



## BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, December 3<sup>rd</sup>, 2024 at 3:30 pm, 2024, UNC105

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### Directors Present

President (meeting chair)  
Vice President Finance and Administration  
Vice-President External  
Vice-President Internal  
Vice-President Campus Life  
Director-at-Large  
Director-at-Large  
Director-at-Large  
Director-at-Large  
Faculty of Education Representative  
Faculty of Creative & Critical Studies Representative  
Faculty of Health & Social Development Representative  
Faculty of Science Representative  
Faculty of Management Representative  
Faculty of Arts and Social Sciences Representative  
College of Graduate Studies Representative  
Student Senate Caucus Representative (ex-officio)

Danial Asif  
Aryan Arora  
Abby Newman  
Rajat Arora  
Saaim Imran  
Sheela Mbogo  
Ananya Bhattacharya  
Aliasgar Sakarwala  
Mariam Al Barazi  
Elnaz Zamanzade  
Amy Wang  
Ali Wasti  
Aman Waseem  
Riko Otsuka  
Olivia Lai  
Mhamoda Moli  
Salman Hafeez (Saami)

### Directors Absent

Faculty of Applied Science Representative  
Board of Governors Representative (ex-officio)

Sahar Sowdagar  
Isabella Bravo

### Staff Present

Governance Coordinator

Cecily Qiu

### Guests

UBC Campus Planning Office  
UBC Campus Planning Office

Abigail Riley  
Carson

## **1. CALLED TO ORDER AT 3:39 P.M.**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

24/12/03.01

Moli/Zamanzade

Be it resolved that the agenda be adopted.

**Carried.**

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

24/12/03.02

A.Arora/Otsuka

Be it resolved that the minutes of the meeting held on November 1<sup>st</sup>, 2024 be adopted.

**Carried.**

## **4. PRESENTATION**

### **4.1 Campus Plan Update**

A.Riley from the UBC Campus Planning office gave a presentation regarding the campus plan. She provided the purpose and background of the engagement and showed a map of the key physical plan for the growth of the campus. She shared the engagement timeline, the main feedback they collected and their guiding principles. She also answered questions from the directors regarding some concerns on the accessibility of new buildings, graduate student family housing and family space and how the potential SUO building could fit in the plan.

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

24/12/03.03

Moli/Wasti

Be it resolved that the minutes of the meeting held on November 21<sup>st</sup>, 2024 be adopted.

**Carried.**

24/12/03.04

Sakarwala/A.Arora

Be it resolved that the minutes of the meeting held on November 28<sup>th</sup>, 2024 be adopted.

**Carried.**

## **5.2 Finance Committee**

24/12/03.05

A.Arora/Moli

Be it resolved that the minutes of the meeting held on October 17<sup>th</sup>, 2024 be adopted.

**Carried.**

## **5.3 Policy Committee**

24/12/03.06

R.Arora/A.Arora

Be it resolved that the minutes of the meeting held on November 27<sup>th</sup>, 2024 be adopted.

**Carried.**

24/12/03.07

R.Arora/Newman

Be it resolved that [Regulation IV-Governance:40]

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

be amended by striking out the words “the honorarium for the following month shall be suspended” and inserting the words “the honorarium for the previous month shall be suspended. However, directors will still receive \$50 flat fee for attending the monthly board meetings.” So [Regulation IV-Governance:40] then reads:

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for **the previous month** shall be suspended. **However, directors will still receive \$50 flat fee for attending the monthly board meetings.** Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under

extreme circumstances, this grace period can be negotiated, and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

R. Arora motivated that the directors, in fact, get paid for the previous month rather than the next month; and the amendment was to ensure this regulation to be consistent with the other regulation regarding the director's honoraria.

**Carried.**

24/12/03.08

R.Arora/Al Barazi

Be it resolved that [Regulation I:107]

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. Vice-President Internal;
- c. a member of the Board of Directors;
- d. a member of the Phoenix and/or its successor; and
- e. a member of Heatwave Radio and/or its successor

be amended by striking out point b "Vice-President Internal" and point e "a member of Heatwave Radio and/or its successor" and inserting point b "Vice-President Finance and Administration" and point e "a member of an SUO sanctioned media outlet and/or its successor", so [Regulation I:107] then reads:

Media Fund Committee

107 The Committee Members shall consist of the:

- a. Vice-President Campus Life;
- b. **Vice-President Finance and Administration;**
- c. a member of the Board of Directors;
- d. a member of the Phoenix and/or its successor; and
- e. **a member of an SUO sanctioned media outlet and/or its successor**

[Mbogo entered at 4:23 p.m.]

R. Arora emphasized the role that the VP Finance plays in the budget approval during the media fund committee meeting. Imran suggested removing the chair position from the VP campus life. R.Arora explained that the media outlet is part of student campus life.

**Carried.**

24/12/03.09

R. Arora/Moli

Be it resolved that the section of Student Association Funding and Clubs Oversight Committee [Regulation I: 86-94] be amended to reflect the establishment of the Student Association Funding Committee and the Student Association Oversight Committee with updated mandates, meeting schedules, compositions and powers and duties as outlined in the attached document dated November 26th, 2024 (attached).

R.Arora motivated that they divided the Student Association Funding and Clubs Oversight Committee into two separate committees, the Student Association Funding Committee and the Student Association Oversight Committee, for the consideration of the portfolio of the VP Finance and the increase of complaints from clubs. Asif asked for the reason for considering two directors at large in the membership of the Student Association Oversight Committee instead of two directors. R.Arora explained their concerns about the bias of Faculty representatives (other non-executive directors) when dealing with the complaints of Student Associations in their own faculty.

**Carried.**

24/12/03.10

R.Arora/Mbogo

Be it resolved that a new point be added under [Regulation VIII:10], which reads:  
f. the student association code of conduct signed by the three signing authorities.  
So [Regulation VIII:10] then reads:

10 An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President, VP Finance and VP Events;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least thirty-two (32) Members who are currently attending UBCO in support of the proposed Student Association.

**f. the Student Association Code of Conduct signed by the three signing authorities.**

R.Arora explained the purpose of adding the Code of Conduct was to make the executives of the Student Association accountable. Al Barazi recommended that they share the draft of the Code of Conduct with all directors for more feedback.

**Carried.**

24/12/03.11

R.Arora/Mbogo

Be it resolved that a new policy be added to [Regulation VIII] and be numbered as Point 9:

9. Two of the three signing authorities of a student association shall be the President and the VP Finance.

**Carried.**

#### 5.4 Campus Life Committee

24/12/03.12

Imran/Al Barazi

Be it resolved that the minutes of the meeting held on November 28<sup>th</sup>, 2024 be adopted.

\* The October monthly meeting was cancelled due to a schedule conflict.

**Carried.**

#### 5.5 Campaigns Committee

24/12/03.13

Newman/Al Barazi

Be it resolved that the minutes of the meeting held on November 29<sup>th</sup>, 2024 be adopted.

**Carried.**

#### 5.6 Graduate Student Committee

24/12/03.14

Moli/Zamanzade

Be it resolved that the minutes of the meeting held on October 28<sup>th</sup>, 2024 be adopted.

**Carried.**

24/12/03.15

Moli/A.Arora

Be it resolved that the minutes of the meeting held on November 20<sup>th</sup>, 2024 be adopted.

**Carried.**

24/12/03.16

Moli/Mbogo

Be it resolved that the October and November GSC SAL honoraria be disbursed as follows:

<b>GSC October Meeting</b>			
<b>Sr. No</b>	<b>Name of SAL</b>	<b>Amount (\$)</b>	<b>Note</b>
<b>1</b>	<b>Rohit Dandamodi</b>	<b>50</b>	
<b>2</b>	<b>Dina Khrabshesh</b>	<b>0</b>	
<b>3</b>	<b>Fatima Canales</b>	<b>0</b>	
<b>4</b>	<b>Nibirh Jawad</b>	<b>50</b>	
<b>5</b>	<b>Satabdi Das</b>	<b>0</b>	

6	Yazdanmehr Gordanpour	0	
7	Hammad Ahmad	50	
8	Omang Baheti	50	
9	Ghulam Hussain	50	
<b>GSC November Meeting</b>			
Sr. No	Name of SAL	Amount (\$)	Note
1	Rohit Dandamodi	0	
2	Dina Khrabshesh	50	
3	Fatima Canales	50	
4	Nibirh Jawad	50	
5	Satabdi Das	0	
6	Yazdanmehr Gordanpour	50	
7	Hammad Ahmad	50	
8	Omang Baheti	50	
9	Ghulam Hussain	50	

Carried.

### 5.7 Oversight Committee

24/12/03.17

Sakarwala/Wasti

Be it resolved that the minutes of the meeting held on November 4<sup>th</sup>, 2024 be adopted.

\* The October monthly meeting was cancelled due to lack of quorum and was rescheduled for November 4.

Carried.

24/12/03.18

Sakarwala/Mbogo

Be it resolved that the September Executive reports be adopted as attached.

Carried.

24/12/03.19

Sakarwala/Wasti

Be it resolved that the minutes of the meeting held on November 29<sup>th</sup>, 2024 be adopted.

Carried.

24/12/03.20

Sakarwala/Zamanzade

Be it resolved that the October Executive reports be adopted as attached.

Carried.

## **5.8 Building Steering Committee**

24/12/03.21

Asif/Mbogo

Be it resolved that the minutes of the meeting held on November 27<sup>th</sup>, 2024 be adopted.

**Carried.**

Asif provided a brief introduction of the proposal and the funding options provided by the UBC. He also introduced the procedure for a referendum. Hareez asked about the process of opt-out for students who are in financial difficulties. Asif suggested the board work together with the UBC as UBC has a system to identify those students. Directors had a discussion on some marketing strategies. Asif would update the board and potentially give a presentation after they finalize the funding contribution with the UBC.

[Lai entered at 4:55 p.m.]

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Senate**

Hafeez informed the directors of the budget cut at the UBC due to the decrease in the enrollment of International students and its potential impact on the staff reduction. He also updated the information regarding the Refreshment of UBC Strategic Plan and awards/fundings approved.

### **6.2 Board of Governors**

### **6.3 Other University Committees**

Asif informed the directors that the UBC board of governors would have a meeting on December 6 to decide on the reappointment of Lesley Cormack and the appointment of VP HR. Hafeez updated the appointment of Chancellor Judy Roberts. Newman updated the information from the Food System Committee and Student Sustainability Committee. Her application for the smart meal funding was approved.

## **7. NEW BUSINESS**

### **7.1 CRO Report**

24/12/03.22

Lai/Mbogo

Be it resolved that the SUO of UBC Board of Directors approve the October 2024 By-Election report as submitted by the Chief Returning Officer (see the attached).

Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the October 2024 By-Election.

**Carried.**



Al Barazi asked the reason for the lower voter turnout of the by-election compared with the general election. She wondered if the policy to suspend the campaigning during the voting period impacted the voting. Asif explained that there were limited positions open to the students (3 vacancies at the by-election) and the by-election usually received less interest from students.

## **8. INFORMATION**

### **8.1 AGM (Part 2)**

Asif informed the directors that the AGM Part 2 was scheduled for Tuesday, January 28 at 1p.m. at the UNC 200 Ballroom.

### **8.2 Review of the Engagement Reports from Faculty Representatives (attached)**

For review:

Faculty of Applied Science Representative \_Sahar Sowdagar

College of Graduate Students Representative \_ Mhamada Moli

Faculty of Creative & Critical Studies Representative \_ Amy Wong

Faculty of Health & Social Development Representative \_Ali Wasti

Faculty of Education Representative \_ Elnaz Zamanzade

Faculty of Arts & Social Science Representative \_Olivia Lai

Faculty of Management Representative\_ Riko Otsuka

Considering the Faculty of Science Representative was on board for just one month, who did not have sufficient time to engage with students, the board exempted his engagement report.

## **9. ADJOURNMENT**

Meeting adjourned at 5:17 p.m.