 27th at 2 pm, UNC133C

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Director at Large

Vice-President Internal

Danial Asif

Aryan Arora

Abby Newman

Mariam Al Barazi

Rajat Arora

Directors Absent

Staff Present

General Manager (Co-chair)

Pub and Events manager

Project Manager

Communications Manager

Governance Coordinator (Minutes taker)

Jason Evans

Mike Ouellet

Aaron White

Becca Evans

Cecily Qiu

1. CALLED TO ORDER AT 2:13 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/11/27.01

A.Arora/White

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There is no previous meeting minutes to be adopted.

4. PRESENTATION: BUILDING UPDATE

Asif presented the proposal of the Student Union Building, the aim of which was to solve space challenges on campus. He went through the overview of the proposal, potential types of space in the building and estimated square feet needed for each space. Members provided their thoughts as well regarding the type of space needed. Then Asif presented the key features of the building and the referendum question. He discussed with members about three funding options provided by the UBC. The three funding options illustrated different contributions of students, the loan and interest cost, and the estimated facility size in square feet based on the funding. All the funding options were analyzed based on three scenarios of enrollment: enrollment decreases, remains consistent and increases over 25 years. Asif suggested that they should prepare for the worst, taking into consideration the decrease in the enrollment in the future. He also mentioned that the contribution from the UBC may vary as he was still in conversations with the UBC asking for similar proportion to their contribution to the AMS building in Vancouver campus. Also, the UBC would help them with fundraising. Asif hoped that they could get some donations. Al Barazi stated that the future board should consider the space for advocacy and disabilities, which could make the SUO building different from that of UBC Vancouver campus, therefore they could potentially get funders. Asif stated that the space for advocacy was in consideration and was included in the type of space mentioned before. Members provided their opinions on the funding options.

24/11/27.02

Asif/Newman

Be it resolved that the committee approve Funding Option 2 for future discussion with the UBC.

Carried.

5. DISCUSSION

5.1 Next steps

Asif informed members that the Communications Manager drafted a survey to collect students' feedback on their concerns and challenges on campus. He would share the survey questions with the members for feedback. He would also meet the stakeholders such as student associations, resource centers etc. to get their feedback. Promotion could happen next term in January and February before the election. He would keep asking for more contribution from the UBC. J.Evans suggested they work on a project management framework as soon as possible.

6. ADJOURNMENT

Meeting adjourned at 3:48 p.m.

SUO BY-ELECTION OCT 2024

ELECTION REPORT

Chief Returning Officer – Trophy Ewila
Deputy Returning Officer – Chad Owens

Dear Chairperson of the SUO of UBC Board of Directors,

I would like to submit this report - as the Chief Returning Officer (CRO) - with the following motions that I ask the Board to approve:

1. Be it resolved that the SUO of UBC Board of Directors approve the October 2024 By-Election report as submitted by the Chief Returning Officer.
2. Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the October 2024 By-Election.

This report is to be accepted as an all or nothing package and without amendments. If the Board sees changes should be made, the report will need to be taken off the table for changes and further consideration.

Respectfully submitted,

Trophy Ewila

OVERVIEW

This report serves as the official documentation for the October 2024 SUO By-Election. It shall contain details of the procedures followed, a timeline of events, list of candidates and positions contested for, as well as the results of the elections.

Candidates were provided with a comprehensive Nomination Package that included information on expectations of a Board member of the SUO, the positions contested, election bylaws and regulations, as well as important instructions for candidates. The SUO elections webpage provided information to the electorate about the elections, candidates and the timeline of events. The page also included the Candidates Picture, Bio and Platform points. The SUO Instagram page was also used as a platform to release all official election materials and news. The election attracted nine participants contesting for three of the four available positions

247 (4.3%) of 5730 electors voted in this by-election. Voting occurred through the UBC Simply Voting system.

COMPLAINTS

There were no complaints during this election process.

TIMELINE OF EVENTS

Nomination Period

Opens September 16th at 8:00 am

Closes September 27th at 4:00 pm

All Candidates Meeting

September 27th at 5:00 pm

Campaigning Period

Open October 1st at 8:00 am

Closes October 11th at 11:59 pm (midnight)

Voting Period

Opens October 9th at 8:00 am

Closes October 11th at 11:59 pm (midnight)

Available Positions

Faculty of Sciences Student Representative (1)

Faculty of Health and Social Development Student Representative (1)

College of Graduate Students Student Representative (1)

LIST OF POSITIONS AND CANDIDATES

College of Graduate Students Representative Candidate (1)

Mhamoda Moli

Faculty of Sciences Student Representative Candidates (1)

Adam Wasti

Aman Waseem

Ambreen Benipal

Guransh Sandhu

Tanin Zeraati

Faculty of Health & Social Development Representative Candidates (1)

Alex Hoce

Ali Wasti

Megan Belzer

RESULTS

College of Graduate Studies Representative

Yes, Mhamoda Moli 49

No, Mhamoda Moli 5

Total 69*

*Includes 15 abstentions

Faculty of Health and Social Development Representative

Ali Wasti 22

Megan Belzer 5

Alex Hoce 1

Total 28

Faculty of Science Representative

Aman Ullah Waseem 63

Guransh Sandhu 60

Tanin Zeraati 48

Adam Wasti 18

Ambreen Benipal 6

Total 196*

*Includes 1 abstention

THE UNIVERSITY OF BRITISH COLUMBIA

UBC ELECTIONS
Enrolment Services
2016 - 1874 East Mall
Vancouver, B.C. V6T 1Z1
elections.information@ubc.ca

15 October 2024

Trophy Ewila
Chief Returning Officer, UBCSUO

RE: 2024 SUO By-Election – Results

Dear Trophy,

Set out below are the results of the 2024 SUO By-Election held from 9 October to 11 October 2024. Winning candidates/options are indicated in bold.

247 (4.3%) of 5730 electors voted in this by-election.

College of Graduate Studies Representative

Yes, Mhamoda Moli	49
No, Mhamoda Moli	5
Total	69*

*Includes 15 abstentions

Faculty of Health and Social Development Representative

Ali Wasti	22
Megan Belzer	5
Alex Hoce	1
Total	28

Faculty of Science Representative

Aman Ullah Waseem	63
Guransh Sandhu	60
Tanin Zeraati	48
Adam Wasti	18
Ambreen Benipal	6
Total	196*

*Includes 1 abstention

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Results will be posted on Simply Voting when instructed by the SUO. Please contact UBC Elections with any questions.

Respectfully submitted,

Jessica Iverson
UBC Returning Officer



SUO Engagement Report

(Undergraduate Students)

Name: Sahar Sowdagar

Position: Faculty of Applied Science

Report End Date (by the end of each term): 29 November 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

As the Faculty of Applied Science representative, my main purpose is to connect the faculty of applied science student body to the SUO, acting as a liason in order to facilitate communication between the students and the SUO. My primary goals are to address student concerns and ensure their voices are heard.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Several engagement activities were conducted throughout the term, as listed below:

- 1- I have an instagram account (@sahar.applying.science) which is available to all students in case of any concerns or questions. It is an easier way of reaching out to me for the students who do not want to contact me through email.
- 2- I reached out to several engineering student clubs throughout the term and invited them to meet and discuss any concerns they may have. These clubs include Women in Engineering, Okanagan Engineering Society, Aerial Robotics and Rocketry Club, and more. They were grateful and repoded that they have no pressing concerns, and they will reach out for a meeting in their own time.
- 3- I attended events throughout the term with the intention of connecting to Applied Science students, including Expo where I connected with the engineering clubs, and engineering career fairs where I was approached by several students who expressed interest in joining the SUO in the next academic year.
- 4- I connected to relevant staff, particularly the administrative assistant of the school of engineering. I informed her of my position and my contacts, and expressed the help I could offer her. She informed me that the staff is often stumped when students ask questions about extracurriculars or health insurance, and that she will redirect those students to me.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Overall, applied science students are grateful for the services that the SUO offers. A common theme I noticed throughout the term is the lack of information. In conversations with students, I discovered many of them do not understand how the SUO works, or what services the SUO offers. They are typically unaware of the perks they can access through the SUO, which always makes for a positive interaction when I inform them about it. Some engineering undergraduate students feel inadequate support from the SUO in terms of finances, particularly when they want to participate in a competition or attend a conference. A lot of work and passion goes into their projects, and their growth is often hindered by a lack of funding and support.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

A lot of my focus has been on the policy committee, ensuring that that the policies keep improving and protect the future students that will attend UBCO after us. I think for the next term, I would like to volunteer in some advocacy campaigns and generally increase awareness around the SUO and what services and perks it provides us as students.

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Sahar Sowdagar

Position: Faculty of Applied Science

Report End Date (by the end of each term): 29 November 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Being a graduate student myself, I understood that there was a disconnect between applied science graduate students and the SUO. My goal was to educate students and redirect them to the proper channels to receive the support they need. Just as it is for undergraduate students, my primary goals are to address student concerns and ensure their voices are heard.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

I attended many events throughout the term where I collected feedback and questions from graduate students, and did my best to either resolve their problems or guide them to the correct place to find the relevant information they need. These events include:

- 1- Women in Engineering Student Breakfast, where I connected with graduate students in engineering who want to be more involved on campus. I recommended several resources available through the SUO to them.
- 2- Weekly coffee events through the GSC, where I connected to applied science graduate students on a weekly basis, communicating the services we have to offer through the SUO.
- 3- Reaching out to Engineering Graduate School Society, connecting with them through instagram and offering to meet and discuss any issues that they may have.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Some applied science graduate students feel excluded from UBCO community, and they believed that the SUO primarily serves undergraduate students. Throughout the term, and particularly in the first 2 weeks where I was on a graduate student panel and help campus tours, I informed graduate students about the various ways they can get support from the SUO, from food insecurity issues to health insurance issues and everything in between.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

As with my future plans for engagement with the undergraduate students, a lot of my current focus has been on the policy committee, ensuring that that the policies keep improving and protect the future students that will attend UBCO after us. For the next term, I would like to volunteer in some advocacy campaigns and generally increase awareness around the SUO and what services and perks it provides graduate students. I also hope to connect with and educate more and more graduate students about all the services that would not exist on our campus if it were not for the SUO.

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Mhamoda Akter Moli

Position: Faculty of Graduate Student Representative

Report End Date (by the end of each term): 11/29/2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Currently, we do not have a specific project in place. However, we host weekly GSC coffee events that serve as a platform for graduate students to connect, share ideas, and voice any concerns they may have. During our monthly meetings, we ensure that any issues or suggestions raised during these coffee events are addressed and discussed, reflecting our commitment to supporting the graduate student community.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Our engagement activities are primarily centered around the weekly GSC coffee events, which take place on campus in a relaxed and informal setting. These events are held every Wednesday in the Collegium or other common areas accessible to graduate students. They provide a welcoming space for students to connect, share their experiences, and raise any concerns or suggestions.

Key touchpoints and communication channels include:

Weekly Coffee Events: These serve as the primary platform for engagement, fostering open dialogue and community-building among graduate students.

Monthly GSC Meetings: Feedback gathered from coffee events is brought up and discussed during our monthly Graduate Student Committee (GSC) meetings to ensure student voices are heard and addressed.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

N/A

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

N/A

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Amy Wang

Position: Faculty of Creative and Critical Studies

Report End Date (by the end of each term): November 29, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Addressing the extensive changes and cuts in the Faculty of Creative Critical Studies (FCCS) by recording student concerns and communicating them to faculty.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Online (Instagram, WhatsApp, E-Mail)

- Accounts such as Instagram or public e-mail.
- Frequent WhatsApp communication within Graduate Student groups.

Face-to-Face (Attendance of Events, Meetings)

- Attendance of events such as FCCS Welcome Back, FINA Gallery Openings that feature FCCS Graduate Students, socials such as those hosted by the MFA Student Association or IGS Student Society.

- Attendance of Graduate Leadership events such as Graduate Leadership Meetings held by the FCCS Administration.

- Ongoing communication with FCCS Graduate Students whenever I encounter them.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Please see attached document.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I have communicated these concerns to FCCS Administration and Dr. Jodey Castricano, FCCS Associate Dean of Graduate Studies.

I also resumed working as FCCS Graduate Representative on the FCCS Graduate Committee, where I hope to follow up and see what solutions can be found.

We will see what changes can be made by second term.

NOTES / OTHER

Engagement Findings: Graduate FCCS Students

The following issues were raised:

1. Inadequate Space

- a. Lack of proper office/study space for MFA graduate students, esp. CRWR students who don't have a proper desk space on-campus. Off-campus desk space is shared with engineering students who often use the space for themselves.

2. Inadequate Funding

- a. Students often pay for project materials themselves, which disrupts their experience.
- b. Lack of communication on funding opportunities, such as the FCCS Research Award (\$1000) randomly being shut down last year, and its current restriction to being spent & reimbursed by end of March 2025.
- c. Funding comes late every year and causes unnecessary stress. What causes this delay?
- d. There is an emphasis on domestic scholarships (example: CGS-M), but few international student scholarships are available. Also: Concern about reliance on CGS-M as funding for domestic students. Per year, only ~3-4 students in FCCS are allocated the CGS-M.

3. Inadequate Courses/Instruction

- a. Some graduate areas don't have the necessary graduate level courses. For example, performance has no graduate level courses.
- b. Other areas only have the required course once a year (example: CRWR 581/582 only in Term 1) which is inflexible.
- c. There's concern about the number of professors available to supervise. There seems to be less and less every year.

4. Inadequate GTA Positions

- a. Some students only receive one GTA position per year, instead of every term. For example: Term 1 GTA position, Term 2 no position. Why does this happen?
Guaranteed positions per term can reduce stress about funding.

5. Concerns About Admin & Program Initiatives

- a. There is a disconnect between administration and students. This varies from rotating staff to informal communication, or lack of it.
- b. There seems to be little support from the program on creating a community between students, which leaves students to organize with little resources/time available. More dedication to student experience is beneficial.



SUO Engagement Report

(Undergraduate Students)

Name: Amy Wang

Position: Faculty of Creative and Critical Studies

Report End Date (by the end of each term): November 29, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Addressing the extensive changes and cuts in the Faculty of Creative Critical Studies (FCCS) by recording student concerns and communicating them to faculty.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

On November 28, 2024, I held an in-person meeting with two well-connected undergraduate students from FCCS: Noah Davis and Blaze Grazzini. The meeting was 30 minutes long and involved discussing concerns/experiences of undergraduate students in FCCS.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Please see attached document.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

After discussion with the students, we brainstormed ideas for change. This involves the discussion of interdisciplinary collaboration opportunities or emphasizing the effects of budget cuts on undergraduate students.

I will be passing on these ideas to FCCS Administration and Dr. Diana Carter, FCCS Associate Dean of Undergraduate Studies.

We will see what changes can be made by second term.

NOTES / OTHER

Engagement Findings: Undergraduate FCCS Students

The following issues were raised:

1. **Budget Cuts** - Students are concerned about the budget cuts in FCCS.
 - a. There are no opportunities to thrive and maximize potential because resources are running out. Students are affected. They feel unsupported.
 - b. Enrollment is decreasing, despite the various majors offered by the faculty. Less courses are being offered.
 - c. FCCS students who want to attend UBCO for graduate school are discouraged based on their undergraduate experience.
 - d. No TA positions are available for undergraduate students (previously existed).

2. **Advocating for University to Divest** - Students want divestment.
 - a. More advocacy from FCCS for divestment from genocide. More focus on human rights and social justice activism, which relates to areas in FCCS.
 - b. Why is UBC invested in companies that advocate for illegal occupation/genocide? There's money for this, alongside new buildings, but funds are suddenly unavailable for students. Money can be diverted from inappropriate investments and invested into social activism or students.

3. **Interdisciplinary Connections** – Students are interested in collaboration.
 - a. FCCS are ignored and devalued on-campus. This is due to high valuation of STEM fields, especially engineering. FCCS students' work is not valued. They don't feel understood or seen.
 - b. Many fields need more arts involvement or are doing arts-adjacent activities without realizing.
 - i. Example: Math is a way to rationalize and make sense of things in the world. This is like writing and critical studies, both of which are in FCCS. Why not collaborate? Why isn't this overlap explored?
 - c. Grazzini is an executive of the Creative Writing Course Union at UBCO, which saw signups from many non-FCCS students.

- i. Non-FCCS students are therefore interested in crossover activities.
However, opportunities haven't been made available from FCCS.

- d. Awareness of the world can come through with interdisciplinary crossover. UBCO (and FCCS) should encourage sharing and cross-faculty contact. Sustainable ideas/models can arise from collaboration.



SUO Engagement Report

(Graduate Students)

Name: Ali Wasti

Position: Faculty of Health & Social Development Representative

Report End Date (by the end of each term): December 21st, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The goal of engagement is to actively participate in and advocate for the issues that graduate students in the Faculty of Health and Social Development (FHSD) have. Goals include increasing student representation in health and wellness degrees, addressing particular course issues in HES, and enhancing practicum flexibility.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

I informed and promoted to all of the students on campus about this event before the university's Annual General Meeting. I was able to learn about the issues that graduate students were encountering when I was lobbying and promoting. Undergraduate students continued to visit me on the day of the AGM to express their frustrations about themselves not being heard.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Due to fewer meetings or limited participation, the students were unable to gain much from the organizations and activities they had joined.

Graduate students comments:

- HES practicums are rigid
- Particular issues brought up by HES students regarding the course
- Students with degrees FHSD are underrepresented.
- Positive comments regarding flexibility and accessibility of the course (online, asynchronous)-

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I would attempt to make recommendations listed above to the faculty and clubs about providing equitable opportunities for all students. In order to encourage more students to interact with the graduate Health and Social Development Faculty, I would also strive to provide recommendations for new groups.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Ali Wasti

Position: Faculty of Health & Social Development Representative

Report End Date (by the end of each term): December 21st, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The goal of engagement is to actively participate in and advocate for the issues that undergraduate students in the Faculty of Health and Social Development (FHSD) have. Goals include increasing student representation in health and wellness degrees, addressing particular course issues in HES, and enhancing practicum flexibility.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

I informed and promoted to all of the students on campus about this event before the university's Annual General Meeting. I was able to learn about the issues that undergraduate students were encountering when I was lobbying and promoting. Undergraduate students continued to visit me on the day of the AGM to express their frustrations about themselves not being heard.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Due to fewer meetings or limited participation, the students were unable to gain much from the organizations and activities they had joined.

Undergraduate students comments:

- Nursing and HES practicums are rigid
- Particular issues brought up by HES students regarding the course
- Students with degrees FHSD are underrepresented.
- Positive comments regarding flexibility and accessibility of the course (online, asynchronous)

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I would attempt to make recommendations listed above to the faculty and clubs about providing equitable opportunities for all students. In order to encourage more students to interact with the undergraduate Health and Social Development Faculty, I would also strive to provide recommendations for new groups.

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Elnaz Zamanzade

Position: Faculty of Education Representative

Report End Date (by the end of each term): November 29th

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The aim of this engagement was to foster closer relationships with graduate students, gaining insights into their needs to address them more effectively. My objectives included promoting awareness of available resources, improving access to mental health support, motivating participation in campus events, and ensuring students have a clear understanding of SUO operations.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engaging with graduate students was easier than with undergraduates since they are my peers and classmates; we share the same classes and know each other well. The engagement activities, which took place from September to November, included various interactive touchpoints such as club events, tabling sessions, and face-to-face meetings, including the weekly "Graduate Coffee" sessions. Key efforts focused on direct communication and informational sessions, with activities such as one-on-one discussions with graduate students and faculty members.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Graduate students in the Faculty of Education expressed concerns primarily about the increase in tuition fees for international students and the challenge of balancing school and work responsibilities.

They appreciated the weekly "Graduate Coffee Chat" sessions, as these provided a valuable opportunity to connect with peers and stay updated.

Students also shared challenges in several areas, including:

- Identifying grants and funding opportunities they are eligible for.
- Securing jobs that align with their schedules to support themselves.
- Finding career opportunities post-graduation.
- Staying informed about campus resources and opportunities.
- Building networks with other students, faculty members, and industry

professionals.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

The next steps will focus on fostering ongoing engagement with graduate students. Future efforts will prioritize building stronger connections across the graduate student community and uncovering new opportunities for collaboration, ensuring their perspectives are included in SUO decision-making.

Planned initiatives to enhance graduate student engagement include:

- Developing strategies to reach students in faculties with whom I currently have limited contact.
- Continuing to identify and implement initiatives that support the needs of the entire graduate student population.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Elnaz Zamanzade

Position: Faculty of Education Representative

Report End Date (by the end of each term): November 29th

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

To create a supportive and interactive environment for undergraduate students in the Faculty of Education by fostering peer connections, enhancing professional growth opportunities, and addressing key academic and wellness concerns.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

To broaden the range of student voices I hear, I make a deliberate effort to attend faculty-student events, which provide opportunities to connect with students beyond my immediate circles. Additionally, my involvement in tabling activities(such as Homecoming event and Create) this term has significantly expanded my reach, allowing me to engage with a diverse group of students both within and outside the Faculty of Education.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Students in the Faculty of Education valued the opportunity to engage in open dialogue and learn from their peers and alumni. They also expressed a strong need for more frequent professional networking events and clubs. Additionally, they highlighted the importance of collaborative spaces that foster both academic growth and a sense of community.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

based on feedback:

I would encourage students within the Faculty of Education to take the initiative in starting new clubs that align with their interests and academic goals, fostering a sense of community and collaboration among future educators. By suggesting ideas for new clubs, I aim to provide opportunities for students to connect over shared passions, whether related to teaching, educational technology, or wellness.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Olivia Lai

Position: Faculty of Arts and Social Sciences

Report End Date (by the end of each term): Nov. 29, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

- Inclusion
- Nuanced perspectives
- Feedback and positive responses
- Political engagement

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Annually, the PPE Association (Politics, Philosophy, Economics), Department will organize a trip through the Fraser Institute for Undergraduate students to participate in. This event is open to ALL students no matter what their major or background is in. The objective of this trip is to participate in a 1-day conference in Vancouver where guest speakers from across the country will speak on important and pressing political issues. Through this, I was able to post this opportunity on social media and flyers to allow students to engage in this opportunity.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

The feedback was positive. There were students from accross BC that attended, many from UBCO. The political issues that were talked about were regarding healthcare crisis, housing affordability, and our economy. Students from the Faculty of Arts and Social Sciences, Mangement, Applied Sciences and more had attended this conference.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Overall, the conference was a success and many students were happy that they attended despite many having no politcial understanding or knowledge in some of these issues. Thus, they will have another conference in March and I am hoping that more students will be encouraged to attend.

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Olivia Lai

Position: Faculty of Arts and Social Sciences

Report End Date (by the end of each term): Nov. 29, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

- Build community within the Graduate Student-Body
- Engage with upper year students and provide resources
- Understand new perspectives and learn from their experiences
- Seek feedback from people outside the Undergraduate Community

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Through the UBC Senate, I engaged with their monthly meeting and met graduate student representatives.



ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

The senate meeting with the Graduate students' interaction allowed me to hear a perspectives from outside the undergraduate community to understand the positions, values, and opinions from these graduate students. In particular, I found it insightful that these students were advocating for fellow graduate students, advocating for resources that would benefit the whole graduate community. For instance, more funding and resources for mental health were brought up and stressed during the meeting.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Riko Otsuka

Position: Faculty of Management

Report End Date (by the end of each term): Monday December 2nd, 2024

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The purpose of this engagement was to strengthen the involvement of graduate students in the Faculty of Management and SUO initiatives by:

- Providing leadership and teaching opportunities to graduate students (e.g. mentoring undergraduates and share their expertise).

This engagement is aimed to bridge the gap between Management graduate and undergraduate students, emphasising mutual learning and collaboration, as well as providing meaningful and empowering experiences for Management graduate students. We make sure that their voices are heard, and they feel seen.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engagement activities took place during this semester, both in-person and online, to ensure maximum accessibility. Key engagement points included:

- Idea Fest 2024/2025: Graduate students actively participated in discussions, sharing insights on AI's role in innovation and inequality.
- JDC West Meeting: Connecting undergraduate students (and club) with graduate students and faculty members - Sadara, a graduate student will lead a workshop on professional ChatGBT and AI applications, bridging knowledge gaps between students.
- Dean Engagement: Collaborated with Dean Gady and faculty professors to explore ways of bridging the graduate-undergraduate gap and integrating graduate students into SUO and Faculty of Management activities (i.e. AI or Business Analytics Club at UBCO).
- Applied AI Newsletter: Proposed a platform for graduate students to share research, spotlight their work, and foster connections with undergraduates and industry leaders.

Key Touch-points and Channels:

- Forums, networking events, workshops, and email communications.
- Faculty forums or meetings, including with Dean Gady, all students, and faculty members (staffs and professors) to develop collaborative strategies.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

The graduate students provided diverse feedback highlighting:

- Interest in mentorship: Multiple graduate students valued opportunities to lead workshops and engage with undergraduates, practicing their expertise, as well as teaching an area of knowledge that they are passionate about.
- Support for Newsletter: After communicating with Dr. Yosef, Gaddy, and faculty professors, graduate students saw the newsletter as an opportunity to showcase research and connect with a wider audience.
- Desire for integration: There was a seemingly strong interest in collaborating with undergraduates on case competitions and joint clubs through the AI/Business Analytics Club.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Actions Taken:

- Sadra's leadership in JDC West workshops, including the ChatGPT session, provided graduate students with teaching and leadership opportunities.
- Proposed the Applied AI Newsletter, with Dean Gady's guidance, to connect students, faculty, and industry.
- Collaborated with Dr. Amir, Sadra, and Dean Gady to initiate the Business Analytics/AI Club, fostering shared learning opportunities.

Next Steps:

- Newsletter Launch: Work with graduate students to contribute research highlights and innovative ideas to the newsletter's first edition.
- Club Development: Finalise the Business Analytics/AI Club's structure, ensuring graduate student involvement in leadership roles.
- Continued Engagement: Maintain regular interactions with Dean Gady and faculty to strengthen collaboration across academic levels.

By aligning efforts with Dean Gady, Dr. Amir, and graduate students, we aim to create a Faculty of Management environment where graduate students actively contribute to undergraduates' growth while advancing their own leadership and teaching skills.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Riko Otsuka

Position: Faculty of Management

Report End Date (by the end of each term): Monday December 2nd, 2025

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The purpose of the engagements were to strengthen the representation and voice of undergraduate students in the Faculty of Management within the SUO. The aim was to identify key concerns, gather feedback on academic and student life experiences, and foster collaboration between students, the Faculty, and SUO. Through this engagement, I was driven to address student needs, propose actionable solutions, and build a stronger sense of community.

Other goals include:

- Foster collaboration between students, faculty, and industry through initiatives like the Business Analytics (or AI Club) and the Applied AI Newsletter.
- Bridge the gap between theoretical learning and practical applications of AI, addressing undergraduates' interests and career aspirations.
- Position UBC Okanagan as a leader in applied AI by creating platforms that showcase students' projects, faculty research, and industry collaborations.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engagement activities took place during this semester, both in-person and online, to ensure maximum accessibility. Key engagement points included:

- Idea Fest 2024/2025: A forum where undergraduates explored cutting-edge ideas in AI through sessions such as "The Double Edged Sword of AI" and "AI from the Bottom Up."
- JDC West Weekly Meetings: Regular workshops and brainstorming sessions with undergraduate Management students and Sadra (graduate student)'s workshop on ChatGPT for competitive preparation.
- On-Campus Networking Events: Informal discussions with the faculty and both undergraduate and graduate students, on building collaboration opportunities.
- Initiation of the Applied AI Newsletter: Proposed as a bi-monthly platform for students, faculty, and industry to share AI-related projects, research, and updates.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

The undergraduate students provided diverse feedback highlighting:

- Enthusiasm for opportunities to showcase their skills and network, such as through JDC West and Idea Fest forums.
- Desire for more interactive workshops and access to expert-led sessions like the Management forums that were led and one Sadra will lead.
- Transparent Communication: A need for a clearer, more frequent updates on faculty-specific opportunities and events.
- Campus Life: Desire for more inclusive and engaging extracurricular activities, as well as improvement in study spaces and social hubs ("parties").

Students also voiced appreciation for the Faculty's ongoing support but emphasised the need for consistent follow-ups on their suggestions.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Actions Taken:

- Initiated discussions with faculty leadership, including Gady, the Dean of Management to formalise collaboration between undergraduate and graduate students through events like Idea Fest and competitions, as well as fostering a sense of community and shared ideas.
- Integrated and organised Sadra's workshop into JDC West preparation meetings, where students learnt practical applications of AI tools like ChatGPT and how to effectively incorporate them into business competitions, etc.

Next Steps:

- Explore mentorship programs where graduate students can guide undergraduate teams in academic and extracurriculars.
- Faculty Advisor Support: Dr. Amir has expressed his commitment to serving as the faculty advisor for the Business Analytics club.
- Club Registration: Finalise the registration process with the SUO to launch the club officially, creating opportunities for Management students to express their passion for their field of interest (AI) and connect with like-minded individuals.
- Workshops and Forums: Continue hosting (particularly) AI-focused events and collaborate with graduate students to provide mentorship and technical insights.
- Collaborate with Dr. Yosef and Gady (Faculty of Management Dean) to execute the Applied AI Newsletter.

Impact Goals:

The engagement aims to improve transparency, foster a stronger sense of belonging, and ensure students feel their voices are heard and values. Students can stay informed by following SUO channels and attending upcoming events and forums.

Objective Review:

This engagement successfully facilitated a platform for student feedback, initiated actionable plans, and improved communication between students and the SUO.

NOTES / OTHER